

# REPORT ON QUALITY ASSURANCE INDICATORS, QUALITY IMPROVEMENT PLANS, AND DATA COLLECTED ON CRITICAL INCIDENTS FOR THE ADULT HOME HELP PROGRAM

(FY2010 Appropriation Bill - Public Act 131 of 2009)

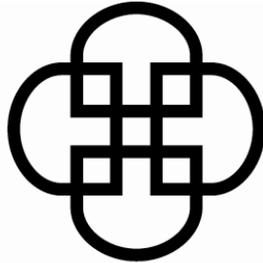
April 1, 2010

**Section 1690:** (1) The department shall submit a report to the house and senate appropriations subcommittees on community health, the house and senate fiscal agencies, and the state budget director by April 1 of the current fiscal year, to include all data collected on the quality assurance indicators in the preceding fiscal year for the home- and community-based services waiver program, as well as quality improvement plans and data collected on critical incidents in the waiver program and their resolutions. (2) The department shall submit a report to the house and senate appropriations subcommittees on community health, the house and senate fiscal agencies, and the state budget director by April 1 of the current fiscal year, to include all data collected on the quality assurance indicators in the preceding fiscal year for the adult home help program, as well as quality improvement plans and data collected on critical incidents in the adult home help program and their resolutions.

*Michigan Department  
of Community Health*



Jennifer M. Granholm, Governor  
Janet Olszewski, Director



MICHIGAN PUBLIC  
HEALTH INSTITUTE

**State Wide Review of Home Help Program  
Project Year One Report: June 2008-July 2009**

**Prepared by Michigan Public Health Institute**

**Initial Submission: July 2009**

**Revised Submission: October 2009**

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# **SECTION ONE**

## **REPORT NARRATIVE**

**Michigan Public Health Institute  
State Wide Review of Home Help Program  
Project Year One Report: June 2008-July 2009  
Initial Submission: July 2009  
Revised Submission: October 2009**

**I. Summary**

Michigan Department of Community Health (MDCH) selected Michigan Public Health Institute (MPHI) to review Michigan Department of Human Services (MDHS) Home Help cases. With the approval of MDCH, a team consisting of MDHS and MPHI employees developed a case Monitoring Tool. The data collected and compiled by MPHI provided a statistically valid sample of Home Help cases in Michigan that examined policy compliance, case contents, and several payment comparisons. During the year, county DHS supervisors and workers welcomed the MPHI team despite the limited time and resources most agencies were dealing with.

During project Year One (YR1), July 2008-June 2009, MPHI reviewed 1,246 cases in 30 counties, approximately 1/3 of adult Home Help cases for the the entire state of Michigan for specific list of counties reviewed during YR1). Team members took an average of one hour to review a case, most of which was spent doing research on the Adult Services Comprehensive Assessment Program (ASCAP) at MDCH offices in Lansing. Of the total 1,246 cases, complex care was indicated in 144 cases. See below table for case review break down.

<b>Case Expenditure Category</b>	Less than \$549.99	From \$550.00 to \$1299.99	Above \$1300.00
<b>Number of Cases Reviewed</b>	900	285	61

As noted below in the Finding's Section, MPHI discovered thirteen trends in errors across YR1 counties. Incomplete or missing forms and errors in provider logs occurred throughout. With the data collected (featured in Section 2 of the report), information gathered during the site visit, and the Adult Services Supervisors suggestions, MPHI has explored a few recommendations that will allow Michigan to provide better services to citizens.

**II. The Review Process**

MPHI had a multidisciplinary team working on the project including a PhD prepared lead on the data team, mastered prepared social workers, registered nurses, and experienced support staff. Team members have diverse backgrounds included experience working in MDHS, working in Medicaid and Medicare policy compliance, case review, program evaluation, clinical expertise, and research.

The review process had several steps that staff from MPHI worked together to complete. The data team pulled random case numbers and supplied the lists to the project lead. The project lead passed the list on to MDCH and the rest of the review team. The review team completed the ASCAP portion of the monitoring tool before each site visit. A registered nurse reviewed all complex care cases as well as cases with payments over \$1,299.99. During each review, there was always a nurse and a social worker present. The review teams typically had 2-4 staff. After the review team completed all the monitoring tools for the

county, the tools were given to the data team. The information from the tool was entered into the database and a report was generated. The report was then given to the project lead to finalize and submit to MDCH.

### **III. Findings**

#### **Finding One: Section A Question 2**

**DHS-54A, Initial Medical Needs form signed by a Physician, Nurse practitioner, Physical or Occupational Therapist.** The review team examined the initial 54A for completeness and inclusion in hard copy file. A file with an error is assigned either a 2 or a 3. A response of 2 represents that information was missing from the form such as the National Provider Identifier (NPI) or medical professional's signature. A response of 3 represents that the initial 54A form could not be located within the file. In our review 26 of the 30 counties had 25% or more errors on the DHS 54A. Of 1,246 files reviewed in YR1, 93 files did not contain an initial DHS 54A. See Year One County Data in Section Two, Pages 1 and 7.

#### **Finding Two: Section A Question 4**

**DHS-4771, Authorization for Withholding of FICA Tax completed as appropriate.** In this question, the review team verified that the DHS 4771 form was completed and included within the hard copy case file. A file with an error is assigned either a 2 or a 3. A response of 2 represents that the DHS 4771 was missing information such as the form did not have a signature. If a response of 3 is marked, the DHS 4771 was not located within the case file. In our review, 19 out of 30 counties had errors at or above 25%. Of 1,246 files reviewed in YR1, 314 files did not contain a DHS 4771. See Year One County Data in Section Two, Pages 1 and 7.

#### **Finding Three: Section A Question 5a**

**Adequate justification provided under Functional Abilities for activities ranked 3 or higher.** Reviewers examined the justifications for tasks that ASW's assessed to be the needs of the beneficiary listed on ASCAP. A file with an error is assigned either a 2 or a 3. A response of 2 indicates the justification that is provided is not adequate such as stating "assistance needed". A response of 3, indicates that the information was not available. In our review, 14 out of 30 counties had errors at or above 25%. See Year One County Data in Section Two, Pages 1 and 7.

#### **Finding Four: Section A Question 6**

**DHS-1210, Initial Service Approval Notice matches initial payment made.** In this question, reviewers compared whether or not the initial payment on the Model Payment Screen (MPS) matched the initial DHS-1210 approved payment on ASCAP. A file with an error is assigned either a 2 or a 3. A response of 2 represents that payments do not match. A response of 3 represents that the payments were not available in ASCAP due to the history being unavailable for comparison. In our review, 27 out of 30 counties had errors at or above 25%. Of 1,246 files reviewed in YR1, initial payments from 56 cases did not match the approved amount and 787 histories in ASCAP did not go back far enough to locate this information for the purpose of comparison. See Year One County Data in Section Two, Pages 2 and 8.

#### **Finding Five: Section B Question 1**

**DHS-721, Personal Care Services Provider Log, properly completed by marking an 'X' by each task performed.** In this question, reviewers looked to see if all DHS-721

forms included within a case file were properly completed by using an “X” or individual markings in the appropriate boxes to indicate services were provided. A response of 1 represents that all DHS-721 forms contained in file were marked individually indicating the corresponding task was completed. A response of 2 represents that one or more DHS-721 forms were not completed correctly per policy. A response of 3 represents that the DHS-721 forms were not in the hard copy file. A response of 4 represents other types of logs, such as billings for services by agencies, that are acceptable in lieu of the DHS-721. In our review, 18 of 30 counties have at least 25% or more errors, while 3 out of 30 have 50% or more errors. See Year One County Data in Section Two, Pages 2 and 8.

**Finding Six: Section B Question 2**

**DHS-721, Provider Logs signed by provider.** The provider must sign the log when it is completed to verify that the services approved for payment were delivered. For a response of 1, all DHS-721 forms in the case file were signed by the provider. A response of 2 represents that one or more DHS-721 forms were not signed per policy. A response of 3 represents that DHS-721 forms were not in the hard copy file. A response of 4 represents other types of logs, such as billings for services by agencies, that are acceptable in lieu of the DHS-721. In our review, 13 of 30 counties had at least 25% or more errors, while 1 out of 30 had 50% or more errors. See Year One County Data in Section Two, Pages 2 and 8.

**Finding Seven: Section B Question 3**

**DHS-721, Provider Logs signed by beneficiary.** The beneficiary must sign the log when it is completed to verify that the services approved for payment were delivered. For a response of 1, all DHS-721 forms in case file were signed by the beneficiary. A response of 2 represents that one or more DHS-721 forms were not signed by beneficiary. A response of 3 represents that DHS-721 forms were not in the hard copy file. A response of 4 represents other types of logs, such as billings for services by agencies, that are acceptable in lieu of the DHS-721. In our review, 19 of 30 counties had at least 25% or more errors, while 4 out of 30 had 50% or more errors. See Year One County Data in Section Two, Pages 3 and 9.

**Finding Eight: Section B Question 4**

**DHS-721, Provider Logs initialed by ASW. The adult services worker must initial the log upon receipt per policy.** The ASW must initial the log upon receiving the file to verify that the services approved for payment were delivered. For a response of 1 the DHS-721 forms were all initialed by the ASW. A response of 2 represents one or more DHS-721 forms were not initialed per policy. A response of 3 represents that DHS-721 forms were not in the hard copy file. A response of 4 represents other types of logs, such as billings for services by agencies, that are acceptable in lieu of the DHS-721. In our review, 26 of 30 counties have at least 25% or more errors, while 25 out of 30 have 50% or more errors. See Year One County Data in Section Two, Pages 3 and 9.

**Finding Nine: Section B Question 5**

**DHS-721, Quarterly submission of provider logs.** The log must be submitted to the local office at least quarterly, within 30 days after the final month in which the services took place. Reviewers evaluated this by reading the received date stamp on DHS-721 form. For a response of 1 the DHS-721 forms were all received and date stamped within 30 days after the month the services took place. A response of 2 represents one or more DHS-721 forms were received past the quarterly due date or received during the

time period the services took place. A response of 3 represents DHS-721 forms that were not in the hard copy file. A response of 4 represents other types of logs, such as billings for services by agencies, that are acceptable in lieu of the DHS-721. In our review, 28 of 30 counties have at least 25% or more errors, while 24 out of 30 have 50% or more errors. See Year One County Data in Section Two, Pages 3 and 9.

