Regional Distribution Center
32432 Capitol Drive
Livonia, MI 48150

A subsidiary of United Stationers, Inc.

May 31, 2002

Mr. James Houch, Director
Workforce Transition Unit
Michigan Department of Career Development Workforce Programs
Victor Office Center - 5th Floor
201 North Washington Square
Lansing, MI 48913

Dear Sir,

This letter serves as written notice required by Section 1290.10 of the Worker Adjustment and Re-Training Notification Act, Public Law 100-379 (26 U.S.C. 2101, et seq.), and the Regulations found in 20 C.F.R. Part § 639.7(f), that permanent layoffs will occur at the United Stationers Supply Co. facility located at 32432 Capitol Drive, Livonia, MI, 48150. The Employee separations will begin on May 31, 2002, or within 13 days thereafter. 116 Employees at the facility will be separated as a result of the layoff.

There are no applicable bumping rights and the union representing the affected Employees is Local 299 of the International Brotherhood of Teamsters.

If you wish more details or have any questions, please contact:

Tom Grace
Area Human Resources Manager
(888) 414-8465

Sincerely,

Tom Grace
Area Human Resources Manager