



# Michigan Community Service Commission

## Board Meeting Minutes

Friday, April 21, 2017

10:30 a.m. – 3:30 p.m.

FireKeepers Casino, Battle Creek, Michigan

Phone conference line (641) 715-3273 passcode 273293#

### Distribution and Attendee List:

X	Diana Algra		Fred Mester		<b>MCSC Staff</b>
X	Rob Collier	X	David Parent	X	Jason Alexander
X	Kriste Etue	X	David Price	X	Jocelyn Davis
X	Beverly Grant	X	Jerry Swartz	X	Garry Gross
	Mike Hill		Michelle Rabideau	X	GINNA HOLMES
	Maria Holmes	X	John Truscott		<b>GUESTS</b>
TC	Katharine Janes	X	Lorna Utley	X	Pastor Christopher McCoy
	Sam Kiran		Dayne Walling		<b>Partners</b>
X	Bob Kolt	X	Kathy Wilbur		Donna Murray Brown
TC	Nancy Lamb		Judy Watson Olson	X	Nancy Lindman
X	Christine Lanning		<b>Ex-Officio Commissioner</b>	TC	Representative Julie Calley
X	Peter Lemmer	X	Cathy Sharp		
X	Heidi Magyar				

### AGENDA

<b>I.</b>	<b>Welcome and Introductions</b>	Bob Kolt
<b>II.</b>	<b>Mission Moment</b>	Pastor Christopher McCoy
<b>III.</b>	<b>Consent Agenda – ACTION ITEM</b>	Bob Kolt
<b>IV.</b>	<b>Executive Director Report</b>	GINNA HOLMES
<b>V.</b>	<b>Finance Report</b>	Garry Gross
<b>VI.</b>	<b>CNCS Update</b>	Cathy Sharp
<b>VII.</b>	<b>Continuous Improvement Committee Update</b>	Heidi Magyar
<b>VIII.</b>	<b>Tour</b>	Christine Lanning
<b>IX.</b>	<b>Lunch</b>	
<b>X.</b>	<b>BaseCamp Presentation</b>	Jason Alexander
<b>XI.</b>	<b>Communication and Outreach Committee Update</b>	John Truscott
<b>XII.</b>	<b>Youth Development Committee Update</b>	GINNA HOLMES
<b>XIII.</b>	<b>Awards and Recognition Committee Update</b>	Rob Collier
<b>XIV.</b>	<b>Final Financial 2016 GSA – ACTION ITEM</b>	Rob Collier
<b>XV.</b>	<b>Fund Development</b>	Lorna Utley
<b>XVI.</b>	<b>Board Governance Committee</b>	Diana Algra
<b>XVII.</b>	<b>Other Business</b>	Bob Kolt
<b>XVIII.</b>	<b>Public Comment</b>	Bob Kolt
<b>XIX.</b>	<b>Adjournment</b>	Bob Kolt

### MINUTES

<b>I.</b>	<b>Welcome and Introductions</b> - Chair Bob Kolt called the meeting to order at 10:33 a.m. Rob Collier acknowledged the 100 <sup>th</sup> Anniversary of the Michigan State Police.
<b>II.</b>	<b>Mission Moment</b> - Pastor Christopher McCoy Executive Director of New Level Sports in Battle Creek, Michigan presented their plan to build a youth village and highlighted the impact being made for youth and families. Commissioners thanked Pastor McCoy for his dedication to making a difference in Battle Creek and the state of Michigan.
<b>III.</b>	<b>Consent Agenda – ACTION ITEM</b> - Chair Bob Kolt asked for a motion to approve the consent agenda which consisted of the minutes from the January 13, 2017 meeting, the Executive Committee summary April 14, 2017, communications update, volunteer team Update and the AmeriCorps team update. <b>The motion to accept the consent agenda was made by David Price and Jerry Swartz and Diana Algra seconded the motion. The motion was passed unanimously.</b>

