

# UI 101 COVID-19

## UNEMPLOYMENT INSURANCE AGENCY

### HOW DO I FILE A CLAIM?

- > Online at [michigan.gov/uia](https://michigan.gov/uia) using the MiWAM portal
- > By phone 1-866-500-0017

### WHAT DO I NEED TO FILE?

- > Social Security number
- > Employment information for the past 18 months: employer name and address, first/last day worked/ gross earnings
- > Your address, phone number, date of birth
- > Non-Citizens Alien registration and the expiration date of your work authorization card
- > Driver's License or State ID
- > For PUA submit documentation of employment or self employment such as a W2, pay stubs, invoices, etc.

### WHAT'S NEXT?

#### How do I get paid?

In order to get paid, **EVERY TWO WEEKS** you must *report* (certify) that you are still unemployed by answering some questions.

#### How do I report?

- > Online 24/7 through your MiWAM account.
- > Phone MARVIN (1-866-638-3993) Monday-Saturday 8:00 am – 7:00 pm.

Payment posts within 2-3 business days from the date you report. Saturdays, Sundays, and holidays are not considered a business day.

#### There are two options for payment

- > Direct deposit through your bank or credit union - You will need your routing number and account number
- > UIA Bank of America debit card

### QUESTIONS ON YOUR CLAIM?

- > Visit [michigan.gov/uia](https://michigan.gov/uia) for tools and resources
- > Access your MIWAM account 24/7
- > Chat with an agent M-F, 8 am to 4:45 pm or
- > Call our Customer Service line at 866-500-0017, M-F, 8 am to 5 pm. TTY service is available at 866-366-0004.

