

# UI 101 COVID-19

## UNEMPLOYMENT INSURANCE AGENCY

### HOW TO CERTIFY (REPORT) FOR BENEFITS

After you file for benefits, you will receive Form *UIA 1575C, Monetary Determination*, which includes information such as your weekly benefit amount, the number of weeks you are allowed, and when to begin certifying.

**In order to get paid, you must certify (report) EVERY TWO WEEKS** that you are still unemployed by answering some questions.

You may certify online through the Michigan Web Account Manager (MiWAM) at [michigan.gov/uia](https://michigan.gov/uia).

- > Go to your **MiWAM UI Claim page – Account Alerts** “*You have benefits weeks that have not been certified – click here to Certify*”
- > You may work part time and collect a partial unemployment benefit payment. **Be sure to report the total gross earnings for work you performed in the week you are claiming.** The total gross earnings are earnings before any deductions (taxes and withholdings).
- > Answer the questions for **Week 1, Yes or No**
- > Review and click SUBMIT
- > Answer the questions for **Week 2, Yes or No**
- > Review and click SUBMIT  
Benefit payment will be issued in about 7-10 days after certification. Monitor your MiWAM account for updates.

**You may also certify by phone at  
1-866-638-3993 Monday - Saturday;  
8:00 a.m. - 7:00 p.m**