<b>IV.</b>	<b>Executive Director Report</b> - Ginna Holmes announced the move of the Commission to the Phoenix Building on March 7, 2017. GSA Peer Review was conducted on April 18 <sup>th</sup> . Commissioners that participated in AmeriCorps week and Mayor's Day activities were acknowledged. The Commission funded 35 GYSD projects this year. Signature Service Projects will be held on May 19 <sup>th</sup> and 20 <sup>th</sup> . Commissioners were invited to participate in their region. CNCS requested MCSC to support AmeriCorps Urban Safety program in developing a 3-minute video highlighting the program's success. Ginna announced that the Commission will be organizing its work regionally. Huron Pines awarded the Michigan Community Service Commission with the Government Partnership Award.
<b>V.</b>	<b>Finance Report</b> – The budget was reviewed and spending is continuing as expected for FY16-17.
<b>VI.</b>	<b>CNCS Update</b> - Cathy Sharp announced that Kim Mansary is the acting CEO for CNCS. National participation in Mayors, County Officials and Tribal Leaders Recognition Day for national service exceeded previous years. The MI field office is currently reviewing Senior Corps grants and RSVP applications. SeniorCorps week is May 15 – 19. VISTA MBK continuation application instructions sent to MCSC for year two. MCSC has been awarded \$10,000 to support personnel and travel.
<b>VII.</b>	<b>Continuous Improvement Committee</b> - Heidi Magyar reported on the work of the committee. The committee will explore ways to make connections with Mayors and County officials to expand their knowledge of the work of the MCSC. It is planned to develop relationships with corporate partners to support volunteerism in communities. Staff will identify dates and locations for the regional MCSC Anniversary Tours in the state, with the help of Commissioners. The committee recommended the use of BaseCamp to help Commissioners access MCSC information and organize committee work.
<b>VIII., IX. &amp; X.</b>	A tour was hosted by Christine Lanning, with lunch following. Jason Alexander demonstrated to Commissioners how to use BaseCamp.
<b>XI.</b>	<b>Communication and Outreach Committee</b> - John Truscott reviewed the outreach plan the committee created. Commissioners were asked to send letters/emails and make phone calls to legislators and partners to educate and publicize the value of national service, volunteerism, and MCSC. Outreach activities include: the MCSC Open House - May 2, the SSP regional events – May 19 and 20, GSA August 21.
<b>XII.</b>	<b>Youth Development Committee</b> – Ginna Holmes reported the committee is working on a plan to provide a regional trainings that support best practices. Funding is being sought to launch the initiative.
<b>XIII.</b>	<b>Awards and Recognition Committee</b> - Rob Collier announced that the GSA will be held at the Detroit Opera House on August 21 <sup>st</sup> . The Peer Review of applicants was held April 18 <sup>th</sup> . The Committee will decide on the GSA awardees May 10 <sup>th</sup> to present to the Governor's Office. Over 270 applications were considered.
<b>XIV.</b>	<b>GSA – ACTION ITEM - A Motion to approve the allocation of the 2016 GSA proceeds was made by Rob Collier and seconded by Heidi Magyar and Kathy Wilbur. The Motion was passed unanimously.</b>
<b>XV.</b>	<b>Fund Development</b> - Lorna Utley reviewed the sponsorship materials handed out to Commissioners and a discussion was held to create a list of potential sponsors. The committee will follow up with commissioners to assist them with making requests in the next two months.
<b>XVI.</b>	<b>Board Governance Committee</b> - Diana Algra announced that the Committee has a May 19 <sup>th</sup> conference call to discuss updates to the new Commissioner handbook.
<b>XVII.</b>	<b>Other Business</b> - Rob Collier mentioned the repeal of the Johnson Amendment and its effect on nonprofit agencies. Dave Price noted that the Board of Water and Light was the recipient of the Environmental Stewardship Award for Water Protection: Lead Line Replacement award. Nancy Lindman provided an update of the A.L.I.C.E. Report and its impact on Michigan.
<b>XVIII.</b>	<b>Public Comment - None</b>
<b>XIX.</b>	<b>Adjournment</b> – Chair Bob Kolt adjourned the meeting at 3:00 p.m.

**Next Meeting – June 21, 2017** Conference Call. 11:00 am to 1:00 p.m.