**Finding Ten: Section B Question 6**

**DHS-721, Submission of log for each month that HH payments were made in 2007 calendar year.** The DHS-721 forms in the case file must match payments on ASCAP/MPS. For a response of 1 the DHS-721 forms all match monthly payments made for the previous calendar year. Responses of 2 represent one or more DHS-721 forms do not match previous calendar year payments. A response of 3 represents DHS-721 forms, and/or ASCAP/MPS data are not in the hard copy file. A response of 4 represents other types of logs, such as billings for services by agencies, that are acceptable in lieu of the DHS-721. In our review, 26 of 30 counties have at least 25% or more errors, while 16 out of 30 have 50% or more errors. Specifically, of 1,246 files reviewed in YR1, 208 cases were missing logs from 2007. See Year One County Data in Section Two, Pages 3 and 9.

**Finding Eleven: Section D Question 1b**

**"Issues" identified in the Service Plan are being addressed.** For this question, reviewers examined the service plan in ASCAP to see if identified or checked issues were being addressed. Errors are reflected in a response of either 2 or 3. Responses of 2 represent that all identified issues that are checked are not being addressed within the case record. Responses of 3 represent that identified issues are checked but there is no documentation of issues in the service plan. In our review, 13 of 30 counties have at least 25% or more errors, while 3 out of 30 have 50% or more errors. See Year One County Data in Section Two, Pages 5 and 11.

**Finding Twelve: Section D Question 1c**

**Are the funded tasks being completed by provider?** For this question, reviewers compared tasks assigned on logs to tasks that were indicated as having been completed on the logs. Responses of 1 represent funded tasks being completed. Responses of 2 represent funded tasks not being completed. Responses of 3 represent when provider logs were not in the hard copy file from 2007. In our review, 18 of 30 counties have at least 25% or more errors, while 9 out of 30 have 50% or more errors. Specifically, of 1,246 files reviewed in YR1, 324 cases were not able to prove that assigned tasks were completed due to missing logs from 2007. See Year One County Data in Section Two, Pages 5 and 11.

**Finding Thirteen: Section D Question 2**

**Were services prorated if beneficiary has other people living in their residence?** Reviewers explored cases where hours should be prorated, or cut in half, for Instrumental Activities for Daily Living (IADLs) because the beneficiary was in shared living arrangements. Responses of 1 represent a correct decrease in IADLs when there is a shared living arrangement. Cases get a ranking of 2 when ASWs did not correctly decrease IADLs. Responses of 3 represent a lack of information about the beneficiary's residence. Responses of 4 represent the beneficiary resides alone. In our review, 18 of 30 counties have at least 25% or more errors, while 5 out of 30 have 50% or more errors. Specifically, of 1,246 files reviewed in YR1, 336 cases were not prorated when

the beneficiary had others living with them. See Year One County Data in Section Two, Pages 5 and 11.

**IV. Recommendations**

- a. Revised Provider Log Policy and Form: Consistently through all counties, Provider Logs were completed incorrectly or missing from the case file. The form does not allow for complex care task entries and in general, it is challenging to educate providers and beneficiaries on correct completion of form. The only way ASWs know when a log has been missed is by reviewing the file, since ASCAP does not have a reminder or monitoring system.
  - Change Provider Log form to indicate complex care task completion.
  - Create reminder system in ASCAP to indicate to ASW when Provider Log is due.
  
- b. Increase Policy Education: Better clarification on ILS policies was a common concern among supervisors. Many ASWs have received little training except for the initial ILS training for new ASWs. In our interviews, MPHI found that ASWs have worked collaboratively with community agencies on trainings related to the populations served under the Home Help program. Many of the supervisors interviewed stated that they had only received training through the New Supervisor Institute and they desired more training specific to adult services and ILS.
  - MDCH and MDHS create clear, easy to access educational materials, for example web based sessions, for county sites to reference.
  - MDCH and MDHS require Supervisory staff to attend ILS training session.
  - MDCH and MDHS require ASW and Supervisory staff to participate in ongoing policy training.
  
- c. Staff Shortages: The caseloads for the majority of ASW's questioned by reviewers was over 150 beneficiaries per worker. Some caseloads have in excess of 250 beneficiaries and many ASWs share duties with multiple DHS programs, particularly in small counties. Several counties take one of the ASWs out of the field each day to do intake as well as make time to file paperwork. Some sites "close the office" to beneficiaries one day a week in order to keep up with administrative duties.
  - Larger counties have a centralized intake/administrative clerk to allow ASWs more time providing services.
  - Increased number of workers to address the needs of for additional ASW's to manage growing number of Home Help beneficiaries.

**V. MPHI Progress**

- a. Team staffing  
 MPHI's Home Help Team staff is made of up seven reviewers, three data staff and one support staff member. The chart below identifies the team of multidisciplinary staff who worked together during YR1.

<b>Name</b>	<b>Role</b>
Rosemary Blashill, RN	Reviewer (Nurse)
Anthony Daniel, MSW	Reviewer (Social Work)
Shelli Doll, MA, CHES	Reviewer

Amy Logel, LMSW	Team Lead/Reviewer
Mary Ann Maki, RN	Reviewer (Nurse)
Joan Moore	Senior Research Assistant
Joye Sharp, BSW	Reviewer (Social Work)
Shannon Stotenbur-Wing, MSW	Program Director/Reviewer
Anissa Stanley	Project Secretary
Cheribeth Tan-Schriner, Ph.D.	Senior Research Scientist
Chris Wojick, MPH	Senior Data Analyst
Katie Parker	Data Assistant

Several staff members were already existing employees of MPH I who had time freed by other projects ending to work on the State Wide Review of Home Help Program. Additional staff were hired during fall 2008 to complete the team.

b. Barriers and Resolutions

*1. Barrier: The establishment of the monitoring tool.*

*Resolutions: MPH I will continue to work closely with MDCH and MDHS when making changes to the tool.*

The development of the monitoring tool took longer than originally anticipated. MPH I began working on a draft tool based on the items from the proposal that MDCH wanted to explore. Based on that draft, MPH I began working with MDHS to ensure the questions were worded correctly as well as tips to where a reviewer could locate the information. The tool did get approved before the first visit and several small adjustments were made to the tool during the first full month of site reviews.

*2. Barrier: MPH I review team not having access to ASCAP at DHS county sites.*

*Resolutions: Review all files on ASCAP before site visit and hard copy review.*

During the first review in Clinton County, the review team discovered that MPH I would not have access to ASCAP at county DHS sites as previously expected due to security reasons. Originally, team members were going to review hard copy cases and ASCAP simultaneously. After the Clinton County review, MPH I spent time reviewing items on the monitoring tool that could be reviewed before the site visit/hard copy review. Team members flagged items during hard copy review that needed additional follow-up on ASCAP.

*3. Barrier: Developing county report format to include all information requested by MDCH.*

*Resolution: The creation of a report format and an internal system to ensure timely reporting.*

Creating a report that encompassed all the data MDCH and MDHS requested took more time than initially planned. The first review took place in November 2008 and the first report draft was sent to MDCH in December 2008. MDCH

requested case specific information from all the counties based on all the information in the tool. With feedback based on original draft, MPHI created a report format in February 2009 and began sending reports on a regularly basis by March 2009.

*4. Barrier: County review schedule establishment and changes.*

*Resolution: Create a schedule approximately six months out and be open to changes as needed.*

MDCH and MPHI agreed on an YR1 schedule in October 2008. After the first review in November 2008, MDCH requested MPHI to put off additional visits until December 2008 to ensure all issues encountered at first site visit could be resolved. Remaining reviews went on as scheduled until the final review scheduled in Muskegon. Per request of MDHS and approved by MDCH, Muskegon County will be reviewed in YR3 and Jackson County was moved to YR1. MPHI provided a YR2 schedule draft to MDCH in April 2009 and in May 2009. A final approval from MDCH has not yet been made. MPHI and MDCH continue to be flexible in scheduling to ensure reviews go smoothly and sites are not negatively impacted by the presence of review team.

*5. Barrier: Counties vary and the MPHI team needs to be aware ahead of time of how files are constructed and in general what to expect.*

*Resolution: Development of an interview questionnaire for site supervisors to complete in advanced.*

The adult services supervisor interviews were initially established to gather information about how each county office conducted their Home Help program. In the beginning, there was a brief interview with the adult services supervisor that was given during the site visits. The purpose of these early interviews focused solely on the case reading process, supervisor experience and training, and the handling of hard copy files. As the State Wide Review of Home Help Program progressed, more questions were added to allow us to conceptualize greater aspects of the Home Help program. The insight gained from the current questionnaire has made it possible to see the different intricacies that make each county unique. A secondary function of our supervisor interviews was to find out what practices help and/or hinder the overall functioning of the Home Help program. From now forward, MPHI will shape questions to gain insight into the best practices as well as to learn what to expect in each county.

## **VI. Conclusion**

The previous sections outline the review process, findings, and recommendations from MPHI's State Wide Review of Home Help Program. Though several errors and recommendations resulted from the process, MPHI experienced the dedication to quality service both centrally and locally by MDHS. Many of the ASWs have over ten years of experience in Home Help. Case files often had personal notes from beneficiaries thanking ASWs for their assistance. With some policy changes, form adjustments, and ASCAP updates, ASWs would have the ability to provide an even higher quality of services to program beneficiaries.

