


State of Michigan
MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS
Michigan Justice Training Competitive Grant Program
2021 GRANT APPLICATION

SECTION 1 - IDENTIFICATION

APPLICANT AGENCY Monroe County Sheriff's Office		SIGMA ID/ADDRESS CODE VC0048076 / 004
STREET ADDRESS/CITY/ZIP 100 E 2 nd St, Monroe, MI 48161		
TRAINING CONSORTIUM (if applicable)		
PROJECT TITLE (Limit 45 characters) FY2021 Monroe County Annual Training Plan		
START DATE January 1, 2021	END DATE December 31, 2021	GRANT FUNDS REQUESTED \$ 26,328.00

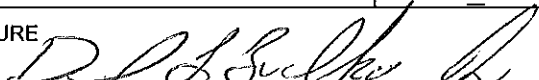
AUTHORIZED OFFICIAL (PERSON AUTHORIZED TO ENTER INTO AGREEMENTS)

As the Authorized Official, I have read and agree to all conditions set forth in the 2021 Grant Manual.

NAME AND TITLE Chairman J Henry Lievens	
STREET ADDRESS/CITY/ZIP 125 E 2 nd St, Monroe, MI 48161	
TELEPHONE (Direct) 734-240-7003	E-MAIL ADDRESS henrylievens@gmail.com
SIGNATURE 	DATE 21 MAY 2020


PROJECT ADMINISTRATOR (PERSON RESPONSIBLE FOR IMPLEMENTING AND REPORTING THE TRAINING)

As the Project Administrator, I have read and agree to all conditions set forth in the 2021 Grant Manual.

NAME AND TITLE Sgt David Buchko	
STREET ADDRESS/CITY/ZIP 100 E 2 nd St, Monroe, MI 48161	
TELEPHONE (Direct) 734-240-7716	E-MAIL ADDRESS david_buchko@monroemi.org
SIGNATURE 	DATE 5/20/2020

FINANCIAL OFFICER (PERSON RESPONSIBLE FOR GRANT ACCOUNTING)

As the Fiscal Officer, I have read and agree to all conditions set forth in the 2021 Grant Manual.

NAME AND TITLE Susan Maier	
STREET ADDRESS/CITY/ZIP 125 E 2 nd St, Monroe, MI 48161	
TELEPHONE (Direct) 734-240-7759	E-MAIL ADDRESS Susan_maier@monroemi.org
SIGNATURE 	DATE 5-20-20

By authority of P.A. 302 of 1982, as amended
Submission of this application is required to participate in this program.

Applications must be submitted to MCOLES via email to thelend15@michigan.gov no later than May 22, 2020.

SECTION 2 - PROJECT NARRATIVE

A. PROBLEM IDENTIFICATION

Describe the problem or issue the training is expected to address. Connect the proposed training to the documented need. Explain why this proposal should be grant funded.

Refer to Page 18 of the Grant Manual

The Monroe County Sheriff's Office is proposing the FY2021 Monroe County Annual Training Plan. The plan includes Basic Patrol Rifle School and standard legal update.

Patrol rifles have become standard issue for today's police officers and deputy sheriffs. Thanks to the improved performance over a duty handgun, the patrol rifle is becoming the weapon of choice when confronting violent offenders. Given their frequent use in every day police work and the potential liability, there is an increased need for high quality training in the use of the patrol rifle. The proposed training – Basic Patrol Rifle School – will cover every aspect of the patrol rifle and its daily use by deputy sheriffs in the field.

The legal foundations under which deputy sheriffs conduct their work are based on long standing principles. However, there is a steady stream of changes every year that affect the application of police work. Without a routine review of the changing legal landscape, police officers and deputy sheriffs would quickly find themselves operating with an inadequate knowledge of criminal law and procedure. The proposed legal update course would cover recent changes affecting policing and prepare officers to apply the most current legal information to their daily work.

Deputy Sheriffs in Monroe County carry patrol rifles and apply their knowledge of the law every day. Consistent, high quality, and current police training related to these topics helps maintain professionalism, keeps deputies and residents safer, reduces liability, and helps deputy sheriffs provide the best possible police services to more than 150,000 Monroe County residents.

The FY2021 Monroe County Annual Training Plan will provide critical training for 60 full time deputy sheriff's employed at the Monroe County Sheriff's Office.

