

MINUTE RECORD

**MICHIGAN DEPARTMENT OF COMMUNITY HEALTH, BUREAU OF SUBSTANCE ABUSE AND ADDICTION SERVICES
RECOVERY ORIENTED SYSTEM OF CARE TRANSFORMATION STEERING COMMITTEE
PREVENTION WORKGROUP MEETING**

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| WORKGROUP NAME: | Recovery Oriented System of Care (ROSC) Transformation Steering Committee (TSC) Prevention Workgroup |
| DATE: | April 5, 2012 |
| TIME: | 2:00 p.m. – 4:00 p.m. |
| LOCATION: | Prevention Network, Lansing, MI |
| CONFERENCE CALL: | Participation was available via phone. |
| BUREAU OF SUBSTANCE ABUSE AND ADDICTION SERVICES (BSAAS): | Larry Scott, Prevention Section Manager and Project Director |
| CHAIRPERSON: | Larry Scott |
| RECORDER: | Lori Caputo |

INTENDED MEETING OUTCOME

This meeting was conducted for the following purposes:

- Strategic Prevention Enhancement (SPE) Project Status.

SUMMARY OF KEY POINTS

Introductions and Welcome: Larry introduced himself and the group learned that Jill Worden, Gery Shelafoe, Lt. Hughes, and Dawn Radzioch were on the phone. Round table introductions were made

BSAAS Updates:

- No new updates. The Poleski bill is currently on the floor of the house. Medicaid submitted a plan for dual eligibles, which will be submitted to Case Management Services (CMS) by end of this month. Substance Abuse and Mental Health Services Administration (SAMHSA) is planning to have an overall state prevention block grant, however no word on how to apply as of yet.
- BSAAS is ready to implement the capacity plan for SPE. Marie Hanson will be travelling to the Upper Peninsula for trainings and SPE orientation sessions next week; all five regional meetings have been scheduled to be completed by the end of April. Larry reviewed the SPE grant purpose and gave a brief introduction of goals for new attendees.

Expansion of Workgroup/Consortium Membership:

- Expansion of workgroup/consortium membership – it was decided at the last meeting there wasn't going to be an emphasis put on this area because there are only six months left in the grant. Focus doesn't need to be on increasing the group, and this item will be deleted from future agendas.

SPE Project Status:

- **Staffing:** Larry identified that the project is now fully staffed.
- **Environmental Scans:** Feedback is desired on two things: 1) Working on an environmental scan for mental health providers, which will be finalized soon. Larry may approach some people for individual input on what the scan should detail. Liz wanted to know what other items we should be asking. Is there an easy way to ask the mental health agencies to describe their population? Jill suggested that if there was going to be prevention in the mental health area, then it would have to address the children due to the general severity of the cases that are addressed. Liz clarified: So ask if they have any staff dedicated to community prevention – Joel asked to define what community prevention means. “Do we want to find out what their perception is for need of prevention services?” Question from phone; “Do we want to know if they belong to any community groups that work with substance abuse?” What are the successes and can we duplicate them? Liz will contact Jill to come up with proper wording for these questions. 2) Liz is going to put together some items from environmental scan that should be sent out to non-pioneers. Group members are asked to send Liz an email indicating which items should be checked. Ideally, we will be able to get the environmental scan down to no more than 20 questions. Larry asked Liz to send the scan to Lauren. Liz will send some clarification questions to the group for feedback. The environmental scan will be sent to new people who have not completed a previous scan.

Capacity Development Plan:

- Marie will be doing orientation sessions next week. Marie discussed what will be happening in the orientations based on the questions provided in the handout. Marie went through the generic agenda for the regional meetings, provided in the handout. Joel asked if he could meet with Marie individually to talk about the Mid-South region meeting. He wants to be able to update her and give her knowledge going into her meeting with the group. Denise asked what the plan was for the other 11 groups so they could match the current five targeted CA regions. Larry said the first step will be to get the environmental scan to them, and reiterated that most of the trainings for SPE communities will be available to all communities. The PowerPoint presentation is available to anyone now.
- Jim asked if any of this will be part of the fall Substance Use Disorder (SUD) conference. Larry confirmed it will be. In addition, training on suicide and trauma will also be part of the conference.
- Larry asked for feedback from those who participated in the cross-training webinar a couple weeks ago. There were concerns that the training wasn't effective, so we are trying to strengthen the training and then share at the SUD conference.
- Prescription and Over-the-Counter (RxOTC) Drug Abuse Strategic Plan will soon be submitted to BSAAS management for review and approval. The Evidence-Based Practices Guideline document is also now on the BSAAS website and Su Min is working on the community epidemiological profiles, which will include all sixteen CA regions.

NEXT STEPS

- By next meeting will have report on evaluation trainings and will need to start focusing on writing the SPE strategic plan. By then the RxOTC Drug Abuse Strategic Plan will be released, and information from that can be used in the overall SPE plan.
- May need to change the date of the next meeting. If so, a Meeting Wizard request will be sent out.

ADDITIONAL COMMENTS

- None.

ATTENDANCE

| Member and Guest Names | | Organization | Affiliation | Present |
|------------------------|-------------|---------------------------------------|-------------|-------------|
| Elizabeth | Agius | Wayne State University | Member | Yes |
| Kathleen | Altman | Oakland Coordinating Agency | Member | No |
| Lori | Caputo | MDCH / BSAAS | BSAAS Staff | Yes |
| Ken | Dail | Prevention Network | Member | Yes |
| Kyle | Guerrant | Michigan Department of Education | Member | No |
| Marie | Hansen | MDCH / BSAAS | BSAAS Staff | Yes |
| Marie | Helveston | Northern Michigan Sub. Abuse Srvs. CA | Member | No |
| Denise | Herbert | network180 Coordinating Agency | Member | Yes |
| Joel | Hoepfner | Mid-South Coordinating Agency | Member | Yes |
| Lt. Mindy | Hughes | Michigan Army National Guard, Detroit | Member | Yes (phone) |
| Lauren | Kazee | Michigan Department of Education | Member | Yes |
| Stephanie | Lange | Macomb CMH and Macomb High School | Member | No |
| Achilles | Malta | Kalamazoo Coordinating Agency | Member | No |
| Jim | O'Brien | Western UP Sub. Abuse Srvs. CA | Member | Yes |
| Dianne | Perukel | Michigan State Police | Member | No |
| Dawn | Radzioch | Macomb Coordinating Agency | Member | Yes (phone) |
| Kristie | Schmiege | Genesee Coordinating Agency | Member | No |
| Larry P. | Scott | MDCH / BSAAS | BSAAS Staff | Yes |
| Felix | Sharpe | MDCH / BSAAS | BSAAS Staff | Yes |
| Gery | Shelafae | Pathways Coordinating Agency | Member | Yes (phone) |
| Brenda | Stoneburner | MDCH / BSAAS | BSAAS Staff | Yes |

| Member and Guest Names | | Organization | Affiliation | Present |
|------------------------|------------------------------------|-------------------------------|-------------|-------------|
| Kori | White-Bissot | Lakeshore Coordinating Agency | Member | No |
| Jill | Worden | BABHA/Riverhaven | Member | Yes (phone) |
| NEXT MEETING | | | | |
| DATE: | May 17, 2012 | | | |
| TIME: | 10:00 a.m. – 12:00 p.m. | | | |
| LOCATION: | Face-to-Face at Prevention Network | | | |