## **SECTION TWO**

### **YEAR ONE COUNTY DATA**

Year One County Data

Alger thru Jackson pgs. 1-6; Keweenaw thru Washtenaw pgs. 7-12		ALGER		ALPENA		BARAGA		BARRY		BENZIE		CASS		CLARE		CLINTON		GLADWIN		GRAND TRAVERSE		HILLSDALE		HOUGHTON		INGHAM		IOSCO		JACKSON	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
# of Reviews		10		25		13		21		12		22		26		21		24		29		27		19		159		22		79	
Question	Answer																														
<b>A1a</b>																															
	1	10	100.0	22	88.0	11	84.6	18	85.7	9	75.0	20	90.9	26	100.0	19	90.5	22	91.7	25	86.2	25	92.6	18	94.7	150	94.3	21	95.5	71	89.9
	2			1	4.0							1	4.5			1	4.8	1	4.2	1	3.4	1	3.7			2	1.3			1	1.3
	3			1	4.0	2	15.4	3	14.3	3	25.0	1	4.5			1	4.8	1	4.2	1	3.4	1	3.7	1	5.3	3	1.9	1	4.5	7	8.9
	9			1	4.0															2	6.9					4	2.5				
<b>A1b</b>																															
	1	3	30.0	4	16.0	1	7.7			2	16.7	1	4.5	4	15.4			2	8.3	6	20.7	2	7.4	3	15.8	12	7.5	2	9.1	14	17.7
	2																	2	8.3			2	7.4							1	1.3
	3									3	25.0	3	13.6			5	23.8			2	6.9	1	3.7			1	0.6				
	4	7	70.0	21	84.0	12	92.3	21	100.0	7	58.3	18	81.8	22	84.6	16	76.2	20	83.3	20	69.0	22	81.5	16	84.2	145	91.2	20	90.9	64	81.0
	9																			1	3.4					1	0.6				
<b>A2</b>																															
	1	7	70.0	18	72.0	9	69.2	12	57.1	8	66.7	12	54.5	21	80.8	8	38.1	17	70.8	19	65.5	20	74.1	12	63.2	109	68.6	12	54.5	48	60.8
	2	3	30.0	4	16.0	3	23.1	8	38.1	2	16.7	9	40.9	4	15.4	13	61.9	6	25.0	5	17.2	6	22.2	6	31.6	42	26.4	4	18.2	25	31.6
	3			2	8.0	1	7.7	1	4.8	2	16.7	1	4.5	1	3.8			1	4.2	3	10.3			1	5.3	4	2.5	6	27.3	6	7.6
	9			1	4.0															2	6.9	1	3.7			4	2.5				
<b>A3</b>																															
	1	2	20.0	16	64.0	11	84.6	15	71.4	7	58.3	15	68.2	25	96.2	14	66.7	19	79.2	14	48.3	12	44.4	12	63.2	126	79.2	18	81.8	39	49.4
	2			3	12.0	1	7.7			2	16.7	1	4.5							8	27.6	4	14.8			10	6.3	1	4.5	7	8.9
	3	8	80.0	2	8.0	1	7.7	6	28.6	1	8.3	5	22.7	1	3.8	7	33.3	4	16.7	2	6.9	9	33.3	2	10.5	15	9.4	1	4.5	18	22.8
	4			4	16.0					2	16.7	1	4.5					1	4.2	3	10.3	2	7.4	5	26.3	5	3.1	2	9.1	15	19.0
	9																			2	6.9					3	1.9				
<b>A4</b>																															
	1	2	20.0	23	92.0	9	69.2	11	52.4	2	16.7	19	86.4	25	96.2	18	85.7	16	66.7	17	58.6	6	22.2	15	78.9	128	80.5	18	81.8	61	77.2
	2			1	4.0	1	7.7			1	8.3	1	4.5					2	8.3			5	18.5			7	4.4			1	1.3
	3	8	80.0			3	23.1	10	47.6	8	66.7	1	4.5	1	3.8	3	14.3	6	25.0	10	34.5	16	59.3	4	21.1	20	12.6	4	18.2	17	21.5
	9			1	4.0					1	8.3	1	4.5							2	6.9					4	2.5				
<b>A5a</b>																															
	1	8	80.0	21	84.0	11	84.6	20	95.2	8	66.7	17	77.3	20	76.9	18	85.7	18	75.0	20	69.0	17	63.0	15	78.9	114	71.7	18	81.8	64	81.0
	2	2	20.0	4	16.0	2	15.4	1	4.8	4	33.3	5	22.7	5	19.2	3	14.3	6	25.0	9	31.0	10	37.0	4	21.1	45	28.3	4	18.2	15	19.0
	3													1	3.8																

Year One County Data

Alger thru Jackson pgs. 1-6; Keweenaw thru Washtenaw pgs. 7-12		ALGER		ALPENA		BARAGA		BARRY		BENZIE		CASS		CLARE		CLINTON		GLADWIN		GRAND TRAVERSE		HILLSDALE		HOUGHTON		INGHAM		IOSCO		JACKSON	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
<b># of Reviews</b>		10		25		13		21		12		22		26		21		24		29		27		19		159		22		79	
<b>Question</b>	<b>Answer</b>																														
<b>A5b</b>																															
	1	8	80.0	18	72.0	12	92.3	16	76.2	6	50.0	17	77.3	20	76.9	21	100.0	24	100.0	23	79.3	24	88.9	17	89.5	124	78.0	19	86.4	73	92.4
	2	2	20.0	7	28.0	1	7.7	5	23.8	6	50.0	5	22.7	5	19.2					6	20.7	3	11.1	2	10.5	33	20.8	3	13.6	6	7.6
	3													1	3.8									2	1.3						
<b>A5c</b>																															
	1	2	20.0	5	20.0	1	7.7	3	14.3	1	8.3	4	18.2	3	11.5			1	4.2	4	13.8	2	7.4	2	10.5	13	8.2	3	13.6	3	3.8
	2			2	8.0			2	9.5	5	41.7	1	4.5	2	7.7					3	10.3	1	3.7			19	11.9			2	2.5
	3											5	22.7	2	7.7			2	8.3					1	5.3	2	1.3				
	4	8	80.0	18	72.0	12	92.3	16	76.2	6	50.0	12	54.5	19	73.1	21	100.0	21	87.5	22	75.9	24	88.9	16	84.2	125	78.6	19	86.4	74	93.7
<b>A6</b>																															
	1	1	10.0	6	24.0	5	38.5	9	42.9	1	8.3	7	31.8	1	3.8	6	28.6	15	62.5			11	40.7	3	15.8	57	35.8	7	31.8	32	40.5
	2	2	20.0					1	4.8			3	13.6					1	4.2	2	6.9					18	11.3	1	4.5	2	2.5
	3	7	70.0	19	76.0	8	61.5	11	52.4	11	91.7	12	54.5	24	92.3	15	71.4	8	33.3	27	93.1	16	59.3	16	84.2	84	52.8	14	63.6	45	57.0
	9													1	3.8																
<b>A7</b>																															
	1	1	10.0	12	48.0	2	15.4	8	38.1	3	25.0	2	9.1	5	19.2	11	52.4	2	8.3	5	17.2	7	25.9	2	10.5	32	20.1	3	13.6	8	10.1
	3	9	90.0	13	52.0	11	84.6	12	57.1	9	75.0	20	90.9	21	80.8	10	47.6	22	91.7	24	82.8	20	74.1	17	89.5	127	79.9	19	86.4	71	89.9
	9							1	4.8																						
<b>B1</b>																															
	1	7	70.0	20	80.0	11	84.6	14	66.7	9	75.0	12	54.5	22	84.6	15	71.4	22	91.7	13	44.8	18	66.7	6	31.6	111	69.8	21	95.5	52	65.8
	2	2	20.0	3	12.0	2	15.4	6	28.6			7	31.8	3	11.5	2	9.5	1	4.2	2	6.9	6	22.2	6	31.6	39	24.5			14	17.7
	3	1	10.0	1	4.0					2	16.7	3	13.6	1	3.8	4	19.0	1	4.2	10	34.5	3	11.1	7	36.8	5	3.1	1	4.5	8	10.1
	4							1	4.8	1	8.3																			4	5.1
	9			1	4.0															4	13.8					4	2.5			1	1.3
<b>B2</b>																															
	1	9	90.0	22	88.0	12	92.3	17	81.0	8	66.7	13	59.1	24	92.3	15	71.4	23	95.8	12	41.4	20	74.1	10	52.6	131	82.4	21	95.5	56	70.9
	2			1	4.0	1	7.7	3	14.3	1	8.3	6	27.3	1	3.8	2	9.5			3	10.3	4	14.8	2	10.5	19	11.9			10	12.7
	3	1	10.0	1	4.0					2	16.7	3	13.6	1	3.8	4	19.0	1	4.2	10	34.5	3	11.1	7	36.8	5	3.1	1	4.5	8	10.1
	4							1	4.8	1	8.3																			4	5.1
	9			1	4.0															4	13.8					4	2.5			1	1.3

Year One County Data

Alger thru Jackson pgs. 1-6; Keweenaw thru Washtenaw pgs. 7-12		ALGER		ALPENA		BARAGA		BARRY		BENZIE		CASS		CLARE		CLINTON		GLADWIN		GRAND TRAVERSE		HILLSDALE		HOUGHTON		INGHAM		IOSCO		JACKSON	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
<b># of Reviews</b>		10		25		13		21		12		22		26		21		24		29		27		19		159		22		79	
<b>Question</b>	<b>Answer</b>																														
<b>B3</b>																															
	1	8	80.0	21	84.0	12	92.3	16	76.2	6	50.0	11	50.0	24	92.3	15	71.4	21	87.5	13	44.8	18	66.7	9	47.4	115	72.3	21	95.5	52	65.8
	2	1	10.0	2	8.0	1	7.7	4	19.0	3	25.0	8	36.4	1	3.8	2	9.5	1	4.2	2	6.9	6	22.2	3	15.8	35	22.0			14	17.7
	3	1	10.0	1	4.0					2	16.7	3	13.6	1	3.8	4	19.0	2	8.3	10	34.5	3	11.1	7	36.8	5	3.1	1	4.5	8	10.1
	4							1	4.8	1	8.3																			4	5.1
	9			1	4.0															4	13.8					4	2.5			1	1.3
<b>B4</b>																															
	1	2	20.0	14	56.0	11	84.6	12	57.1	1	8.3			19	73.1	9	42.9	2	8.3			5	18.5	3	15.8	61	38.4	15	68.2	2	2.5
	2	7	70.0	8	32.0	2	15.4	8	38.1	8	66.7	19	86.4	4	15.4	8	38.1	15	62.5	15	51.7	19	70.4	9	47.4	89	56.0	6	27.3	63	79.7
	3	1	10.0	1	4.0					2	16.7	3	13.6	3	11.5	4	19.0	7	29.2	10	34.5	3	11.1	7	36.8	5	3.1	1	4.5	9	11.4
	4							1	4.8	1	8.3																			4	5.1
	9			2	8.0															4	13.8					4	2.5			1	1.3
<b>B5</b>																															
	1	3	30.0	15	60.0	4	30.8	7	33.3	3	25.0	4	18.2	20	76.9			18	75.0	5	17.2	6	22.2	8	42.1	19	11.9	17	77.3	20	25.3
	2	6	60.0	8	32.0	9	69.2	13	61.9	6	50.0	15	68.2	5	19.2			2	8.3	10	34.5	18	66.7	10	52.6	130	81.8	4	18.2	45	57.0
	3	1	10.0	1	4.0					2	16.7	3	13.6	1	3.8	19	90.5	4	16.7	10	34.5	3	11.1	1	5.3	6	3.8	1	4.5	8	10.1
	4							1	4.8	1	8.3					2	9.5													4	5.1
	9			1	4.0															4	13.8					4	2.5			2	2.5
<b>B6</b>																															
	1	4	40.0	12	48.0	3	23.1	13	61.9	3	25.0	12	54.5			11	52.4	1	4.2	2	6.9	13	48.1	7	36.8	87	54.7	2	9.1	36	45.6
	2	6	60.0	8	32.0	8	61.5	6	28.6	2	16.7	4	18.2			4	19.0			6	20.7	4	14.8	9	47.4	51	32.1	16	72.7	29	36.7
	3			4	16.0	2	15.4	1	4.8	6	50.0	6	27.3			6	28.6			18	62.1	10	37.0	3	15.8	17	10.7	3	13.6	14	17.7
	4							1	4.8	1	8.3									2	8.3									1	4.5
	9			1	4.0									26	100.0			21	87.5	3	10.3					4	2.5				
<b>C1</b>																															
	1	5	50.0	9	36.0	7	53.8	5	23.8	3	25.0	6	27.3	3	11.5	10	47.6	7	29.2	9	31.0	7	25.9	8	42.1	31	19.5	9	40.9	16	20.3
	3																														
	4	5	50.0	16	64.0	6	46.2	16	76.2	9	75.0	16	72.7	23	88.5	11	52.4	17	70.8	20	69.0	20	74.1	11	57.9	128	80.5	13	59.1	63	79.7