SECTION 2 - PROJECT NARRATIVE

B. TRAINING OBJECTIVES

Describe the subject matter for each course/topic. Provide global objectives in terms of outcomes, stating what the trainees are expected to know and do as a result of this training.

Refer to Page 18 of the Grant Manual

The FY2021 Monroe County Annual Training Plan consists of the following objectives:

Basic Patrol Rifle School

Priority Program Area: Firearm Standard/Officer Safety/Subject Control

Hours: 16 hours

Officers: 60 deputy sheriffs

This course is designed to teach officers the fundamentals of the patrol rifle, from nomenclature, care and cleaning, shooting positions, marksmanship and clearing malfunctions. After attending this course, officers will be proficient in their knowledge and use of the patrol rifle. Officers will be able to operate the patrol rifle in a safe and effective manner.

Deputies that complete this course will be proficient in:

- A. Knowledge of the operational characteristics of the patrol rifle.
- B. Nomenclature and maintenance of the patrol rifle.
- C. Understanding of ballistics.
- D. Fundamentals of marksmanship.
- E. Different shooting positions and sling usage.
- F. Different methods of carrying the rifle.
- G. Deployment techniques and operation application of the patrol rifle.

Standard Legal Update/Criminal Law and Procedure

Prioritized Program Area: Legal Update

Hours: 4

Officers: 60

At the completion of this training, the officer will be able to:

- A. Explain major Federal and State Court decisions affecting policing in Michigan.
- B. Explain statutory changes affecting policing in Michigan.
- C. Explain the how recent court decisions and statutory changes affect search warrants.
- D. Explain the how recent court decisions and statutory changes affect search and seizure.
- E. Explain the how recent court decisions and statutory changes affect confessions.
- F. Explain the how recent court decisions and statutory changes affect suspect identification.
- G. Explain the how recent court decisions and statutory changes affect civil liability affecting police in Michigan.

SECTION 2 - PROJECT NARRATIVE

C. TRAINING METHODS

Describe how the training will be delivered for each course/topic. Identify program developers and instructors and describe their qualifications. Outline the method(s) of presentation. Include the hours of training and where the training will occur. Describe the training materials that will be developed or provided.

Refer to Page 19 of the Grant Manual

Basic Patrol Rifle School

This is a 16 hour course conducted by Tactical Encounters – a police training provider located in Livonia, MI. The training will take place at an outdoor live fire range and include a short classroom session. The outdoor range and classroom locations are to be determined.

This is a hands on course using reality-based scenarios to help teach and reinforce patrol rifle techniques. Deputies will also use live fire drills and shoot approximately 400 rifle rounds and 50 pistol rounds to practice marksmanship, weapon transition, and malfunction clearing.

Standard Legal Update

This course will be instructed by a practicing attorney with experience working in the local Prosecutor's Office. The course will be lecture based and use the latest edition of the *Michigan Criminal Law and Procedure – A Manual for Michigan Police Officers* as the course text. The instructor will also use case studies with ample time for class discussion.

SECTION 2 - PROJECT NARRATIVE

D. EVALUATION

In addition to participant feedback, describe how the participants will be evaluated on their acquisition of knowledge for each course/topic.

Refer to Page 19 of the Grant Manual

Basic Patrol Rifle School– Participants will be evaluated with proficiency assessment, verbal critique, practical exercise and remediation if necessary during the live fire portion of the course. Successful completion requires the officer to pass a firearms course of fire.

Officers will be given an opportunity to provide feedback/evaluate the course material and instructors through the use of an MCOLES approved evaluation form.

Standard Legal Update – Participants will be evaluated by class participation, pre and post testing, and spontaneous verbal question and answer periods for each session.

Officers will be given an opportunity to provide feedback/evaluate the course material and instructors through the use of an MCOLES approved evaluation form.

SECTION 3 – COURSE DETAIL

Complete the Course Detail section for each topic/course included in your proposal. Copy and insert this page into your application as many times as needed.

