

MINUTE RECORD

MICHIGAN DEPARTMENT OF COMMUNITY HEALTH, BUREAU OF SUBSTANCE ABUSE AND ADDICTION SERVICES RECOVERY ORIENTED SYSTEM OF CARE TRANSFORMATION STEERING COMMITTEE PREVENTION WORKGROUP MEETING

WORKGROUP NAME:	Recovery Oriented System of Care (ROSC) Transformation Steering Committee (TSC) Prevention Workgroup
DATE:	February 2, 2012
TIME:	2:00 p.m. – 4:00 p.m.
LOCATION:	Prevention Network, Lansing, MI
CONFERENCE CALL:	Participation was available via phone.
BUREAU OF SUBSTANCE ABUSE AND ADDICTION SERVICES (BSAAS):	Larry Scott, Prevention Section Manager and Project Director
CHAIRPERSON:	Larry Scott
RECORDER:	Lori Caputo

INTENDED MEETING OUTCOME

This meeting was conducted for the following purposes:

- Review of PowerPoint presentation to ROSC TSC and next steps.
- Selection of workgroup/consortium chair.
- Expansion of workgroup/consortium membership.
- Strategic Prevention Enhancement (SPE) project status.

SUMMARY OF KEY POINTS

Introductions and Welcome: Larry introduced himself and the group learned that Jill Worden and Gery Shelafoe were on the phone. Round table introductions were made.

Approval of Agenda: Jim O'Brien moved to accept the agenda, Achilles seconded. Motion carried.

Approval of Meeting Minutes: Minutes from January 5, 2012, were discussed. A change made to minutes was to correct the misspelling of Marie Helveston's last name. Jill moved to accept, Jim O'Brien seconded. Motion carried.

BSAAS Updates:

- Beginning Action Plan Guideline updates.
- Lynda Zeller, Behavioral Health and Developmental Disabilities Administration (BHDDA) Director, recently met with the Michigan Association of Substance Abuse Coordinating Agencies (MASACA) regarding integration efforts and recently introduced legislation. There is still uncertainty regarding how this will impact the system at the state integration regional level.
- The next TSC meeting is March 15, 2012. The TSC will continue to work on substance use disorder (SUD) and recovery which addresses specific policies and products. The Recovery Support Group will be a topic of discussion, and the group will be receiving reports at the meeting. A Screening and Brief Intervention Referral to Treatment (SBIRT) request for proposal will soon be introduced, and the ROSC TSC Prevention Workgroup is encouraged to become familiar with SBIRT.
- As far as staffing is concerned, a new SPE coordinator has been identified and BSAAS is currently waiting for her to accept the offer. The SPE contract ends on September 30, 2012.
- The Food and Drug Administration (FDA) grant has a proposed contract with a new agency, with details being negotiated.

Review of the PowerPoint Presentation to the ROSC TSC and Next Steps:

- Achilles provided information on the PowerPoint presentation that was re-worked to improve the flow, and copies were provided. Once BSAAS management team approves, it will be ready to display, starting in Jackson on February 14. Kudos were given to Liz Agius for her work on the presentation. Liz and Achilles will further discuss how to shorten the presentation in order to be viewed by a different audience. Achilles suggested that some of the slides be turned into handout notes for the reader. The document should be able to be used in prevention prepared communities presentations. Larry has received a positive response so far from the management team. The most recent copy will be sent out to everyone.

Selection of a Workgroup/Consortium Chair:

- There are six to seven months left in the project; Larry will continue chairing the meetings until the end of the project.

Expansion of Workgroup/Consortium Membership:

- Larry approached Department of Human Services (DHS) and, because they are going through restructuring, they are unable to release anyone for the workgroup.
- Michigan Department of Education (MDE) has identified a representation; however, the individual was not at the meeting today. No name was given yet at this time.
- Gery contacted Sarah Derwin, who is interested and willing to participate in the group to offer a local public health department perspective. Sarah was waiting to see if she was going to get a formal invitation. Larry instructed that she should just attend. Brenda will add her to the workgroup list so that she gets any necessary information.
- The group is still looking for a member from the faith-based committee. Denise was going to get a person, however no word as of yet. Achilles contacted a person two months ago and will contact them again.
- Mary Ludtke is unsure if she will be able to attend the meetings but it was agreed that we will share information with her.
- Mindy Hughes of the Michigan National Guard has committed to work with the group as well.

