

An Informative Full-Day Seminar:

Part 21 - Powered Industrial Trucks: “What Every Trainer and Operator Must Know”

1 Who Should Attend . . .

This program is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

This course covers the training and operating requirements for powered industrial trucks in general industry workplaces. Safety topics include: training program implementation; operator selection, training, testing, and permitting; inspection procedures; safe work practices; retention of training and maintenance records; and identification of types of powered industrial trucks. Occupational health topics include information on carbon monoxide, ventilation controls, personal protective equipment, and emergency eye flush and shower facilities. Resources and sample documents will be provided to assist attendees with implementing a powered industrial truck program in their workplace. This training session will also provide an overview of common exercises used for field evaluations.

Agenda

We offer a flexible program agenda to emphasize the health and safety topics you want most.

- ▶ Define Employer Responsibilities
- ▶ Identify Occupational Health Hazards
- ▶ Discuss Employee Responsibilities

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Labor and Economic Opportunity (LEO) is an equal opportunity employer/program.

MIOSHA Education Training Materials

The student training manual and course reference materials will be provided in electronic format via email for students to download and print before class if they wish.

No hard copy textbook will be provided at the class. Upon arrival at class, each student will also receive a flash drive containing these materials which is theirs to keep. If you wish to bring a copy to class, you have the option to **download and/or print** the course materials in advance.

Important: When registering for this class, please provide your complete email address.

Remember to download your course handouts ahead of time!

Frequently Asked Questions

Q: Will I be able to print my materials at the seminar or workshop?

A: No printing services will be available. Print or download the presentation slides before you arrive for the class.

Q: Will I be able to charge my device at the seminar or workshop?

A: We recommend that your device is fully charged before you arrive. Charging stations may not be available in the classroom.

Q: What happens if I do not receive an email?

A: In the unlikely event that you do not receive the link via email, please call the contact number listed under Program Details on the next page for assistance.



Facilitator

Robert Atkins is an Occupational Safety Consultant with the Consultation Education and Training Division of MIOSHA. Robert currently provides consultation and training services for the Northwest Michigan counties surrounding Grand Traverse county.

Before working with the State of Michigan, Robert was an Environmental, Health & Safety Supervisor and Plant Sanitation Supervisor. His duties included accident investigation, safety training for new employees, annual safety training for all employees, chair of plant Safety committee, forklift certification and permit holder for storm water, RO water and Non-contact cooling water permits. Additional responsibilities included administration of all plant sanitation events.

Robert has a long work history in food manufacturing and aerospace. He is a graduate of Regis University with a Bachelor of Science degree in Business and Leadership.

Presenters: Robert Atkins, Occupational Safety Consultant and John Bodnar, Senior Occupational Safety Consultant; MIOSHA-CET Division



Robert Atkins
Occupational Safety Consultant
MIOSHA, CET Division

Program Details

DATE: November 5, 2020
LOCATION: Wexford-Missaukee Career Technical Center
9901 E. 13th Street
Cadillac, Michigan 49601
COST: \$130 per person.
Includes lunch and course materials.
Certification/Maintenance Points Available

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 5:00 p.m.
DEADLINE: Register by October 29, 2020
Please register early!
CONTACT: Jennifer Gaffke – 231 876-2210
or jgaffke@wmisd.org

COSPONSOR: *Wexford-Missaukee Career Technical Center*

How to Register

To Register & Pay By Cash, Check, or Money Order:

- ▶ **Phone:** 231 876-2210
- ▶ **Fax:** 231 876-2212
- ▶ **Email:** jgaffke@wmisd.org
- ▶ **Mail:** Wexford-Missaukee
Career Technical Center
9901 E. 13th Street
Cadillac, Michigan 49601
Attn: Jennifer Gaffke

Part 21 - Powered Industrial Trucks:
“What Every Trainer and Operator Must Know”

Complete Separate Registration Form For Each Attendee

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____
Email: _____

(Required for Registration)

**Please Make Check or Money Order Payable to:
Wexford-Missaukee CTC**

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.