

CITY OF FLINT
Position Description

Class Title:	Police Officer Recruit	Job Code Number:	15-P-010
Established:	August 11, 1982	Bargaining Unit:	None

GENERAL STATEMENT OF DUTIES: This is a pre-posting for the position of Police Officer Recruit. The official posting is currently scheduled for June 17, 2013. Please see our website at that time for further instructions on applying. The Police Officer Recruit will undergo a structured progressive basic police training program in fulfillment of the State's and Department's minimum standards required to become a sworn Police Officer. The Recruit will have to successfully complete a 16-18 week course of study at the Police Training Academy maintaining an average of at least 70%. Upon successful completion of academy training, the Recruit will be required to pass a written examination administered by the Michigan Commission on Law Enforcement Standards (MCOLES). Upon successful completion of the written examination, the Recruit may be eligible to be assigned to complete an on-the-job field-training program while accompanying a sworn Police Officer. Individuals who are not able for any reason to complete the training, or are not able to maintain the State or Department's minimum requirements for successful completion of the 16-18 week training course shall be deemed to have voluntarily terminated their position.

SUPERVISION RECEIVED: Works under the supervision of an employee of higher grade.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Attends police academy training course in law enforcement techniques.
2. Completes an on-the-job field-training program.
3. Assists personnel (in a training situation) of the various operating sections of the Flint Police Department to gain exposure to the methods and procedures utilized.
4. Accompanies designated Police Training Officers in performing routine law enforcement duties to gain experience in various police operations.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Be a citizen of the United States.
- B. Possession of a high school diploma or equivalent.
- C. Ability to operate an automobile safely and in accordance with traffic laws.
- D. Ability to understand and adhere to the laws and rules of the Department.
- E. Ability to understand and follow oral and written instructions.
- F. Ability to prepare written reports.
- G. Ability to deal courteously and firmly with the general public.
- H. Ability to qualify on physical strength and agility test.
- I. Ability to meet the mental standards of the job.
- J. Ability and willingness to work in a manner that will not needlessly endanger the safety to one's self, other persons, and equipment.
- K. Aptitude for, or skill in, the use of firearms.
- L. Vision must be 20/50 in each eye correctable to 20/20 in each eye (contact lenses may be used to meet the 20/50 requirement) and have full visual functions and normal color vision and depth perception.
- M. Hearing must be normal in each ear.
- N. Have no prior felony convictions or high court misdemeanors.
- O. Possession of a good moral character as determined by a background investigation under procedures established by the City of Flint Police Department.
- P. Ability to successfully pass drug screening, physical and psychological evaluations.

NECESSARY SPECIAL REQUIREMENT(S):

- Eighteen (18) years of age
- Possession of a valid Drivers License (a valid State of Michigan Driver's License will be required at time of appointment).
- Passing score on MCOLES Reading/Writing Test (Mott Community College has availability for testing on June 8, 15, & 22, 2013. You must register online at www.michigan.gov/mcoles.)
- Passing score on MCOLES Physical Agility Examination (physical agility only valid for six (6) months – Passing of MCOLES physical agility must be dated within six (6) months/180 days between date of examination and the beginning of Academy) (Mott Community College has availability for testing on June 15 & 22, 2013. You must register with the Training Academy at (810) 762-0934.)
- **Reading & Writing Exam is \$68 per person. **Physical Agility Exam is \$45 per person.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is regularly required to stand and walk; occasionally required to run and jump; use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl; taste or smell.

The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

The employee must be able to withstand exposure to traffic hazards continuously; withstand exposure to weather, wet conditions, high noise levels, hazardous materials and personal danger occasionally.

The employee may, at any time, be at risk of personal danger including, but not be limited to, the result of an intentional attack by people and/or animals as well as environmental hazards.

The employee frequently works in outside weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and with explosives; and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat and vibration.

Classification History

Established: Personnel 08/11/82

Revised: Personnel 09/27/84, 01/18/85, 07/18/86,
08/25/88, 04/26/90, 04/30/98

Revised: Human Resources 10/09/03

Revised: Human Resources 10/12/04

Revised: Human Resources 11/18/04

Revised: Human Resources 09/07/06

Revised: Human Resources 04/16/13

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.