SPE Project Status:

- **Staffing:** Larry – Once the aforementioned SPE coordinator candidate accepts the offer, the SPE project will be fully staffed.
- **Environmental Scans:** Liz led the discussion after distributing two handouts that provided summaries of the first draft of the Environmental and Workforce Development scans. Once it is determined what the format for the reports should be, they will be handed out to everyone. Currently the percentages are a bit off. If there are questions anyone wants added, they should let Liz know. Eventually the scan results will be sent to all CAs for feedback. Liz will open up the survey again so that it can be filled out by more people if any of the five SPE CA regions want to increase their response rate. Larry will call each of the five SPE CA regions in the next two weeks to discuss further the next steps of the project, including training needs. Lori will send out a query to see when each CA region is available for the conference call. Jill Worden would like to wait till the week of February 20th as her CA director is on vacation for the next two weeks and they would like to participate in this call. It was asked if the goal was to spread out eventually into other CA regions.
- **Capacity Development Plan:** Capacity Development Plan has been submitted to Synectics. No feedback as of yet, but when and if there is, Larry will meet with the group to update everyone.

NEXT STEPS

- Larry will contact CA directors and prevention coordinators to close the loop on technical assistance and training needs.
- The survey will be opened back up to allow for more feedback, if desired.
- Once training and technical assistance is accomplished, the five-year strategic plan will be due in July, which is the final deliverable for this contract. Need to be focused on how we will carry out prevention programming, including workforce development, in eradicating prescription abuse, promoting mental health, and reducing substance use disorders.

ADDITIONAL COMMENTS

- Dianne reported the Office of Highway Safety Planning (OHSP) Traffic Safety Summit is March 20-22, 2012. Summer plans are to hand out coasters to prevent drunk driving, and there may be a seatbelt mobilization as well. In July there will be an OWI enforcement campaign that will have talking urinal pucks informing patrons of police cracking down on drunk driving. The county crash facts website has been updated. April 4, 2012, through Knopf Company, a digital investigative training will be held if anyone is interested in participating. Dianne also reported that the Enforcing Underage Drinking Laws (EUDL) grant has been drastically cut for fiscal year 2013, virtually eliminated that funding for Michigan.
- Liz reported the ROSC TSC Prevention Workgroup process evaluation survey link has been sent, and asked people to respond by February 6, 2012.

ATTENDANCE

Member and Guest Names		Organization	Affiliation	Present
Elizabeth	Agius	Wayne State University	Member	Yes
Kathleen	Altman	Oakland Coordinating Agency	Member	Yes
Lori	Caputo	MDCH / BSAAS	BSAAS Staff	Yes
Lisa	Coleman	Genesee CA	Guest	Yes
Ken	Dail	Prevention Network	Member	Yes
Therese	Doud	Livingston - Washtenaw CA	Guest	Yes

Member and Guest Names		Organization	Affiliation	Present
Kyle	Guerrant	Michigan Department of Education	Member	No
Marie	Helveston	Northern Michigan Sub. Abuse Srvs. CA	Member	No
Denise	Herbert	network180 Coordinating Agency	Member	No
Joel	Hoepfner	Mid-South Coordinating Agency	Member	Yes
Stephanie	Lange	Macomb CMH and Macomb High School	Member	No
Achiles	Malta	Kalamazoo Coordinating Agency	Member	Yes
Jessica	Moeller	St. Clair CA	Guest	Yes
Jim	O'Brien	Western UP Sub. Abuse Srvs. CA	Member	Yes
Dianne	Perukel	Michigan State Police	Member	Yes
Dawn	Radzioch	Macomb Coordinating Agency	Member	Yes
Larry P.	Scott	MDCH / BSAAS	BSAAS Staff	Yes
Gery	Shelafoe	Pathways Coordinating Agency	Member	Yes (phone)
Brenda	Stoneburner	MDCH / BSAAS	BSAAS Staff	Yes
Kori	White-Bissot	Lakeshore Coordinating Agency	Member	Yes
Jill	Worden	BABHA/Riverhaven	Member	Yes (phone)
NEXT MEETING				
DATE:	March 1, 2012			
TIME:	10:00 a.m. – 12:00 p.m.			
LOCATION:	Face-to-Face at Prevention Network			