

RW/03-L-022

November 24, 2003

Ms. Deborah Hennessey
Workforce Transition Unit
Michigan Department of Career Development
Workforce Programs
Victor Office Center – 5th Floor
201 North Washington Square
Lansing, Michigan 48913

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WORKFORCE TRANSITION

Dear Ms. Hennessey:

This notice is being provided to you this date, pursuant to the Worker Adjustment and Retraining Notification Act of 1988 (WARN), which requires employers to give official notice to certain government officials of pending layoffs.

Raytheon Technical Services Company, LLC is a defense contractor performing base operations and support services at the U.S. Army Tank-automotive & Armaments Command, Warren, and the U.S. Army Garrison-Selfridge. Our current contract is due to end January 31, 2004, and we have submitted our proposal to the government in response to their solicitation process. As of this date, the government has not made an award nor requested an extension of our current contract beyond January 31, 2004.

Please be advised that on or after January 31, 2004 there is the potential for layoff of Raytheon employees under Contract No. DAAE07-99-C-Q002. In the event that Raytheon is the successful bidder, we will retain the majority of the workforce necessary to support future contract performance. Should Raytheon not re-win the Program, all employees will be subject to a reduction in force. However, in this event, we anticipate that the successor contractor will retain a number of affected employees.

Attached is a list of the job titles under Contract DAAE07-99-C-Q002 and the number of employees currently holding each position. The majority of these employees are represented by the International Union of Operating Engineers, Local 547 and the business agent, Daniel O'Rourke, has been notified pursuant to the WARN Act. His address is 24270 W. Seven Mile Road, Detroit, Michigan 48219-1664.

Should you have any questions, please do not hesitate to contact the undersigned at (586) 307-4110.

Sincerely,


Robert A. Williams
Program Director

Attachment



Raytheon Technical Services Company LLC

Total	Title
2	Accounting Clerk IV
1	Appliance Mechanic
10	Carpenter
1	Computer Operator I
1	Contract Administrator
1	Drafter II
1	EHS Specialist
1	EHS Coordinator
1	Electrical Engineer
7	Electrician
8	General Clerk III
1	General Clerk IV
3	Ground Maintenance Laborers
5	Heavy Truck Driver
1	Housing Engineer
2	Housing Inspector
12	HRAC Mechanic
13	Janitor
2	Locksmith
5	Maintenance Mechanic
1	Manager, Administration
1	Manager, DPW
1	Manager, Housing
1	Manager, QC/EHS
1	Manager, Transportation
1	Motor Vehicle Mechanic
1	Painter
2	Pest Controller
2	Pipefitter
2	Planner Estimator
5	Plumber
2	Production Order Clerk
1	Program Director
1	Purchasing Specialist
1	QC Inspector
2	Secretary II
2	Service Order Dispatcher
1	Stock Clerk
1	Supervisor, Budget
1	Supervisor, Custodian
1	Supervisor, Maintenance
1	Supply Technician
1	System Analyst II
4	Tractor Operator
2	Warehouse Specialist
12	Casual Laborer