Year One County Data

Alger thru Jackson pgs. 1-6; Washtenaw thru pgs. 7-12		ALGER		ALPENA		BARAGA		BARRY		BENZIE		CASS		CLARE		CLINTON		GLADWIN		GRAND TRAVERSE		HILLSDALE		HOUGHTON		INGHAM		IOSCO		JACKSON	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
<b># of Reviews</b>		10		25		13		21		12		22		26		21		24		29		27		19		159		22		79	
<b>Question</b>	<b>Answer</b>																														
<b>C2</b>																															
	1			2	8.0	1	7.7	1	4.8					2	9.5	2	8.3	2	6.9	1	3.7	1	5.3	4	2.5	1	4.5				
	2									1	8.3							1	3.7	1	5.3										
	3					1	7.7							1	4.8			1	3.4									2	9.1		
	4	10	100.0	23	92.0	11	84.6	20	95.2	11	91.7	22	100.0	26	100.0	18	85.7	22	91.7	24	82.8	25	92.6	17	89.5	154	96.9	19	86.4	79	100.0
	9																	2	6.9					1	0.6						
<b>C3</b>																															
	1	8	80.0	18	72.0	11	84.6	17	81.0	10	83.3	21	95.5	21	80.8	20	95.2	21	87.5	26	89.7	23	85.2	10	52.6	141	88.7	18	81.8	71	89.9
	2	2	20.0	6	24.0	2	15.4	4	19.0	2	16.7	1	4.5	4	15.4	1	4.8	3	12.5	3	10.3	4	14.8	8	42.1	17	10.7	4	18.2	8	10.1
	3			1	4.0									1	3.8							1	5.3	1	0.6						
<b>C4</b>																															
	1											1	4.5	1	3.8							1	5.3	3	1.9	2	9.1	1	1.3		
	2					1	7.7	1	4.8			1	4.5					1	4.2												
	3																														
	4	10	100.0	25	100.0	12	92.3	20	95.2	12	100.0	20	90.9	25	96.2	21	100.0	23	95.8	29	100.0	27	100.0	18	94.7	156	98.1	20	90.9	78	98.7
<b>C5</b>																															
	1	2	20.0	2	8.0	2	15.4	3	14.3	1	8.3	1	4.5	2	7.7	3	14.3	2	8.3	3	10.3	2	7.4	2	10.5	13	8.2	4	18.2	6	7.6
	2																														
	3													1	3.8	1	4.8	1	4.2			1	5.3	1	0.6						
	4	8	80.0	23	92.0	11	84.6	18	85.7	11	91.7	21	95.5	23	88.5	17	81.0	21	87.5	26	89.7	25	92.6	16	84.2	145	91.2	18	81.8	73	92.4
<b>C6</b>																															
	1			1	4.0							1	4.5											1	0.6						
	2																							1	0.6						
	3															5	23.8							1	0.6						
	4	10	100.0	23	92.0	13	100.0	21	100.0	12	100.0	21	95.5	26	100.0	16	76.2	24	100.0	27	93.1	27	100.0	19	100.0	152	95.6	22	100.0	79	100.0
	9			1	4.0																			4	2.5						
<b>C7</b>																															
	1	10	100.0	24	96.0	13	100.0	21	100.0	12	100.0	22	100.0	25	96.2	20	95.2	23	95.8	26	89.7	25	92.6	18	94.7	145	91.2	22	100.0	79	100.0
	2			1	4.0															3	10.3	1	3.7	1	5.3	14	8.8				
	3													1	3.8	1	4.8	1	4.2			1	3.7								

Year One County Data

Alger thru Jackson pgs. 1-6; Keweenaw thru Washtenaw pgs. 7-12		ALGER		ALPENA		BARAGA		BARRY		BENZIE		CASS		CLARE		CLINTON		GLADWIN		GRAND TRAVERSE		HILLSDALE		HOUGHTON		INGHAM		IOSCO		JACKSON		
# of Reviews		10		25		13		21		12		22		26		21		24		29		27		19		159		22		79		
Question	Answer	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%			
D1a	1	2	20.0	4	16.0	7	53.8	4	19.0	1	8.3			2	7.7	6	28.6	3	12.5	2	6.9	1	3.7	3	15.8	13	8.2	4	18.2	12	15.2	
	2															1	4.2									1	0.6	1	4.5			
	3													1	4.8														1	1.3		
	4	8	80.0	21	84.0	6	46.2	17	81.0	11	91.7	22	100.0	24	92.3	14	66.7	20	83.3	27	93.1	26	96.3	16	84.2	145	91.2	17	77.3	66	83.5	
D1b	1	6	60.0	4	16.0	10	76.9	12	57.1	3	25.0	12	54.5	20	76.9	11	52.4	12	50.0	5	17.2	9	33.3	10	52.6	23	14.5	1	4.5	9	11.4	
	2	1	10.0			1	7.7	1	4.8	7	58.3	3	13.6	5	19.2	1	4.8	8	33.3	9	31.0	3	11.1	3	15.8	54	34.0	8	36.4	27	34.2	
	3			1	4.0			1	4.8			6	27.3	1	3.8			3	12.5	7	24.1	2	7.4			29	18.2					
	4	3	30.0	19	76.0	2	15.4	7	33.3	2	16.7	1	4.5			9	42.9	1	4.2	8	27.6	13	48.1	6	31.6	53	33.3	13	59.1	43	54.4	
	9			1	4.0																											
D1c	1	4	40.0	20	80.0	11	84.6	17	81.0	4	33.3	13	59.1	23	88.5	11	52.4	22	91.7	12	41.4	17	63.0	9	47.4	118	74.2	13	59.1	51	64.6	
	2	1	10.0			2	15.4	2	9.5			5	22.7	1	3.8	2	9.5			1	3.4	3	11.1	4	21.1	16	10.1			4	5.1	
	3	5	50.0	4	16.0					8	66.7	4	18.2	1	3.8	8	38.1	1	4.2	13	44.8	7	25.9	6	31.6	21	13.2	9	40.9	24	30.4	
	9			1	4.0			2	9.5					1	3.8			1	4.2	3	10.3					4	2.5					
D2	1			8	32.0			3	14.3	1	8.3	1	4.5	5	19.2	11	52.4	2	8.3	5	17.2	4	14.8			26	16.4	5	22.7	22	27.8	
	2	4	40.0	2	8.0	3	23.1	11	52.4	2	16.7	6	27.3	8	30.8	5	23.8	7	29.2	11	37.9	10	37.0	6	31.6	47	29.6	11	50.0	22	27.8	
	3													1	3.8											1	0.6			1	1.3	
	4	6	60.0	15	60.0	10	76.9	7	33.3	9	75.0	15	68.2	12	46.2	5	23.8	15	62.5	13	44.8	13	48.1	13	68.4	85	53.5	6	27.3	34	43.0	
	9																															
D3	1																															
	3	10	100.0	25	100.0	13	100.0	21	100.0	12	100.0	22	100.0	26	100.0	21	100.0	23	95.8	29	100.0	27	100.0	19	100.0	159	100.0	22	100.0	79	100.0	
	9																	1	4.2													
D4	1							3	14.3			2	9.1			1	4.8	1	4.2	1	3.4	1	3.7			3	1.9			3	3.8	
	3	10	100.0	25	100.0	13	100.0	18	85.7	12	100.0	20	90.9	26	100.0	20	95.2	23	95.8	28	96.6	26	96.3	19	100.0	156	98.1	22	100.0	76	96.2	

