



## **BUILDING OPERATOR CERTIFICATION (BOC) PROGRAM REBATES**

Tuition rebates are available to building operators who successfully complete training and receive certification through the Midwest Energy Efficiency Alliance (MEEA) BOC program in Michigan. The BOC Program can achieve significant energy savings by training individuals directly responsible for day-to-day building operations. BOC is a competency-based training and certification program that provides energy-saving operational strategies for maintenance and operations staff and technicians. BOC graduates use the tools learned in training to help their facilities save energy, reduce costs and improve the efficiency of their buildings. For more information on the BOC Program and to check dates and locations of upcoming BOC training, visit the following website: [www.boccentral.org](http://www.boccentral.org).

### **Who is eligible to apply for the rebate?**

- Only building operators whose facilities have participated in the Michigan Energy Office (MEO) Rebuild Michigan program or who have enrolled their buildings in the Rebuild Michigan program are eligible for the MEO-funded tuition rebate.\*

### **How do I apply for a BOC Program tuition rebate?**

- Applicants should first contact their electric and natural gas utility companies to determine if they offer BOC training incentives/rebates.
- The applicant must complete and submit a Rebate Application form to the MEO.
  - The amount of the rebate from the MEO will be up to 50% of the tuition cost remaining after all other incentives/rebates received by the applicant have been taken into account (maximum of \$350).
  - The application will be reviewed and the applicant will be notified via e-mail if their application has been approved. MEO approval means that the rebate funds are reserved and will be paid upon completion of the BOC training and awarding of the BOC credential. A copy of the application form is available on-line at [www.michigan.gov/eorebuild](http://www.michigan.gov/eorebuild); click on the link under *Program Funding and Information*, or by contacting Tim Shireman at (517) 241-6281 or [shiremant@michigan.gov](mailto:shiremant@michigan.gov).

### **How do I get my BOC Program tuition rebate?**

- Upon successful completion of BOC training please provide the following to Tim Shireman at [shiremant@michigan.gov](mailto:shiremant@michigan.gov):
  - A copy of the BOC award/certificate signifying the successful completion of the training.
  - Documentation indicating the amount paid for your BOC training by you or someone for you.
  - Documentation indicating the amount of all incentives/rebates you expect to receive from utility companies or others. Please indicate in the e-mail if no incentives/rebates were received.
- All documentation needed to receive the rebate must be submitted within 30 days after the course concludes to be considered for payment.

**Questions?** Contact Tim Shireman at the phone number or email address listed above.

\* To enroll in the Rebuild Michigan program and become a Rebuild MI Client please submit an Enrollment Agreement and 12 months of utility bills for each building enrolled (electric and heating) to MEO. Information on the Rebuild MI Program and a copy of the Enrollment Agreement can be found at the following website: [www.michigan.gov/eorebuild](http://www.michigan.gov/eorebuild); click on the link under *Program Funding and Information*.