Refer to Page 20 of the Grant Manual

Course Details			
Course Title Basic Patrol Rifle School			
Training Location Monroe County – Outdoor Live Fire Range and classroom			
Maximum Participants 20	Minimum Participants (2/3 of Max) 13	Hours of Training Per Session 16	Number of Sessions 3

Course Details			
Course Title Standard Legal Update			
Training Location 987 S Raisinville Rd, Monroe, MI 48161			
Maximum Participants 20	Minimum Participants (2/3 of Max) 13	Hours of Training Per Session 4	Number of Sessions 3

Cost Breakdown			
<i>Per Session Costs</i>	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>
Personnel	\$	\$	\$
Contractual Services	\$	\$	\$
Tuition	\$25,500	\$19,125	\$6,375
Travel	\$	\$	\$
Supplies & Operating	\$9,604	\$7,203	\$2,401
Equipment	\$	\$	\$
Total Per Session Costs	\$	\$	\$
Total Course Costs	\$35,104	\$26,328	\$8,776

NOTES:

Although listed as tuition, the fees for both courses are considered flat rates.

SECTION 4 - COST JUSTIFICATION

The cost justification section is the bridge between the project narrative and the budget detail. Describe the proposed expenditures for each course offering or topic separately. Explain the proposed expenditures (both grant and match) and why the costs are necessary. Provide sufficient detail to justify the expenditures and to support the calculations that are shown in the budget detail. If a student fee will be charged, specify the amount per student.

Refer to Page 20 of the Grant Manual

Basic Patrol Rifle School:

This course will be taught by Tactical Encounters Inc. – a company specializing in police training. The Monroe county Sheriff's Office has used Tactical Encounters for several courses in the past with excellent results.

The cost for this course is a flat rate of \$24,000 which is based on the intended maximum number of 60 officers. The course will be taught in 3 sessions with a maximum of 20 officers in each session. The Sheriff's Office will coordinate the use of the required outdoor rifle range and classroom. Both will be located within Monroe County.

This application is requesting \$18,000 in grant funding for this training course. The 25% cost match of \$6,000 would be funded through the Sheriff's Office budget.

Each officer will require 400 rounds of ammunition for his/her patrol rifle and 50 rounds of ammunition for his/her duty pistol. 400 rounds times 60 officers equals 24,000 rounds. Total cost for rifle ammunition is \$8,448.

50 rounds of pistol ammunition times 60 officers equals 3,000 rounds. Total cost of pistol ammunition is \$1,156. Total cost for ammunition is \$9,604.

This application is requesting \$7,203 in grant funding for the ammunition required for this course. The 25% cost match of \$2,401 would be funded through the Sheriff's Office budget.

Standard Legal Update:

This course will be taught by a practicing attorney familiar with the Monroe County Criminal Justice System. The cost for 3 sessions of 20 officers in each session is a flat rate of \$1,500.

As required by MCOLES, the Monroe County Prosecutor was consulted to determine if his office could provide an Assistant Prosecutor to teach the course. Unfortunately, given continued staff shortages, Monroe County Prosecutor Michael Roehrig advised it would not be possible for his office to conduct the training. Prosecutor Roehrig provided a letter for the file.

This application is requesting \$1,125 in grant funding for this course. The 25% cost match of \$375 would be provided from the Sheriff's Office budget.

SECTION 5 - APPLICANT PRIORITIES

Prioritize the components of your application in descending order. Include the GRANT COSTS and MATCH COSTS. Single topic applications should list priorities by sessions or category expenditures. If the application contains more than one training topic, prioritize by topic. If more than one grant application is being submitted by an agency, prioritize the list of applications. The applicant's list of priorities will be followed to the highest degree possible; however, Commission priorities take precedence over a grantee's priorities.

BE SURE TO PROVIDE ACTUAL COSTS FOR EACH TOPIC.

Copy and insert this page into your application as many times as needed.

Refer to Page 21 of the Grant Manual

HIGHEST TO LOWEST PRIORITY:

The Sheriff's Office 1st priority is Basic Patrol Rifle School and the required ammunition. Given the cost of this training, the Sheriff's Office would be unable to train 60 officers in one year. The Sheriff's Office feels strongly that this course addresses critical skills associated with MCOLES advisories: firearms standard, officer safety, and subject control. In addition, the course helps to reduce liability while training officers to effectively utilize the patrol rifle in responding to potentially violent crimes and offenders.

The Sheriff's Office 2nd priority is Standard Legal Update.

