

WORKPLACE GUIDELINES

PERSONAL – CARE SERVICES



In addition to reviewing the [Workplace Guidelines General Industry Fact Sheet](#), employers should continue to review U.S. Centers for Disease Control and Prevention (CDC) and Occupational Safety and Health Administration (OSHA) websites, to ensure their workplace policies and procedures are based on the most up-to-date information available.

Specific Reopening Requirements for Personal-Care Services:

✔ Post Signage at Entrance

- Instruct customers of their legal obligation to wear a face covering when inside the establishment.
- Inform customers not to enter if they are or have recently been sick.

✔ Entering the Facility

- Require employees and customers to wear a face covering at all times, except that customers may temporarily remove a face covering when receiving a service that requires its removal.
 - During services that require a customer to remove their face covering an employee must wear a face shield or goggles in addition to the face covering.
- An individual may be required to temporarily remove a face covering upon entering an enclosed public space for identification purposes.
- Restrict entry to customers only, and the caregivers or minor dependents of those customers.

✔ Personal Protective Equipment (PPE)

- Require employees to make proper use of PPE in accordance with guidance from the CDC and OSHA.

✔ Waiting Area

- Limit waiting-area occupancy to the number of individuals who can be present while staying six feet away from one another and ask customers, if possible, to wait in cars for their appointment to be called.
- Discontinue all self-service refreshments.
- Discard magazines in waiting areas and other non-essential shared items that cannot be disinfected.
- Mark waiting areas to enable six feet of social distancing (e.g., by placing X's on the ground and/or removing seats in the waiting room).

✔ Workplace Controls

- Require in-use workstations to be separated by at least six feet from one another and, if feasible, separate workstations with physical barriers (e.g., plexiglass, strip curtains).
- Install physical barriers such as sneeze guards and partitions at cash registers where maintaining physical distance of six feet is difficult.
- Follow [CDC/EPA guidance for cleaning and disinfecting](#) stations and common areas.

✔ General Requirements

- Maintain accurate appointment and walk-in records, including date and time of service, name of client and contact information to aid with contact tracing.
- Cooperate with the local public health department if a confirmed case of COVID-19 is identified in the facility.

✔ Contact MIOSHA

Michigan Occupational Safety and Health
Administration (MIOSHA)
530 W. Allegan Street
P.O. Box 30643
Lansing, Michigan 48909-8143

If you need further information, call **855-SAFEC19 (855-723-3219)**. To request consultation, education and training services, call **517-284-7720** or visit our website at **Michigan.gov/MIOSHA**.

For more information visit **OSHA.gov/Coronavirus** or call **800-321-OSHA (6742)** or visit the U.S. Centers for Disease Control at **CDC.gov/Coronavirus**.