



The Manor

February 5, 2013

Deborah Hennessey
Workforce Transition Unit
Michigan Department of Career Development
Workforce Programs
Victor Office Center - 5th Floor
201 North Washington Square
Lansing, Michigan 48913

RECEIVED

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WIA
WORKFORCE PROGRAMS

Re: Manor Main Campus

Dear Ms. Hennessey:

This letter is sent to inform your office of the permanent closure of The Manor, Main Campus effective in approximately thirty days from the date of this notice. Once the facility is closed, the continued employment of approximately 150 employees will end. As of this time, we do not know the exact date when this will occur. We expect that it will occur within approximately thirty days. We will notify you when an exact date is determined.

The closing is due to unforeseeable business circumstances. On Tuesday, January 29, 2013, we were informed that the State of Michigan was refusing to place any additional children with the Manor for care. We also were informed that our contract with the State of Michigan would not be renewed. These actions are complicated by a pending adverse licensing action brought against the Manor by the State of Michigan. Since the State of Michigan announced its unwillingness to place any additional children with the Manor, it is not economically or practically feasible to challenge the State's licensing action. The Manor has chosen to enter into a Settlement Agreement with the licensing authority and surrender its license at the Main Campus.

Our employees are not subject to a collective bargaining agreement or labor union representative.

We thank you for your efforts on behalf of our existing workforce. Employees have received similar notice to this letter. We will work with appropriate state officials and third party caregivers to affect an orderly closure. We will keep you informed of further information as it may become available. If you have any further questions at this time,



Residential Treatment & Special Education

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you may contact me at 517.849.2151 x 1003. I can also be reached at fprasser@the-manor.org.

Very truly yours,

Charles Prasser
President & CEO
The Manor