

**LIBRARY OF MICHIGAN  
BOARD OF TRUSTEES MEETING  
January 28, 2021**

**Call to Order** The meeting of the Library of Michigan (LM) Board of Trustees was called to order online by Board President Nancy Hmayed and the mission of the Library of Michigan was read by Trish Burns on Thursday, January 28, 2021, at 10:01 a.m.

**Attendance** Members Present: Betsy Bacon (for Chief Justice Bridget McCormack), Trish Burns, Elaine Didier, Kyle Guerrant/Dr. Michael Rice, Nancy Hmayed, Kristie Reynolds, Randy Riley, Kay Schwartz, Kristin Shelley, Carol Taggart.

Members Absent: Brian Larkin, Stacy Nowicki, Judy Rapanos, Amber Vrooman (for Senator Roger Victory)

Staff Present: Adam Oster, Lori Poznanski-Mason (notetaker), Don Todaro.

Visitors: Kate Pohjola Andrade, Scott Garrison, Patricia Headley, Debbie Mikula, Cynthia Simpson, Shannon Torres.

**Agenda** KRISTIN SHELLEY MADE A MOTION TO APPROVE AN AMENDED AGENDA. THE AMENDED AGENDA WILL INCLUDE TWO NEW ITEMS UNDER NEW BUSINESS: LM FOUNDATION REPRESENTATION AND LM BOARD BYLAWS REVIEW. THE MOTION WAS UNANIMOUSLY APPROVED.

**Meeting Minutes** TRISH BURNS MADE A MOTION TO APPROVE THE SEPTEMBER 10, 2020 MEETING MINUTES. THE MOTION PASSED UNANIMOUSLY.

**Board Reports**

**Board Chair** Board Chair Nancy Hmayed presented her report.

**Board Members** Board members presented their reports.

**Partnership Reports**

**Cooperatives** Kate Pohjola Andrade presented the Cooperative Library Directors Report.

**MAME** Shannon Torres spoke about the MAME Report.

**MCLS** Director Scott Garrison presented the MCLS Report. This report was shared via email prior to the meeting.

**MLA** Debbie Mikula presented the MLA Report. The Legislative Newsletter about MeL from MLA was emailed prior to the meeting and discussed during the meeting.

**MiALA** Cynthia Simpson presented the MiALA report, which was shared via email prior to the meeting.

**State Librarian's Report**

State Librarian Randy Riley presented the State Librarian's report. The document is attached.

Chief Development Officer Patricia Headley provided a Library of Michigan Foundation update.

Community Engagement Librarian, Adam Oster, spoke about the mini-grants offered by the Michigan Center for the Book.

**Board Discussion – Old Business**

There was no old business to discuss.

**Board Discussion – New Business**

LMF Board Representation

Judy Rapanos is no longer participating on the LM Board and was the LM Board representative to the Foundation Board. A new representative is needed. The Foundation Board meets quarterly with some subcommittee meetings. Their core mission is to support Library of Michigan programs and projects.

LM Board Bylaws Review

With changes to the Foundation Board bylaws and the Open Meetings Act, it was suggested that the LM Board bylaws be reviewed. Nancy Hmayed, Kristie Reynolds, and Kristin Shelley agreed to review the bylaws and recommend any changes. Lori will set up a meeting.

**Public Participation**

There was no public participation.

**Adjournment**

KAY SCHWARTZ MOVED TO ADJOURN THE MEETING. THE MOTION TO ADJOURN WAS UNANIMOUSLY APPROVED AND THE MEETING ADJOURNED AT 11:46 A.M.

Signature – Nancy Hmayed, Board Chair

Signature – Randy Riley State Librarian

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Nancy Hmayed, Chair

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Randy Riley, State Librarian

**State Librarian's Report  
Library of Michigan Board Meeting  
January 28, 2021**

**Library of Michigan Reopening Date:** No specific date has been established when Library of Michigan staff will be allowed back into the building. March is still the projected date. All LM staff have been working remotely since March 23, 2020. Staff are only entering the building to pick up necessary files, short research visits for patrons, etc. The staff have been extremely efficient and effective working remotely.

**2021 In Person Training/Meetings:** The Library of Michigan staff are adjusting to offer all of our training sessions and in person meetings virtual for 2021. The uncertainties surrounding COVID-19 infection rates and vaccine availability are driving this decision.

**Budget Projections:** Revenue for the 2020-21 fiscal year is projected to be lower than last year, but higher than the state forecasted in August the Consensus Revenue Estimating Conference determined at their last meeting on January 15. For the 2020-21 fiscal year, General Fund and School Aid Fund revenue is \$1.23 billion more than projected in August. General Fund is \$700.8 million higher than previously projected and School Aid Fund revenue \$528.3 million. Compared to the 2019-20 fiscal year, revenue coming in represents a 2 percent decrease.

For the 2021-22 fiscal year, the budget for which the administration and Legislature will soon start working on, there was agreement that the overall revenue will be \$874.8 million higher than previously projected. The General Fund for 2021-22 is now \$504.6 million higher than previously projected and the School Aid Fund \$370.2 million more.

**Hiring Freeze Lifted:** With better than previously expected budget projections, the hiring freeze for state employees has been lifted. As a result, the Library of Michigan is in the process of filling our five open positions. Several have been posted.

**COVID-19 Screenings:** Starting February 3 all state employees will need to complete an online health screening before they will be able to login in the state network. All employees must complete the screening each day they are working when the application appears on their computer as they logon. No one in the agency can view the answers to the individual questions asked on the health screening. The manager dashboard does not provide information about individual employee's responses – only whether they took the survey and passed or failed. The direct supervisor and the supervisor's supervisor are the only employees that can view this limited information on the manager dashboard.

**Parking Lot Changes:** DTMB will be installing a new system for paying for parking in the Butler lot south of the Library of Michigan. The new system will require visitors to pay a flat fee (yet to be determined) when entering the lot. The system should eliminate large lines to enter and exit the lot on busy days.

**Potential Federal Library Legislation:** With the recent changes in Washington, DC there are several new pieces of legislation circulating asking for additions library funding through IMLS. A \$1 billion COVID relief bill and \$5 billion construction bill have been drafted and supported by ALA. It is yet to be determined if any of this legislation will be incorporated into a larger COVID relief/infrastructure bill or as stand-alone bills.

**Library of Michigan Foundation Board Chair:** Board Chair Veronica Wilkerson-Johnson Wilkinson has resigned from the board. Teaching, writing and other education projects demanding her immediate attention have required her to resign. Dan Arbour has graciously agreed to continue his leadership for the next couple of board meetings.

**African American Authors List:** Adam Oster and Kendal Darragh worked closely with other MDE staff to help create a list of African American Authors and suggested books to be highlighted during Black History Month. A call for nominations was placed to educators across the state and one author/titles have been selected to be recognized each day in February. The list can be accessed at:  
[https://www.michigan.gov/documents/mde/AfricanAmerHistMonthWeek1\\_714469\\_7.pdf](https://www.michigan.gov/documents/mde/AfricanAmerHistMonthWeek1_714469_7.pdf)