Year One County Data

Alger thru Jackson pgs. 1-6; Keweenaw thru Washtenaw pgs. 7-12		ALGER		ALPENA		BARAGA		BARRY		BENZIE		CASS		CLARE		CLINTON		GLADWIN		GRAND TRAVERSE		HILLSDALE		HOUGHTON		INGHAM		IOSCO		JACKSON			
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
<b># of Reviews</b>		10		25		13		21		12		22		26		21		24		29		27		19		159		22		79			
<b>Question</b>	<b>Answer</b>																																
<b>D5</b>																																	
	1							1	4.8	1	8.3													2	1.3	1	4.5						
	3	2	20.0	4	16.0	7	53.8	3	14.3			5	19.2	7	33.3	4	16.7	2	6.9	2	7.4	3	15.8	14	8.8	4	18.2	13	16.5				
	4	8	80.0	21	84.0	6	46.2	17	81.0	11	91.7	22	100.0	21	80.8	14	66.7	20	83.3	27	93.1	25	92.6	16	84.2	143	89.9	17	77.3	66	83.5		
<b>E1</b>																																	
	1	2	20.0	7	28.0	7	53.8	6	28.6	1	8.3	4	18.2	13	50.0	9	42.9	1	4.2	2	6.9	2	7.4	2	10.5	34	21.4	6	27.3	25	31.6		
	3											1	3.8																				
	4	8	80.0	18	72.0	6	46.2	15	71.4	11	91.7	18	81.8	12	46.2	12	57.1	23	95.8	27	93.1	25	92.6	17	89.5	125	78.6	16	72.7	54	68.4		
<b>E2</b>																																	
	1	1	10.0	14	56.0	5	38.5	12	57.1	1	8.3	5	22.7	9	34.6	4	19.0	4	16.7	8	27.6	8	29.6	7	36.8	70	44.0	13	59.1	32	40.5		
	2																																
	3													1	4.8																		
	4	9	90.0	11	44.0	8	61.5	9	42.9	11	91.7	17	77.3	17	65.4	16	76.2	20	83.3	20	69.0	19	70.4	12	63.2	89	56.0	9	40.9	47	59.5		
<b>E3</b>																																	
	1			8	32.0	1	7.7	8	38.1			1	4.5	1	3.8	7	33.3	3	12.5			2	7.4			15	9.4	4	18.2	6	7.6		
	3													1	3.8	1	4.8																
	4	10	100.0	17	68.0	12	92.3	13	61.9	12	100.0	21	95.5	24	92.3	13	61.9	21	87.5	29	100.0	25	92.6	19	100.0	144	90.6	18	81.8	73	92.4		
<b>E4</b>																																	
	1			1	4.0	1	7.7	2	9.5					1	3.8					1	3.4					14	8.8			7	8.9		
	3													1	3.8	1	4.8																
	4	10	100.0	24	96.0	12	92.3	19	90.5	12	100.0	22	100.0	24	92.3	20	95.2	24	100.0	28	96.6	27	100.0	19	100.0	145	91.2	22	100.0	72	91.1		
	9																																

Year One County Data

Alger thru Jackson pgs. 1-6; Keweenaw thru Washtenaw pgs. 7-12		KEWEENAW		LEELANAU		LENAWEE		LUCE		MACOMB		MASON		MONTCALM		MONTMORENCY		OGEMAW		OTSEGO		SAGINAW		SANILAC		SCHOOLCRAFT		SHIAWASSEE		WASHTENAW	
# of Reviews		5		8		31		10		198		17		29		12		33		34		169		29		13		34		115	
Question	Answer	#		#		#		#		#		#		#		#		#		#		#		#		#		#		#	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
<b>A1a</b>																															
	1	5	100.0	8	100.0	27	87.1	10	100.0	171	86.4	17	100.0	27	93.1	10	83.3	29	87.9	17	50.0	152	89.9	26	89.7	13	100.0	29	85.3	101	87.8
	2									9	4.5							3	8.8	3	1.8							3	2.6		
	3					4	12.9			18	9.1			2	6.9	1	8.3	4	12.1	13	38.2	14	8.3	3	10.3			2	5.9	11	9.6
	9															1	8.3			1	2.9					3	8.8				
<b>A1b</b>																															
	1			1	12.5	4	12.9	5	50.0	14	7.1			2	6.9	1	8.3	6	18.2	4	11.8	32	18.9	2	6.9			2	5.9	15	13.0
	2					1	3.2							1	3.4					3	1.8										
	3									7	3.5			1	3.4			1	3.0	2	5.9	3	1.8					1	2.9	2	1.7
	4	5	100.0	7	87.5	26	83.9	5	50.0	177	89.4	17	100.0	25	86.2	11	91.7	26	78.8	28	82.4	131	77.5	27	93.1	13	100.0	31	91.2	98	85.2
	9																														
<b>A2</b>																															
	1	2	40.0	4	50.0	20	64.5	7	70.0	134	67.7	10	58.8	21	72.4	9	75.0	20	60.6	14	41.2	104	61.5	16	55.2	7	53.8	19	55.9	75	65.2
	2	3	60.0	3	37.5	8	25.8	3	30.0	43	21.7	7	41.2	7	24.1	1	8.3	9	27.3	10	29.4	62	36.7	9	31.0	5	38.5	11	32.4	26	22.6
	3			1	12.5	3	9.7			21	10.6			1	3.4	1	8.3	4	12.1	10	29.4	3	1.8	4	13.8	1	7.7	1	2.9	14	12.2
	9													1	8.3											3	8.8				
<b>A3</b>																															
	1	2	40.0	4	50.0	18	58.1	7	70.0	154	77.8	13	76.5	23	79.3	9	75.0	24	72.7	14	41.2	145	85.8	17	58.6	2	15.4	20	58.8	60	52.2
	2			2	25.0	4	12.9			20	10.1	3	17.6	4	13.8	1	8.3			4	11.8	12	7.1	1	3.4	1	7.7	4	11.8	9	7.8
	3	2	40.0	1	12.5	7	22.6	1	10.0	18	9.1	1	5.9	2	6.9			6	18.2	16	47.1	12	7.1	8	27.6	9	69.2	5	14.7	16	13.9
	4	1	20.0	1	12.5	2	6.5	2	20.0	6	3.0					1	8.3	3	9.1					3	10.3	1	7.7	2	5.9	29	25.2
	9															1	8.3									3	8.8	1	0.9		
<b>A4</b>																															
	1	2	40.0	2	25.0	21	67.7	8	80.0	146	73.7	14	82.4	16	55.2	6	50.0	24	72.7	13	38.2	132	78.1	19	65.5	3	23.1	15	44.1	82	71.3
	2			1	12.5	4	12.9			2	1.0	1	5.9	2	6.9			3	9.1	1	2.9	2	1.2					2	5.9	3	2.6
	3	3	60.0	5	62.5	6	19.4	2	20.0	48	24.2	2	11.8	10	34.5	5	41.7	6	18.2	19	55.9	34	20.1	10	34.5	9	69.2	14	41.2	30	26.1
	9									2	1.0			1	3.4	1	8.3			1	2.9	1	0.6			1	7.7	3	8.8		
<b>A5a</b>																															
	1	3	60.0	6	75.0	26	83.9	6	60.0	145	73.2	15	88.2	23	79.3	9	75.0	19	57.6	10	29.4	142	84.0	19	65.5	9	69.2	32	94.1	92	80.0
	2	2	40.0	2	25.0	5	16.1	4	40.0	51	25.8	2	11.8	6	20.7	3	25.0	14	42.4	24	70.6	27	16.0	10	34.5	4	30.8	2	5.9	22	19.1
	3									2	1.0																	1	0.9		

Year One County Data

Alger thru Jackson pgs. 1-6; Keweenaw thru Washtenaw pgs. 7-12		KEWEENAW		LEELANAU		LENAWEE		LUCE		MACOMB		MASON		MONTCALM		MONTMORENCY		OGEMAW		OTSEGO		SAGINAW		SANILAC		SCHOOLCRAFT		SHIAWASSEE		WASHTENAW	
# of Reviews		5		8		31		10		198		17		29		12		33		34		169		29		13		34		115	
Question	Answer	#		#		#		#		#		#		#		#		#		#		#		#		#		#		#	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
<b>A5b</b>																															
	1	5	100.0	6	75.0	28	90.3	7	70.0	182	91.9	16	94.1	20	69.0	11	91.7	23	69.7	19	55.9	161	95.3	22	75.9	8	61.5	22	64.7	103	89.6
	2			2	25.0	3	9.7	3	30.0	15	7.6	1	5.9	9	31.0	1	8.3	10	30.3	15	44.1	8	4.7	6	20.7	5	38.5	12	35.3	12	10.4
	3									1	0.5											1	3.4								
<b>A5c</b>																															
	1					3	9.7	3	30.0	6	3.0	2	11.8	4	13.8	1	8.3	8	24.2	6	17.6	7	4.1	3	10.3	4	30.8	7	20.6	7	6.1
	2			2	25.0					10	5.1			5	17.2			3	9.1	8	23.5	2	1.2	3	10.3	1	7.7	5	14.7	5	4.3
	3																			3	8.8										
	4	5	100.0	6	75.0	28	90.3	7	70.0	182	91.9	15	88.2	20	69.0	11	91.7	22	66.7	17	50.0	160	94.7	23	79.3	8	61.5	22	64.7	103	89.6
<b>A6</b>																															
	1	1	20.0	1	12.5	13	41.9	2	20.0	58	29.3	7	41.2	9	31.0	2	16.7	14	42.4	4	11.8	80	47.3	6	20.7	2	15.4	8	23.5	34	29.6
	2	1	20.0	1	12.5	2	6.5	1	10.0	5	2.5	3	17.6					2	6.1			5	3.0	1	3.4			5	14.7		
	3	3	60.0	6	75.0	16	51.6	7	70.0	135	68.2	7	41.2	20	69.0	10	83.3	17	51.5	30	88.2	84	49.7	22	75.9	11	84.6	21	61.8	81	70.4
	9																														
<b>A7</b>																															
	1					15	48.4			23	11.6	4	23.5	4	13.8	2	16.7	9	27.3	11	32.4	34	20.1	4	13.8	2	15.4	11	32.4	14	12.2
	3	5	100.0	8	100.0	16	51.6	10	100.0	175	88.4	13	76.5	25	86.2	10	83.3	24	72.7	23	67.6	135	79.9	25	86.2	11	84.6	23	67.6	101	87.8
	9																														
<b>B1</b>																															
	1	3	60.0	2	25.0	23	74.2	7	70.0	150	75.8	9	52.9	18	62.1	9	75.0	26	78.8	10	29.4	128	75.7	24	82.8	7	53.8	24	70.6	50	43.5
	2	1	20.0	2	25.0	3	9.7			38	19.2	8	47.1	11	37.9	1	8.3	6	18.2	16	47.1	29	17.2	2	6.9	5	38.5	4	11.8	26	22.6
	3	1	20.0	3	37.5	5	16.1	1	10.0	9	4.5							1	3.0	7	20.6	12	7.1	3	10.3	1	7.7	2	5.9	33	28.7
	4							2	20.0											1	2.9										
	9			1	12.5					1	0.5					2	16.7											4	11.8	6	5.2
<b>B2</b>																															
	1	4	80.0	2	25.0	21	67.7	6	60.0	150	75.8	11	64.7	21	72.4	7	58.3	27	81.8	20	58.8	140	82.8	23	79.3	9	69.2	28	82.4	64	55.7
	2			2	25.0	5	16.1	1	10.0	38	19.2	6	35.3	8	27.6	3	25.0	5	15.2	6	17.6	17	10.1	3	10.3	3	23.1			12	10.4
	3	1	20.0	3	37.5	5	16.1	1	10.0	9	4.5							1	3.0	7	20.6	12	7.1	3	10.3	1	7.7	2	5.9	33	28.7
	4							2	20.0											1	2.9										
	9			1	12.5					1	0.5					2	16.7											4	11.8	6	5.2

