



An Informative Three-day Seminar:

# MIOSHA General Industry 10-Hour +

## 1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

## 2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TEC<sup>SM</sup> facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log-on to the CET Division website at [www.michigan.gov/mti](http://www.michigan.gov/mti).

## 3 What You'll Learn . . .

In today's challenging business climate, many employers are faced with the need to have their employees be capable of performing new or multiple job functions. As personnel shift to accommodate business needs, it is essential to have staff understand the importance of safety and health management and the underlying effect it has on business. In three days this fundamentals course offers the resources and tools to create or enhance an effective safety and health management system, a review of the MIOSHA Act, and highlights of many key General Industry Safety and Health Standards.

Topics include elements of a comprehensive safety and health system, recordkeeping, accident investigations, inspections and citations, written program requirements, introduction to industrial hygiene, respiratory protection, hearing conservation, bloodborne infectious diseases (BIDs), eyewash and first aid requirements, ergonomics, hazard recognition, and machine guarding.



### Agenda

- ▶ Incident Investigation
- ▶ Ergonomics
- ▶ First Aid, Eye Wash, and Bloodborne Infectious Diseases
- ▶ Recordkeeping
- ▶ Hazard Recognition and Self Inspection
- ▶ Introduction to Industrial Hygiene
- ▶ Respiratory Protection
- ▶ Hearing Conservation
- ▶ Recommended Practices for Safety and Health Programs
- ▶ CET Services
- ▶ Required Written Programs
- ▶ When MIOSHA Visits

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.

# Facilitator

Robert Atkins is an Occupational Safety Consultant with the Consultation Education and Training Division of MIOSHA. Robert currently provides consultation and training services for the northwest Michigan counties surrounding Grand Traverse county.

Before working with the State of Michigan, Robert was an Environmental, Health and Safety Supervisor and Plant Sanitation Supervisor. His duties included accident investigation, safety training for new employees, annual safety training for all employees, chair of plant Safety committee, forklift certification and permit holder for storm water, RO water and Non-contact cooling water permits. Additional responsibilities included administration of all plant sanitation events.

Robert has a long work history in food manufacturing and aerospace. He is a graduate of Regis University with a Bachelor's of Science degree in Business and Leadership.

Presenters: Robert Atkins, Occupational Safety Consultant; John Bodnar, Senior Occupational Safety Consultant; and Aaron Gundrum, Industrial Hygienist; MIOSHA-CET Division



**Robert Atkins**  
*Occupational Safety Consultant*  
MIOSHA, CET Division

## Program Details

**DATE:** January 25, 26, and 27, 2022  
**LOCATION:** Wexford-Missaukee Career Technical Center  
9901 E. 13th Street  
Cadillac, Michigan 49601  
**COST:** \$250 per person.  
Includes warm lunch and course materials.  
Certification/Maintenance Points Available

**TIME:** Check-in - 8:30 a.m.  
Program - 9:00 a.m. to 5:00 p.m.  
**DEADLINE:** Register by January 18, 2022  
Please register early!  
**CONTACT:** Jennifer Gaffke – 231-876-2210  
or [jgaffke@wmisd.org](mailto:jgaffke@wmisd.org)

**COSPONSOR:** *Wexford-Missaukee Career Technical Center*

## How to Register

**MIOSHA General Industry 10 Hour +**

### **To Register & Pay By Cash, Check, or Money Order:**

- ▶ **Phone:** 231 876-2210
- ▶ **Fax:** 231 876-2212
- ▶ **Email:** [jgaffke@wmisd.org](mailto:jgaffke@wmisd.org)
- ▶ **Mail:** Wexford-Missaukee  
Career Technical Center  
9901 E. 13th Street  
Cadillac, Michigan 49601  
Attn: Jennifer Gaffke

### **Complete Separate Registration Form For Each Attendee**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_ *(Required for Registration)*  
Credit Card # \_\_\_\_\_ Verification Code: \_\_\_\_\_  
MasterCard  VISA  Exp. Date: \_\_\_\_\_  
Print Credit Card Holder's Name: \_\_\_\_\_  
Credit Card Billing Address: \_\_\_\_\_

**Please Make Check or Money Order Payable to: Wexford-Missaukee CTC**

The meeting site and parking are accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Labor and Economic Opportunity (LEO) is an equal opportunity employer/program.