

Job Safety Analysis Made Easy

1 Who Should Attend . . .

This program is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

Job Safety Analysis (JSA) has been identified as a key component in an effective Safety and Health Management System. Training will provide attendees with the tools and knowledge required to prioritize, create, use, and review a JSA program to enhance their overall Safety and Health Management System. In addition, worksite analysis is one of the five required elements used to judge a company's readiness for inclusion in the prestigious Michigan Voluntary Protection STAR program. The JSA training will help participants justify the need for a hazard identification program to their upper management and create buy-in from production employees.

Agenda

We offer a flexible program agenda to emphasize the health and safety topics you want most.

- ▶ Describe what a Job Safety Analysis (JSA) is and the purpose.
- ▶ Introduce some basic skills in the recognition and control of occupational hazards.
- ▶ Introduce JSA techniques and create simple and effective JSA.
- ▶ Identify how to use a JSA within Safety and Health Systems.

Required Class for
Safety & Health
Management Systems
Level Two
MTI Certificate

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Labor and Economic Opportunity (LEO) is an equal opportunity employer/program.

MIOSHA Education Training Materials

The student training manual and course reference materials will be provided in electronic format via email for students to download and print before class if they wish.

No hard copy textbook will be provided at the class. Upon arrival at class, each student will also receive a flash drive containing these materials which is theirs to keep. If you wish to bring a copy to class, you have the option to **download and/or print** the course materials in advance.

Important: When registering for this class, please provide your complete email address.

Remember to download your course handouts ahead of time!

Frequently Asked Questions

Q: Will I be able to print my materials at the seminar or workshop?

A: No printing services will be available. Print or download the presentation slides before you arrive for the class.

Q: Will I be able to charge my device at the seminar or workshop?

A: We recommend that your device is fully charged before you arrive. Charging stations may not be available in the classroom.

Q: What happens if I do not receive an email?

A: In the unlikely event that you do not receive the link via email, please call the contact number listed under Program Details on the next page for assistance.



Facilitator

Deborah Ziel is a Senior Occupational Safety Consultant who joined the Consultation Education and Training Division of MIOSHA in 2006. Before that, she had over a decade of safety and health experience in private industry. Deborah currently provides consultation and training services for mid-west Michigan.

Before working for the State of Michigan, Deborah was an Environmental Health and Safety Specialist in a private manufacturing facility performing safety and health functions in two Michigan Voluntary Protection Program (MVPP) STAR sites. This included, but was not limited to, injury management and record keeping, program development and implementation, regulatory and best practice training, chemical management program, industrial hygiene coordination, hazard recognition program, and safety team development and facilitation. Deborah is a graduate of Grand Valley State University with a Bachelor of Science degree in Occupational Safety & Health.



Deborah Ziel
Senior Occupational Safety Consultant
MIOSHA, CET Division

Program Details

DATE: October 14, 2020
LOCATION: Grand Valley State University
Holland Meijer Campus
515 S. Waverly Road, Room 104
Holland, Michigan 49423
COST: \$94 per person.
Includes course materials.
Certification/Maintenance Points Available

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 12:30 p.m.
DEADLINE: Register by October 1, 2020
Please register early!
CONTACT: Cheryl Kotecki – 616-331-7180,
or ceinfo@gvsu.edu

Inclement Weather Line: 616-331-2020

COSPONSOR: Grand Valley State University Center for Adult & Continuing Studies

How to Register

Job Safety Analysis Made Easy

To Register and Pay by Check or Money Order

- ▶ **Email:** ceinfo@gvsu.edu
- ▶ **Mail:** Grand Valley State University
Center for Adult & Continuing Studies
Attn: Cheryl Kotecki
301 W. Fulton, EC 718
Grand Rapids, MI 49504-6495

To Register and Pay By Credit Card

- ▶ **Web:** www.gvsu.edu/learn/miosha
- ▶ **Phone:** 616-331-7180

Complete Separate Registration Form For Each Attendee

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____
Email: _____

(Needed for Registration)

**Please make check or money order payable to:
Grand Valley State University**

***This course has been approved for both residential builders
pre-licensure and continuing safety training requirements.***

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.