Course Topic Highest to Lowest	Grant Share	Match Share
Basic Patrol Rifle School	18,000	6,000
Ammunition	7,203	2,401
Standard Legal Update	1,125	375
Total	26,328	8,776

CERTIFICATE OF CONSORTIUM MEMBERSHIP

The Certifying Official shall be the individual who administers consortium activities and has the authority to act on behalf of the consortium. Attach paperwork supporting the Consortium Membership to this document.

Identification:

1. Applicant Agency:

2. Consortium:

Consortium:

3. Consortium Structure:

4. Geographic Region Served by the Consortium:

5. Member Agencies:

6. Financial Commitment from Member Agencies:

Certification:

I certify, on behalf of the consortium, the information contained in this document is complete, accurate and, in compliance with the requirements of the Michigan Commission on Law Enforcement Standards.

Printed Name of Certifying Official	Title of Certifying Official
Signature of Certifying Official	Date

Other consortium certification may be submitted as addendum files.

MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS
County of Monroe FY2021 Monroe County Annual Training Plan
2021 Proposed Budget Detail

TRAVEL
Employee

Course Employee Name	Mileage			Lodging			Breakfast		Lunch			Dinner			Airfare/ Other	Total Cost	Grant Share	Match Share	
	Miles	Rate 0.34	Total	#	Rate \$85.00	Total	#	Cost	Total	#	Cost	Total	#	Cost					Total
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TOTAL EMPLOYEE TRAVEL			\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS

County of Monroe FY2021 Monroe County Annual Training Plan

2021 Proposed Budget Detail

TRAVEL
Contractor

Course Contractor Name	Mileage			Lodging			Breakfast			Lunch			Dinner			Airfare/ Other	Total Cost	Grant Share	Match Share
	Miles	Rate 0.34	Total	#	Rate \$85.00	Total	#	Cost	Total	#	Cost	Total	#	Cost	Total				
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TOTAL CONTRACTOR TRAVEL			\$0.00			\$0.00			\$0.00			\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS
County of Monroe FY2021 Monroe County Annual Training Plan
2021 Proposed Budget Detail

TRAVEL
Trainee

Course/Date Trainee Totals	Lodging			Lodging Total	Breakfast			Breakfast Total	Lunch			Lunch Total	Dinner			Dinner Total	Airfare/ Other	Total Cost	Grant Share	Match Share
	# Lodging	# Nights	Rate 85.00		# for B'fast	# of Days	Cost		# for Lunch	# of Days	Cost		# for Dinner	# of Days	Cost					
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TOTAL TRAINEE TRAVEL				\$0.00				\$0.00				\$0.00				\$0.00		\$0.00	\$0.00	\$0.00

MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS
County of Monroe FY2021 Monroe County Annual Training Plan
2021 Proposed Budget Detail

SUPPLIES AND OPERATING

Course	Description	Quantity	Unit Price	Total Cost	Grant Share	Match Share
Basic Patrol Rifle	Rifle Ammunition 400 rds per	48	\$ 176.00	\$ 8,448.00	\$ 6,336.00	\$ 2,112.00
Basic Patrol Rifle	.40 ammunition 50 rds per	2	\$ 268.00	\$ 536.00	\$ 402.00	\$ 134.00
Basic Patrol Rifle	.45 ammunition 50 rds per	2	\$ 310.00	\$ 620.00	\$ 465.00	\$ 155.00
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TOTAL SUPPLIES AND OPERATING				\$9,604.00	\$7,203.00	\$2,401.00

MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS
County of Monroe FY2021 Monroe County Annual Training Plan
2021 Proposed Budget Detail

Personnel	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ -	\$ -	\$ -	

Contractual	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ -	\$ -	\$ -	

Tuition	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ 25,500.00	\$ 19,125.00	\$ 6,375.00	

Travel-Employee	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ -	\$ -	\$ -	

Travel-Contractor	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ -	\$ -	\$ -	

Travel-Trainee	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ -	\$ -	\$ -	

Supplies & Operating	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ 9,604.00	\$ 7,203.00	\$ 2,401.00	

Equipment	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ -	\$ -	\$ -	

GRANT TOTALS	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ 35,104.00	\$ 26,328.00	\$ 8,776.00	

Percentage of Total Costs	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	75.0%	25.0%	