

# THE NQMS PROCESS

WITH MENTOR MICHIGAN+



## GETTING STARTED

### 1. REGISTER YOUR PROGRAM

NQMS is built into Mentoring Connector. You will need to register your program if you are not already listed.

### 2. ASSESS READINESS

Read through the Program Readiness Toolkit.

### 3. COMPLETE PILOT PROGRAM APPLICATION

## PROGRAM ASSESSMENT

### 4. COMPLETE ASSESSMENT

Finish 92-question self-assessment and upload all requested documents.

### 5. CONSULTANT MATCHING BY MENTOR MICHIGAN+

Receive up to 50 hours of support from your consultant.

## REVIEW & PLAN FOR IMPROVEMENT

### 6. ASSESSMENT REVIEW MEETING

After your consultant reviews the assessment, a review meeting takes place with all relevant program staff members.

### 7. CREATE IMPROVEMENT & INNOVATION PLAN

With your consultant, create an Innovation and Improvement Plan with improvement goals.

### 8. RECEIVE 1ST BADGE (STEP 1: INITIATED)

## FOLLOW-UP

### 9. RECEIVE CONSULTANT SUPPORT

Receive consultant support through check-ins, trainings, and curriculum assistance

### 10. COMPLETE TARGETED IMPROVEMENTS

Complete at least 3-5 goals set forth in the IIP.

### 11. RECEIVE 2ND BADGE (STEP 2: PROGRESSING)

## CONTINUOUS IMPROVEMENT

### 12. CONTINUE TO COMPLETE GOALS

Continue to develop program to meet goals identified in the I&I Plan.

### 13. RE-TAKE THE NQMS ASSESSMENT

After 3 years, retake the self-assessment to ensure quality standards are being met and to keep badge.