

Long-Term Care Commission
September 25, 2006
Capitol View Building, Lansing Michigan
1:00 pm – 4:30 pm

MINUTES

COMMISSIONERS IN ATTENDANCE: Marsha Moers, RoAnne Chaney, Christine Chesny, Linda Ewing, Andrew Farmer, James Francis-Bohr, William Gutos, Dohn Hoyle, Sandra Kilde, William Mania, Yolanda McKinney, Jon Reardon, Wendall Stone, Hollis Turnham, Toni Wilson,

COMMISSIONERS ABSENT: Reverend Charles Williams II

EX OFFICIO AND OTHER MEMBERS IN ATTENDANCE: Mary Ablan, Peggy Brey, Patrice Eller, Vickie Enright, Michael Head, Sarah Slocum

HANDOUTS: Agenda, Minutes from June 26, 2006, CMS Money Follows the Person Grant Solicitation September 2006 Overview, Single Point of Entry Demonstration Projects Power Point Presentation, Single Point of Entry Demonstration Projects Contact Information, Single Point of Entry Evaluation Criteria (Drivers), Single Point of Entry Notice of Informational Forums, Single Point of Entry Question and Answers from August 28 2006 Informational Forum, Update of Single Point of Entry Workshops Power Point Presentation, 2006 Long-Term Care Conference Breakout Session Topics, HHS News of Systems Transformation Grant Awards, Progress Report on Task Force Recommendations Template, Progress Report on Task Force Recommendation #8, Affordable Assisted Living Demonstration Initiative - Request for Concept Papers, Update on Affordable Assisted Living Demonstration Initiative, Notice of AARP Health Policy Forum, Edna Gates Conference on Alzheimer's Care Brochure, House Bill 5389 (Single Points of Entry), House Bill 6478 (Long-Term Care Partnerships)

- I. **Call to Order, Welcome, and Introductions** – The meeting was called to order at 1:20pm by the Chair. Members of the Commission, Ex Officio representatives, and the public introduced themselves. The Chair announced that Linda Mulligan has resigned the Commission due to personal issues. Andy Farmer distributed the notice regarding the AARP Health Policy Forum. This is a free nonpartisan forum. A government issued ID is required; this is assumed to be whatever document is used for airport security (e.g., passport, license).
- II. **Approval of Agenda** – Motion to approve agenda by Reardon, second by Chaney. Agenda approved by voice vote.
- III. **Approval of Minutes** – Enright noted that she should be added to the list of Ex Officio attendees. Cindy Viars name was misspelled. Motion to approve by Reardon, second by Turnham. The minutes were approved as corrected by voice vote.
- IV. **Office of Long-Term Care Supports and Services Update** - Head provided an update of Office activities.
 - The office is temporarily located in the Washington Square Building at 109 Michigan Avenue, Lansing.

- Deanna Mitchell has resigned to work for the Michigan Association of Homes and Services to the Aging. Gloria Lanum has joined the office effective this date. He hopes to obtain more staff and will post positions in the near future.
- The Office is updating an existing long-term care website located at www.michigan.gov/ltc . It currently contains Commission and Single Point of Entry information.
- House Bill 6478 regarding long-term care partnerships has passed the House.
- Michigan was awarded a Systems Transformation Grant valued at \$2.4 million over a 5-year period. It will include developing prepaid long-term care pilots, fund staff positions, and fund Single Point of Entry expansion. The first activity will be a required 6-9 month strategic planning process.
- A power point presentation on the responsibilities of this Office will be distributed to the Commission, as determined by the Executive Order.
- The Office is working with the Medical Services Administration (Medicaid agency) on the MIChoice waiver renewal, due in June.
- A long-term care annual plan will be developed.

V. New Business

- **Single Point of Entry** - An update on the Single Point of Entry project was provided, contracts are in place, workgroups are being formed locally, informational forums are planned. Legislation has passed the House. Evaluation criteria are being developed. Copies of a power point presentation were provided. Evaluation of the Single Point of Entry is one of the charges to the Commission. The Office is contracting with an outside evaluator to assist with design of the evaluation. MPHI will serve as the independent evaluator. A subcommittee of the Commission will assist the Office in the design process. Subcommittee members include Farmer, Chaney, Wilson, Slocum, Moers, and a DHS representative). Questions should be directed to Michael Head.
- **2007 Long-Term Care Conference** - The Office has started planning this conference. The theme will address a broader array of services and focus on education, opportunity, networking, and key issues. Interest was expressed among Commissioners in holding the conference in another geographic region of the state. There are limitations based on size and cost. It is anticipated to be held at a larger facility, most likely in southeast Michigan, early in April. Commissioners were asked to provide ideas for location, breakout session and presenters/speakers. There will be fewer sessions devoted to Office grant activities and significantly less grant funding available to support it. There is a desire to continue to provide reduced rates for consumers, families, and caregivers. The group discussed the potential for holding that month's Commission meeting or hearing to obtain public input prior to the conference at the same facility. Comments and suggestions should be addressed to the Office.
- **Commission Retreat** - The Executive Committee previously discussed the need for a retreat to ensure Commissioners have an understanding of the issues and their role in addressing them, develop a work plan, establish priorities and determine where to focus their efforts in the upcoming year. The agenda should focus on difficult issues, be more than an informal meet-greet session. Common definitions need to be developed (e.g., medical model) and key issues identified. A facilitator should be used to structure the debate and assure outcomes. It is proposed that, given the work to be accomplished, the retreat would need to be 1-1½ days and held in an informal setting. It was decided there needed to be more structure to the concept before the Commission would approve. A retreat planning

subcommittee consisting of Executive Committee members and Michael Head will work on this planning effort.