Year One County Data

Alger thru Jackson pgs. 1-6; Keweenaw thru Washtenaw pgs. 7-12		KEWEENAW		LEELANAU		LENAWEE		LUCE		MACOMB		MASON		MONTCALM		MONTMORENCY		OGEMAW		OTSEGO		SAGINAW		SANILAC		SCHOOLCRAFT		SHIAWASSEE		WASHTENAW	
# of Reviews		5		8		31		10		198		17		29		12		33		34		169		29		13		34		115	
Question	Answer	#		#		#		#		#		#		#		#		#		#		#		#		#		#		#	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
<b>B3</b>																															
	1	4	80.0	2	25.0	20	64.5	4	40.0	132	66.7	12	70.6	17	58.6	9	75.0	27	81.8	12	35.3	125	74.0	21	72.4	8	61.5	26	76.5	64	55.7
	2			2	25.0	6	19.4	3	30.0	56	28.3	5	29.4	12	41.4	1	8.3	5	15.2	14	41.2	32	18.9	4	13.8	4	30.8	2	5.9	12	10.4
	3	1	20.0	3	37.5	5	16.1	1	10.0	9	4.5							1	3.0	7	20.6	12	7.1	4	13.8	1	7.7	2	5.9	33	28.7
	4							2	20.0											1	2.9										
	9			1	12.5					1	0.5					2	16.7											4	11.8	6	5.2
<b>B4</b>																															
	1	2	40.0			1	3.2			7	3.5	1	5.9	6	20.7	1	8.3	1	3.0	1	2.9	25	14.8	6	20.7	1	7.7	10	29.4	14	12.2
	2	3	60.0	4	50.0	24	77.4	7	70.0	179	90.4	14	82.4	23	79.3	9	75.0	31	93.9	25	73.5	131	77.5	20	69.0	11	84.6	18	52.9	61	53.0
	3			3	37.5	6	19.4	1	10.0	11	5.6	2	11.8					1	3.0	7	20.6	13	7.7	3	10.3	1	7.7	2	5.9	34	29.6
	4							2	20.0											1	2.9										
	9			1	12.5					1	0.5					2	16.7											4	11.8	6	5.2
<b>B5</b>																															
	1	1	20.0			13	41.9	4	40.0	30	15.2	3	17.6	12	41.4	7	58.3	13	39.4	8	23.5	71	42.0	11	37.9	4	30.8	14	41.2	29	25.2
	2	4	80.0	4	50.0	13	41.9	3	30.0	157	79.3	14	82.4	17	58.6	3	25.0	19	57.6	18	52.9	85	50.3	15	51.7	8	61.5	14	41.2	47	40.9
	3			3	37.5	5	16.1	1	10.0	10	5.1							1	3.0	7	20.6	13	7.7	3	10.3	1	7.7	2	5.9	33	28.7
	4							2	20.0											1	2.9										
	9			1	12.5					1	0.5					2	16.7											4	11.8	6	5.2
<b>B6</b>																															
	1	4	80.0			17	54.8	2	20.0	111	56.1	14	82.4	15	51.7	6	50.0	10	30.3	6	17.6	87	51.5	13	44.8	3	23.1	20	58.8	38	33.0
	2			2	25.0	8	25.8	7	70.0	67	33.8	3	17.6	12	41.4	4	33.3	17	51.5	13	38.2	54	32.0	13	44.8	9	69.2	4	11.8	50	43.5
	3	1	20.0	6	75.0	5	16.1	1	10.0	19	9.6			2	6.9			6	18.2	13	38.2	28	16.6	3	10.3	1	7.7	6	17.6	27	23.5
	4					1	3.2													2	5.9										
	9									1	0.5					2	16.7											4	11.8		
<b>C1</b>																															
	1			2	25.0	11	35.5	3	30.0	39	19.7	4	23.5	14	48.3	6	50.0	5	15.2	20	58.8	37	21.9	9	31.0	6	46.2	10	29.4	44	38.3
	3									1	0.5																				
	4	5	100.0	6	75.0	20	64.5	7	70.0	158	79.8	13	76.5	15	51.7	6	50.0	28	84.8	14	41.2	132	78.1	20	69.0	7	53.8	24	70.6	71	61.7

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Alger thru Jackson pgs. 1-6; Keweenaw thru Washtenaw pgs. 7-12		KEWEENAW		LEELANAU		LENAWEE		LUCE		MACOMB		MASON		MONTCALM		MONTMORENCY		OGEMAW		OTSEGO		SAGINAW		SANILAC		SCHOOLCRAFT		SHIAWASSEE		WASHTENAW			
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
# of Reviews		5		8		31		10		198		17		29		12		33		34		169		29		13		34		115			
Question	Answer																																
C2																																	
	1					3	9.7			5	2.5			4	13.8					2	5.9	4	2.4	2	6.9			3	8.8	4	3.5		
	2																																
	3					1	3.2			1	0.5									5	14.7			1	3.4					2	1.7		
	4	5	100.0	8	100.0	27	87.1	10	100.0	192	97.0	17	100.0	25	86.2	12	100.0	33	100.0	27	79.4	165	97.6	26	89.7	13	100.0	30	88.2	109	94.8		
	9																											1	2.9				
C3																																	
	1	4	80.0	7	87.5	23	74.2	9	90.0	183	92.4	14	82.4	25	86.2	11	91.7	30	90.9	23	67.6	155	91.7	23	79.3	13	100.0	28	82.4	83	72.2		
	2	1	20.0	1	12.5	8	25.8	1	10.0	15	7.6	3	17.6	4	13.8	1	8.3	3	9.1	11	32.4	13	7.7	6	20.7			6	17.6	32	27.8		
	3																			1	0.6												
C4																																	
	1					1	3.2			4	2.0			1	3.4					1	2.9	3	1.8	1	3.4	1	7.7	1	2.9	5	4.3		
	2			1	12.5															1	2.9							1	2.9	1	0.9		
	3																					1	0.6					2	5.9				
	4	5	100.0	7	87.5	30	96.8	10	100.0	194	98.0	17	100.0	28	96.6	12	100.0	33	100.0	31	91.2	165	97.6	28	96.6	12	92.3	30	88.2	109	94.8		
C5																																	
	1			3	37.5	1	3.2	3	30.0	10	5.1	1	5.9	5	17.2	1	8.3	3	9.1	3	8.8	16	9.5	1	3.4			2	5.9	8	7.0		
	2			1	12.5																			2	6.9								
	3																											1	2.9				
	4	5	100.0	4	50.0	30	96.8	7	70.0	188	94.9	16	94.1	24	82.8	11	91.7	30	90.9	31	91.2	153	90.5	26	89.7	13	100.0	31	91.2	107	93.0		
C6																																	
	1					2	6.5									2	16.7					1	0.6					1	2.9				
	2											1	5.9																				
	3					1	3.2			4	2.0									6	17.6	4	2.4	1	3.4			1	2.9				
	4	5	100.0	8	100.0	28	90.3	10	100.0	194	98.0	16	94.1	29	100.0	10	83.3	33	100.0	28	82.4	164	97.0	28	96.6	13	100.0	29	85.3	115	100.0		
	9																											3	8.8				
C7																																	
	1	5	100.0	5	62.5	29	93.5	10	100.0	195	98.5	17	100.0	29	100.0	12	100.0	32	97.0	29	85.3	166	98.2	24	82.8	13	100.0	31	91.2	114	99.1		
	2			3	37.5	1	3.2			2	1.0							1	3.0	5	14.7	3	1.8	5	17.2			2	5.9	1	0.9		
	3					1	3.2			1	0.5																	1	2.9				

