

**Part Time Public Safety Officer
City of Petoskey Michigan**

Title: Part Time Public Safety Officer

Wage: \$13.26-\$14.26 per hour for Firefighter 1, Firefighter 2, MFR or EMT
\$15.30-16.30 per hour for Firefighter 1, Firefighter 2, MFR or EMT, & MCOLES
Certified Law Enforcement Officer

Minimum Qualifications:

- Michigan Certifications in Firefighter 1 and Firefighter 2 -Current Michigan Medical First Responder license; or Basic EMT -High School Diploma or GED
- Ability to pass comprehensive background investigation -Ability to pass physical agility test, medical examination, and drug screen.

Preferred Qualifications (in addition to those listed above):

- Current MCOLES Certification as Law Enforcement Officer

Job Duties include, but are not limited to:

For Candidates Certified only as FF1, FF2, and MFR:

- Maintaining and promoting our department mission, by delivering quality service in a professional manner
- Respond to emergency calls for fire and medical services
- Protect life and property by combating, suppressing, and extinguishing fires
- Performing emergency medical services
- Clean and maintain fire station,
- Driving fire apparatus to the scene of a fire or medical emergency
- Operate machinery, equipment and motor vehicles
- Routine inspections and maintenance of fire apparatus
- Rescuing trapped people and animals
- Prepare and write appropriate reports and documents
- Attend regular training and drills with department
- Respond when off-duty to emergency call-outs for fire related matters
- Educating and informing the public about fire safety and other public safety matters

For Part-Time Employees also certified as Law Enforcement Officers:

- All duties listed above, and any other duties deemed necessary by the Director of Public safety, including, but not limited to:
- Enforce all state and local laws, ordinances, and civil infractions
- Appropriately respond to all citizen complaints regarding possible criminal activity
- Prepare all necessary reports and documents
- Attend court proceedings and offer testimony when necessary
- Investigate suspicious and/or criminal activity
- Respond to emergency calls for law enforcement related matters

The City of Petoskey is an Equal Opportunity Employer and pledged to non-discrimination in employment as required by law.