VI. Public Comment - There were no public comments

VII. Old Business

- **Progress Reports** - A revised template and process was provided for charting progress in implementing Task Force recommendations. Completed documents will be used as the basis for discussion at the retreat. A separate template is to be completed for each recommendation, using strategies/action steps and benchmarks as detailed in the Task Force report for Column 1. Through participation of stakeholders and key state staff, workgroups are to describe progress made in implementing the strategies/action steps in Column 2. Column 3 is to reflect Next Steps to be taken by the Commission to accomplish the strategy/action and Column 4 establishes timeframes for completion of the task.

Preliminary work has been done on some recommendations as follows:

- a. Recommendation #3 has been through its first draft.
- b. Recommendation #4 Workgroup has met and developed a draft
- c. Recommendation #8 was completed by the workgroup. Enright will discuss Department of Labor and Economic Growth initiatives with Turnham.
- d. Recommendation #9 Workgroup is in need of State staff to assist in determining initiatives implemented and progress made.

Workgroup membership was reiterated; a written list of leaders and members will be distributed. The templates should be considered as working documents. Completed templates are due to the Office by October 16th, for distribution prior to the next Commission meeting. This item will be included on the next agenda.

- **Deficit Reduction Act - Money Follows the Person Grant** - Michael Daeschlein presented a summary of the upcoming grant opportunity. It will provide enhanced federal matching funds for services provided to individuals transitioned from nursing homes to community-based services. An analysis of data is underway on persons transition to the community under the Nursing Facility Transition Initiative and the MI Choice waiver that will serve as the basis for developing Michigan's grant application. This grant will not impact the existing policy and funds for transitioning persons to the MI Choice waiver. The grant specifies that the person must be transitioned from an institution (as defined by the grant) to a community setting. It contains a definition of community setting that may limit the transition to assisted living. (Consumers may still transition to assisted living, but the enhanced federal matching funds may not be available.) It was noted that, while the grant may include intermediate care facilities for the mentally retarded (ICF/MR), there are few persons in Michigan that this may affect. It was also noted that this grant is not based on savings, but on rebalancing/redirection of funds. It is not an entitlement and a waiver will be required. If awarded, operational protocols will be need to be developed. The Centers for Medicare and Medicaid Services has posted questions and answers at http://www.cms.hhs.gov/NewFreedomInitiative/02_WhatsNew.asp (scroll to **downloads**, click on **Money Follows the Person Solicitation Additional Information** which opens a zip file with .pdf files of weekly Q&A compilations.)

The Office has arranged a nursing facility transition forum for October 11, 1pm - 4pm at LCC West where information on the transition process will be shared. Robert Mollica, a national expert, has been invited. Local consumers/facilities will also present information and experiences.

Several Commissioners noted experience with transitioning from a nursing facility and the barriers they encountered. It was determined that these issues may be better addressed during development of the operational protocols.

- **Affordable Assisted Living** – An update was provided on the MSHDA Affordable Assisted Living Initiative which is intended to combine affordable housing with supportive services to allow aging in place. The project is targeted to the elderly. There was a bidders conference on August 30, 2006 where potential bidders were given an opportunity to ask questions and seek clarification of intent. Interested vendors will submit concept papers, not formal proposals. Concept papers must indicate how they will incorporate person-centered planning and work with local systems to ensure informed choice. There is no specification regarding licensure; proposals will be considered from both licensed and unlicensed settings. Commission members expressed concern over the apparent segregation of the elderly from those with disabilities and indicated their desire to include those with disabilities in this proposal. The project is not intended to use existing MI Choice funds. A nursing home level of care is required for individuals enrolled.

VIII. Commissioner Comments

- Slocum - Commend the Commission and Office on the good work and efforts
- McKinney - How can the Commission obtain more information on local activities?
- Wilson - Possibly use the long-term care web page to publish such information on local activities.
- Kilde - Commend the Executive Council on the agenda
- Turnham - Distributed the brochure on the Edna Gates Conference on Alzheimer's Care. Announced that the minimum wage increase, effective October 1, 2006, will also affect many of the home help caregivers.
- Ablan - Congratulated the Office on receiving the Systems Transformation Grant and very pleased the Office is applying for the Deficit Reduction Act - Money Follows the Person grant
- Chaney - Commend the Alzheimer's conference for using the term "memory care" assistance and support
- Moers - Be sure to register to vote by October 9. The next meeting is at the Michigan Home Health Association.

Next meetings:

October 23, 1pm – 4pm, Michigan Home Health Association, 2140 University Park Drive, Suite 220, Okemos, Mi 48864

November 27, 1pm – 4pm, Capitol View Building, Conference Rooms A, B & C

MOTION	FIRST	SECOND	ACTION
Approval of Agenda	Reardon	Chaney	Passed
Approval of Minutes, as amended	Reardon	Turnham	Passed
Adjournment	Reardon	Turnham	Passed