Year One County Data

Alger thru Jackson pgs. 1-6; Keweenaw thru Washtenaw pgs. 7-12		KEWEENAW		LEELANAU		LENAWEE		LUCE		MACOMB		MASON		MONTCALM		MONTMORENCY		OGEMAW		OTSEGO		SAGINAW		SANILAC		SCHOOLCRAFT		SHIAWASSEE		WASHTENAW			
# of Reviews		5		8		31		10		198		17		29		12		33		34		169		29		13		34		115			
Question	Answer	#		#		#		#		#		#		#		#		#		#		#		#		#		#		#			
			%		%		%		%		%		%		%		%		%		%		%		%		%		%		%		
<b>D1a</b>																																	
	1			1	12.5	4	12.9			12	6.1	2	11.8	5	17.2	1	8.3	1	3.0	4	11.8	14	8.3	3	10.3	1	7.7	8	23.5	11	9.6		
	2																																
	3											1	5.9																				
	4	5	100.0	7	87.5	27	87.1	10	100.0	186	93.9	14	82.4	24	82.8	11	91.7	32	97.0	30	88.2	155	91.7	26	89.7	12	92.3	26	76.5	104	90.4		
<b>D1b</b>																																	
	1	2	40.0			17	54.8			58	29.3	16	94.1	14	48.3	1	8.3	2	6.1	10	29.4	15	8.9	7	24.1	7	53.8	14	41.2	19	16.5		
	2			6	75.0	5	16.1			39	19.7			5	17.2	1	8.3	9	27.3	19	55.9	27	16.0	3	10.3	4	30.8	4	11.8	17	14.8		
	3			1	12.5	5	16.1			51	25.8			3	10.3					2	5.9	6	3.6	6	20.7					5	4.3		
	4	3	60.0	1	12.5	4	12.9	10	100.0	50	25.3	1	5.9	7	24.1	10	83.3	22	66.7	3	8.8	121	71.6	13	44.8	2	15.4	16	47.1	74	64.3		
	9																																
<b>D1c</b>																																	
	1	2	40.0	1	12.5	22	71.0	3	30.0	145	73.2	15	88.2	21	72.4	11	91.7	24	72.7	15	44.1	135	79.9	14	48.3	9	69.2	23	67.6	51	44.3		
	2	1	20.0	1	12.5	2	6.5			2	1.0	1	5.9	4	13.8					6	17.6	7	4.1	1	3.4					3	2.6		
	3	2	40.0	6	75.0	7	22.6	7	70.0	51	25.8			4	13.8					9	27.3	13	38.2	27	16.0	14	48.3	4	30.8	8	23.5	61	53.0
	9											1	5.9			1	8.3											3	8.8				
<b>D2</b>																																	
	1			3	37.5	20	64.5	2	20.0	128	64.6	1	5.9	1	3.4			8	24.2			44	26.0	3	10.3			7	20.6	23	20.0		
	2	1	20.0	1	12.5	2	6.5	3	30.0	21	10.6	11	64.7	17	58.6	8	66.7	6	18.2	18	52.9	38	22.5	10	34.5	1	7.7	17	50.0	27	23.5		
	3									1	0.5																			1	2.9		
	4	4	80.0	4	50.0	9	29.0	5	50.0	48	24.2	5	29.4	11	37.9	4	33.3	19	57.6	16	47.1	87	51.5	15	51.7	12	92.3	9	26.5	65	56.5		
	9																							1	3.4								
<b>D3</b>																																	
	1																					1	0.6										
	3	5	100.0	8	100.0	31	100.0	10	100.0	198	100.0	17	100.0	29	100.0	12	100.0	33	100.0	34	100.0	168	99.4	29	100.0	13	100.0	34	100.0	115	100.0		
	9																																
<b>D4</b>																																	
	1					1	3.2			2	1.0			1	3.4			2	6.1	2	5.9	3	1.8					2	5.9				
	3	5	100.0	8	100.0	30	96.8	10	100.0	196	99.0	17	100.0	28	96.6	12	100.0	31	93.9	32	94.1	166	98.2	29	100.0	13	100.0	32	94.1	115	100.0		

Year One County Data

Alger thru Jackson pgs. 1-6; Keweenaw thru Washtenaw pgs. 7-12		KEWEENAW		LEELANAU		LENAWEE		LUCE		MACOMB		MASON		MONTCALM		MONTMORENCY		OGEMAW		OTSEGO		SAGINAW		SANILAC		SCHOOLCRAFT		SHIAWASSEE		WASHTENAW			
		#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
# of Reviews		5		8		31		10		198		17		29		12		33		34		169		29		13		34		115			
Question	Answer																																
<b>D5</b>	1									1	0.5									1	2.9	7	4.1							2	5.9		
	3			1	12.5	4	12.9			11	5.6	2	11.8	5	17.2	1	8.3	1	3.0	2	5.9	7	4.1	3	10.3	1	7.7	6	17.6	10	8.7		
	4	5	100.0	7	87.5	27	87.1	10	100.0	186	93.9	15	88.2	24	82.8	11	91.7	32	97.0	31	91.2	155	91.7	26	89.7	12	92.3	26	76.5	105	91.3		
<b>E1</b>	1					13	41.9	2	20.0	62	31.3	1	5.9	7	24.1			7	21.2	1	2.9	85	50.3	3	10.3	2	15.4	5	14.7	36	31.3		
	3																																
	4	5	100.0	8	100.0	18	58.1	8	80.0	136	68.7	16	94.1	22	75.9	12	100.0	26	78.8	33	97.1	84	49.7	26	89.7	11	84.6	29	85.3	79	68.7		
<b>E2</b>	1	1	20.0			15	48.4	1	10.0	102	51.5	7	41.2	11	37.9	7	58.3	14	42.4	3	8.8	72	42.6	13	44.8	7	53.8	12	35.3	41	35.7		
	2																																
	3																																
	4	4	80.0	8	100.0	16	51.6	9	90.0	96	48.5	10	58.8	18	62.1	5	41.7	19	57.6	31	91.2	97	57.4	16	55.2	6	46.2	22	64.7	74	64.3		
<b>E3</b>	1	1	20.0			6	19.4			11	5.6	3	17.6	2	6.9			4	12.1			4	2.4					5	14.7	7	6.1		
	3																																
	4	4	80.0	8	100.0	25	80.6	10	100.0	187	94.4	14	82.4	27	93.1	12	100.0	29	87.9	34	100.0	165	97.6	29	100.0	13	100.0	29	85.3	108	93.9		
<b>E4</b>	1					2	6.5			5	2.5			1	3.4	1	8.3					20	11.8	1	3.4			2	5.9	4	3.5		
	3																																
	4	5	100.0	8	100.0	29	93.5	10	100.0	192	97.0	17	100.0	28	96.6	11	91.7	33	100.0	34	100.0	149	88.2	28	96.6	13	100.0	32	94.1	111	96.5		
	9									1	0.5																						

## **SECTION THREE**

### **YEAR ONE MONITORING TOOL**

Michigan Public Health Institute  
Michigan Department of Community Health  
**HOME HELP PROGRAM CASE READING FORM**

Date

Case ID #	County	Case Under \$549.99/mth	Case from \$550 to under \$1299.99	Case Over \$1300	Complex Care Identified	
					YES	NO

1 = Yes      2 = No, completed incorrectly      3 = Not Available      4 = Not applicable

A. INITIAL CASE INFORMATION		1	2	3	4	Comments
1.a.	DHS-390, Adult Services Application completed and signed by client or representative. <i>HC ONLY</i>					
1.b.	<b>New DHS-390 completed for cases closed for more than 90 days.</b> <b><i>HC ONLY, check ASCAP to see if case has been closed for 90 days.</i></b>					
2	DHS 54A Initial Medical Needs form signed by a Physician, Nurse practitioner, Physical or Occupational Therapist . <i>HC ONLY- professional must include their title and National Provider Identifier (NPI) number formerly the MA enrollment number.</i>					
3	MSA 4676, Home Help Services Statement of Employment signed by non-agency providers (one required per provider). <i>HC ONLY, ASCAP- Name of current provider(s)</i> _____					
4	DHS 4771, Authorization For Withholding of FICA Tax completed as appropriate. <i>HC ONLY, not required for clients using an agency or provider who are caring for clients under 18 years old.</i>					
5.a.	<b>Adequate justification provided under Functional Abilities for activities ranked 3 or higher.</b> <b><i>ASCAP ONLY-Functional Module under Functional Abilities</i></b>					
5.b.	<b>Time assigned to provider for activity does not exceed RTS.</b> <b><i>ASCAP -Functional Module under Functional Abilities vs. RTS</i></b>					
5.c.	<b>If hours exceed RTS, is justification for hours exceeding a reasonable time schedule present.</b> <b><i>ASCAP ONLY-General Narrative or Service Plan</i></b>					
6	DHS-1210, Initial Service Approval Notice matches initial payment made. <b><i>ASCAP- Contacts VS. MPS</i></b>					
7	<b>Documentation of coordination and collaboration with other community agencies (CMH, CSHCS) found in case record.</b> <b><i>ASCAP ONLY-General Narrative or Service Plan</i></b>					

COMMENTS:

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1 = Yes	2 = No, completed incorrectly	3 = Not Available	4 = Not applicable						
<b>B. DETERMINATION COMPLETION OF CASE MANAGEMENT FUNCTIONS</b>					1	2	3	4	Comments
1	DHS-721, Personal Care Services Provider Log, properly completed by marking an 'X' by each task performed. <i>HC ONLY</i>								_____ of _____ done correctly
2	DHS 721 Provider Logs signed by provider. <i>HC ONLY</i>								_____ of _____ done correctly
3	DHS 721 Provider Logs signed by beneficiary. <i>HC ONLY</i>								_____ of _____ done correctly
4	DHS-721 Provider Logs initialed by ASW. <i>HC ONLY</i>								_____ of _____ done correctly
5	DHS 721 Quarterly submission of provider logs. <i>HC ONLY, review 'RECEIVED DATE' stamp on form.</i>								_____ of _____ done correctly
6	DHS 721 Submission of log for each month that HH payments were made from previous completed calendar year. <i>HC ONLY, months listed on logs VS. payments made ( see Tool F.20.)</i>								_____ of _____ done correctly

**COMMENTS:**


1 = Yes	2 = No, completed incorrectly	3 = Not Available	4 = Not applicable						
<b>C. AUTHORIZATIONS AND PAYMENT</b>					1	2	3	4	Comments
1.	<b>Cases over \$549.99 have adult services supervisor approval. ASCAP ONLY- If the auth is displayed in MPS on ASCAP it was approved.</b>								
2	Cases over \$1299.99 have DCH Approval. <i>HC - DCH approval letter. The letter will indicate date of approval.</i>								
3	<b>Is the total cost of care amount consistent with the payment amount. ASCAP ONLY: Time Task (MPS) vs. Payment (MPS)</b>								
4.	<b>Medicaid spend down amount applied (if using the personal care option). ASCAP ONLY- Client Module/Resource tab; MPS highlight authorization.</b>								
5.	<b>Payments discontinued according to policy when beneficiary expires. ASCAP ONLY- If the worker knows the date you will find it on the Disposition Screen under disp information.</b>								
6.	Recoupment procedures are followed according to policy (DHS-566) <i>HC ONLY</i>								
7.	<b>County provider rate applied according to policy. ASCAP ONLY- Payment (MPS) vs. county individual and/or agency rates</b>								

1 = Yes		2 = No, completed incorrectly		3 = Not Available		4 = Not applicable			
D. SERVICE DELIVERY		1	2	3	4	Comments			
1.a.	If complex care, number of service hours approved based on beneficiaries assessed needs. <i>ASCAP Functional Module under Functional Abilities vs.RN reviewer assessment based on diagnosis</i>								
1.b.	"Issues" identified in the Service Plan are being addressed. <i>ASCAP ONLY-General Narrative or Service Plan</i>								
1.c.	Are the funded tasks being completed by provider? <i>HC -Compare assigned tasks on log VS completed tasks reported</i>								
2	Were services prorated if beneficiary has other people living in their residence. <i>ASCAP ONLY- Client InfoVS. Time Task indicating IADL time decreased by at least half</i>								
3	Documentation that HH services and MIChoice waiver services not concurrently received. <i>ASCAP - General Narrative or Service Plan</i>								
4	Documentation of other personal care services such as (hospice or home health) are included in the record. <i>ASCAP - General narrative or Service Plan.</i>								
5	If complex care, documentation that provider has training to meet beneficiary needs. <i>ASCAP ONLY - General narrative/Service Plan</i>								

