

Application Instructions For New Nursery Stock Dealer & Grower Licenses

A person operating without a license is guilty of a misdemeanor, and is subject to a fine, or a jail term, or both.

1. **Complete All Boxes on Application.**
All lines/boxes must be completed in order for the application to be considered complete. Including your email address will allow for quicker response to questions regarding the renewal process.
2. **Sign New Application.**
A license application will not be processed without a signature.
3. **List Sources of Nursery Stock (reverse side).**
Dealers are required to maintain a list of their sources of nursery stock and the sources' certificates of inspection and provide this information to MDA upon request.
4. **Complete Nursery Stock Origin Information (reverse side).**
Answer all questions to the best of your ability. This information will help us better plan our exotic pest detection and exclusion activities.
5. **Include License Fee Payable to "State of Michigan."**
A license cannot be issued until a *fully completed* application is submitted along with payment of the correct license fee. *Note, a "Non Sufficient Funds Check" constitutes nonpayment and any license issued under this circumstance is not valid.*
6. **Mail completed application and fee to the address at the top of this page. License applications will take approximately 3-4 weeks to be processed.**

A new license application is required when you:

- ▶ start up a new nursery business for the first time;
- ▶ start selling nursery stock as part of an existing business;
- ▶ change the physical location of your establishment; or,
- ▶ change your license type.

If one of these situations applies, a new license application is required. To obtain a new license application, contact your MDA Regional Office or download the form at www.michigan.gov/mda (click on Licensing → MDA Licenses Listed by Type → Application for Nursery/Plant Dealer and Grower).

Contact Information

Region I – Escanaba (231) 922-5210
Region II – Traverse City (231) 922-5210
Region III – Grand Rapids (616) 356-0600
Region IV – Saginaw (989) 757-7501

Region V – St. Joseph (269) 428-2575
Region VI – Lansing (517) 373-1087
Region VII – Detroit (313) 456-1360
Central Licensing Unit – Lansing (517) 241-6666

MDA Website: www.michigan.gov/mda