



REQUEST FOR QUALIFICATIONS **Springwells Village Community Safety Coordinator**

Urban Neighborhood Initiatives, Inc. seeks a Community Safety Coordinator (CSC) to help advance comprehensive community development in Detroit's Springwells Village neighborhood. This position will work to implement community safety initiatives at the grassroots level, identifying and developing neighborhood leaders for safety initiatives and bringing together a broad base of organizations, residents, businesses and faith-based organizations to work collectively to address safety and quality of life issues. This position emphasizes coordination of community-based safety initiatives, and is supported and advised by Detroit Local Initiatives Support Corporation. Start date: September 1, 2013. Salary range: \$32,000-\$42,000.

About the Position

The Community Safety Coordinator will coordinate and support safety initiatives in select Detroit communities, working in partnership with City agencies and community organizations to integrate the varied resources and tools of law enforcement, community mobilization and economic development to make neighborhoods safer and more vital. The individual(s) will be housed at the office of Urban Neighborhood Initiatives, Inc., but will spend a considerable amount of time in the Springwells Village neighborhood. The individual will report directly to the Sustainable Communities Project Manager.

Specific responsibilities will include:

- Convene community groups, police, prosecutors and other key stakeholders to create new and/or strengthen existing results-oriented partnerships around shared public safety goals in specific neighborhoods.
- Collaboratively develop and implement specific, dynamic plans to resolve identified crime problems, provide coordination services to all Partners including meeting planning and facilitation, document decisions/work plans to encourage lateral accountability, and troubleshoot partnership challenges.
- Support the continued development and implementation of aspects of LISC's Sustainable Communities Springwells Village Quality of Life Plan activities that contribute to crime prevention and intervention.
- Work with new and existing block clubs and neighborhood patrols to recruit volunteers to the safety efforts.
- Collect information from community members regarding crime and safety issues and social issues that may be an underlying issue for certain crimes.
- Promote high levels of resident participation and leadership in community activities related to safety, assisting in the development and coordination of volunteer service opportunities.
- Document programming efforts and outcomes to LISC which include the following activities:
 - Convening law enforcement and community partners
 - Supporting the formation of community safety Problem Solving Teams consisting of LISC Building Sustainable Communities (BSC) Convening Agency staff, community development partner(s), law enforcement and residents
 - Leading the Problem Solving Team in creating work plans to address specific crime problems and shepherding implementation
 - Communicating successes (and challenges) through social and mainstream media
 - Implementing of crime prevention tools
 - Facilitating monthly community safety education for the community
 - Assisting in the continued linkage of physical environment enhancements with crime reduction and improved public safety successfully transforming "hotspots" of crime into useful, productive and safe spaces.
- Monitor the safety needs of the residents and facilitate responsive solutions.

- Attend monthly meetings with the LISC Program Officer.
- Attend quarterly meetings with the other LISC supported Community Safety Coordinators

Qualifications

- Bachelor's Degree required. Advanced degree in urban planning, criminal justice, public/business administration, public policy or a related field is preferred. 2-4 years of demonstrated experience in related fields and experience in urban community organizing preferred.
- Excellent oral and written communication skills. Strong facilitative and adaptive leadership skills. Strong interpersonal skills in working with a wide variety of people and organizations. Ability to promote consensus about strategies, plans and specific actions among diverse stakeholders. Experience as a technical assistance provider is desired.
- Able to identify and solve problems.
- Experience working with people of diverse cultural backgrounds and income levels.
- Bilingual, fluent in Spanish (Required)
- Able to work independently and part of a team
- Strong computer skills: Excel, Word and PowerPoint skills are desirable.
- Ability to do some outdoor work involving considerable walking and neighborhood restoration work (e.g., leading community volunteer team-building activities).

To Apply

Submit your resume, cover letter, and writing sample electronically and in hardcopy form by July 22 to:

Tiffany Tononi
Sustainable Communities Project Manager
Urban Neighborhood Initiatives, Inc.
8300 Longworth Street
Detroit, MI 48209
ttononi@unidetroit.org

All applicants can expect to receive a response via email or phone the week of July 22. First round interviews will take place July 30 and 31 with the possibility of a second round taking place in early August.