



## **KENT COUNTY EMPLOYMENT OPPORTUNITY**

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Kent County Human Resources Department, County Administration Building,  
300 Monroe Avenue NW, Grand Rapids, MI 49503

Telephone: (616) 632-7440

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[www.AccessKent.com/jobs](http://www.AccessKent.com/jobs)

**County Patrol Officer  
Sheriff Department  
701 Ball NE  
\$22.53/hr. Full-time**

### ***Job Responsibilities***

In order to be considered applicants must successfully complete the Deputy Sheriff examination through Empco, Inc. Applicants who have successfully completed the Police Officer test through Empco, Inc. and indicated interest in a Kent County Deputy Sheriff position may also be considered. Testing must be completed no later than December 21, 2012. To register for an examination or for more information on requirements, test dates, test locations and testing fee, applicants must visit the Empco, Inc. website at <http://www.empco.net/>.

The Kent County Sheriff Department is a multi-faceted, modern police agency with specialized units including vice, detective bureau, school resources, and traffic investigations. Successful candidates will function as part of a highly motivated, team-oriented group of police professionals. Will provide services to the residents of Kent County by enforcing laws and traffic regulations; investigating crime; utilizing crime prevention techniques; and providing general assistance to the public. Will patrol assigned areas to prevent and/or discover the commission of a crime; respond to a variety of situations involving automobile accidents, robberies, medical emergencies, domestic disturbances and other felonies and misdemeanors. Will gather evidence; take statements from parties; obtain witnesses; secure crime scenes; prepare detailed reports; and testify in court.

### ***Job Requirements***

Requires Michigan Commission on Law Enforcement Standards (MCOLES) Certification or must be MCOLES Certifiable. Excellent communication skills and the ability to interact with diverse populations are essential. Must possess and maintain a valid, unrestricted Michigan Driver's License, a good driving record and be free of felony convictions. Ability to exercise independent judgment and discretion in meeting emergencies without direct supervision is required. Must be able to render first-aid to injured persons. Desired qualifications include a Bachelor's degree in Criminal Justice or related field and demonstrated work experience in law enforcement. Fluency in a second language is beneficial.

In order to qualify to become a County Patrol Officer, candidates are subject to detailed personal, work and criminal background investigations and drug testing. The successful candidate must be of sound character, demonstrate a responsible work history, be free of felony convictions and

possess a good driving record. Applicants must be able to provide documentation of diplomas, degrees and relevant certificates and licenses.

**Applicants must successfully complete the written pre-employment examination by December 21, 2012. Empco, Inc will be conducting the written pre-employment examination and evaluating eligibility for further consideration.**

**Applicants who successfully complete the Empco, Inc. pre-employment examination and indicate interest in Kent County as an employer will be sent an application package via email with further instructions.**

*Kent County is an Equal Opportunity Employer.*

**"Kent County...where diversity and inclusion matter"**