1 = Yes		2 = No, completed incorrectly		3 = Not Available		4 = Not applicable			
E. NEGATIVE ACTION NOTICE		1	2	3	4	Comments			
1	DHS-1212, Advance Negative Action Notice for termination of the case. <i>ASCAP- Contacts or HC.</i>								
2	DHS-1212 Advance Negative Action Notice for reduction in payment. <i>ASCAP- Contacts or HC.</i>								
3	DHS-1212, Advance Negative Action Notice for suspension of payment. <i>ASCAP- Contacts or HC.</i>								
4	DHS-1212a, Advance Negative Action Notice for denial of case. <i>ASCAP- Contacts or HC.</i>								

F. DOCUMENTATION DATES		MM/DD/YYYY	not available	not applicable	Comments	
1	Referral date <i>ASCAP Disposition Screen</i>					
2	DHS-390, Adult Services Application date <i>ASCAP Disposition Screen</i>					
3	Date case opened <i>ASCAP Disposition Screen</i>					
4	DHS-324, Initial Adult Services Comprehensive Assessment (Disposition Date) <i>ASCAP Disposition Screen</i>					
5	Date of initial face-to-face contact. <i>ASCAP- Contacts</i>					
6	DHS 54A Initial Medical Needs date <i>ASCAP-Medical Module/Diagnostic screen</i>					



## **SECTION FOUR**

### **TOTAL NUMBER OF RESPONSES BY QUESTION**

## Total Number of Responses by Question

1=Yes; 2=No, completed incorrectly; 3=Not Available; 4=Not Applicable; 9=Missing

<b>Question</b>	<b>Answer</b>	<b>Total Results</b>	<b>Question</b>	<b>Answer</b>	<b>Total Results</b>
<b><u>A1a</u></b>	1	1109	<b><u>A6</u></b>	1	402
	2	27		2	56
	3	98		3	787
	9	12		9	1
<b><u>A1b</u></b>	1	144	<b><u>A7</u></b>	1	236
	2	10		3	1009
	3	32		9	1
	4	1058	<b><u>B1</u></b>	1	843
	9	2		2	245
<b><u>A2</u></b>	1	794		3	125
	2	347		4	9
	3	93		9	24
	9	12	<b><u>B2</u></b>	1	926
<b><u>A3</u></b>	1	857		2	162
	2	102		3	125
	3	186		4	9
	4	91		9	24
	9	10	<b><u>B3</u></b>	1	845
<b><u>A4</u></b>	1	873		2	241
	2	40		3	127
	3	314		4	9
	9	19		9	24
<b><u>A5a</u></b>	1	945	<b><u>B4</u></b>	1	232
	2	297		2	840
	3	4		3	140
<b><u>A5b</u></b>	1	1055		4	9
	2	186		9	25
	3	5	<b><u>B5</u></b>	1	369
<b><u>A5c</u></b>	1	108		2	702
	2	81		3	139
	3	15		4	11
	4	1042		9	25

Total Number of Responses by Question

<u>Question</u>	<u>Answer</u>	<u>Total Results</u>	<u>Question</u>	<u>Answer</u>	<u>Total Results</u>
<u>B6</u>	1	552	<u>D1b</u>	1	329
	2	416		2	270
	3	208		3	129
	4	8		4	517
	9	62		9	1
<u>C1</u>	1	345	<u>D1c</u>	1	836
	3	1		2	69
	4	900		3	324
<u>C2</u>	1	44		9	17
	2	3	<u>D2</u>	1	333
	3	15		2	336
	4	1180		3	5
	9	4		4	571
<u>C3</u>	1	1067		9	1
	2	174	<u>D3</u>	1	1
	3	5		3	1244
<u>C4</u>	1	27		9	1
	2	8	<u>D4</u>	1	28
	3	4		3	1218
	4	1207	<u>D5</u>	1	16
<u>C5</u>	1	105		3	124
	2	3		4	1106
	3	6	<u>E1</u>	1	345
	4	1132		3	1
<u>C6</u>	1	9		4	900
	2	2	<u>E2</u>	1	499
	3	23		2	1
	4	1202		3	1
	9	10		4	745
<u>C7</u>	1	1196	<u>E3</u>	1	99
	2	43		3	2
	3	7		4	1145
<u>D1a</u>	1	131	<u>E4</u>	1	63
	2	3		3	2
	3	3		4	1180
	4	1109		9	1

## **SECTION FIVE**

### **NUMBER OF DAYS BETWEEN REFERRAL DATE AND CASE OPEN DATE**

**Number of Cases by County Grouped by Number of Days Between Referral Date and Date Case Was Opened**

County	Case Was Opened:			
	Before Referral	0-45 Days After Referral	46-60 Days After Referral	Over 61 Days After Referral
Alger		9		1
Alpena		22		3
Baraga		12		1
Barry		21		
Benzie	1	11		
Cass		21		1
Clare		26		
Clinton		19		2
Gladwin		24		
Grand Traverse		24	2	3
Hillsdale	1	25	1	
Houghton	1	17		1
Ingham	1	146	7	5
Iosco	1	20		1
Jackson		74	2	3
Keweenaw		3	1	0
Leelanau		7		1
Lenawee		30		1
Luce		10		
Macomb	5	177	5	8
Mason		17		
Montcalm	1	26		2
Montmorency		11		1
Ogemaw		32		1
Otsego		33		1
Saginaw	1	165	2	1
Sanilac		28		0
Schoolcraft		12	1	
Shiawassee	2	31		1
Washtenaw	1	109	4	1
<b>Totals</b>	<b>15</b>	<b>1,162</b>	<b>25</b>	<b>39</b>

## **SECTION SIX**

### **NUMBER OF DAYS BETWEEN INITIAL MEDICAL NEEDS AND CASE OPENED**

**Number of Cases by County Grouped by Number of Days Initial Medical Needs Was Done Compared To Date Case Was Opened**

County	Initial Medical Needs Was Done:			
	More Than 30 Days Before Case Opened	Less Than 30 Days Before Case Opened	1-30 Days After Case Opened	More Than 31 Days After Case Opened
Alger		3	7	
Alpena	3	5	13	2
Baraga	4	4	2	2
Barry	2	4	12	2
Benzie	1	5	6	
Cass	2	9	11	
Clare	5	14	3	4
Clinton	1	2	18	
Gladwin	3	1	16	3
Grand traverse	5	10	6	7
Hillsdale	4	5	12	5
Houghton	4	3	8	4
Ingham	11	30	98	19
Iosco	1	2	15	3
Jackson	11	12	43	6
Keweenaw	1		3	1
Leelanau	1	2	3	2
Lenawee	5	11	11	2
Luce	1	3	5	1
Macomb	19	50	88	26
Mason	3	8	5	
Montcalm	2	8	16	3
Montmorency	1	6	4	1
Ogemaw		6	22	4
Otsego	11	3	14	4
Saginaw	14	29	86	33
Sanilac	2	2	20	2
Schoolcraft		3	10	
Shiawassee	7	4	18	3
Washtenaw	12	38	43	8
<b>Totals</b>	<b>136</b>	<b>282</b>	<b>618</b>	<b>147</b>

## **SECTION SEVEN**

### **REVISED THREE YEAR COUNTY VISIT SCHEDULE**

Michigan Public Health Institute  
Home Help Review Modified Schedule

Underline= Moved to that year  
Strikethrough= Moved out of that year

Region	Size	Year 1		Year 2		Year 3	
		County	Population	County	Population	County	Population
Region 1	Large	Ingham	276,898	Kalamazoo	240,720	Genesee	441,966
		Macomb	832,861	Kent	599,524	Oakland YR2	1,214,255
		Washtenaw	344,047	½ Wayne	1,971,853	Ottawa	257,671
				<u>Oakland</u>	<u>257,671</u>	<u>½ Wayne</u>	<u>1,971,853</u>
	Medium	Barry	59,899	Berrien	161,705	Allegan	113,501
		Cass	51,329	<del>Clinton</del> YR1	<del>69,909</del>	Calhoun	137,991
		Ionia-YR2	64,821	Jackson YR1	463,851	Eaton	107,237
		Lenawee	102,191	Livingston	184,511	Lapeer	93,761
		Muskegon YR3	175,231	Saint Clair	171,725	Monroe	155,035
		Shiawassee	72,912	Van Buren	79,018	St. Joseph	62,777
<del>Clinton</del> <del>Jackson</del>		<del>69,909</del> <del>163,851</del>	<del>Ionia</del>	<del>64,821</del>	<del>Muskegon</del>	<del>175,231</del>	
Small	Hillsdale	47,206			Branch	45,875	
Region 2	Large	Saginaw	206,300				
	Medium	Gr. Traverse	84,952	Isabella	65,818	Bay	108,390
		Montcalm	63,977	Tuscola	57,878	Midland	83,792
	Small	Alpena	30,067	Antrim	24,463	Alcona	11,759
		Benzie	17,652	Charlevoix	26,422	Arenac	17,024
		Clare	31,307	Crawford	14,928	Cheboygan	27,282
		Gladwin	27,008	Gratiot	42,107	Emmet	33,607
		Iosco	26,831	Kalkaska	17,330	Huron	34,143
		Leelanau	22,112	Mackinac	11,050	Lake	11,793
		Mason	29,045	Mecosta	42,252	Manistee	25,067
		Montmorency	10,478	Newaygo	49,840	Missaukee	15,197
		Ogemaw	21,665	Osceola	23,584	Oceana	28,639
		Otsego	24,711	Presque Isle	14,144	Oscoda	9,140
Sanilac	44,448	Wexford	31,994	Roscommon	26,064		
Region 3	Medium					Marquette	64,675
	Small	Alger	9,665	<del>Baraga</del> YR1	<del>8,742</del>	Chippewa YR2	38,674
		Delta-YR2	38,156	Dickinson	27,447	Gogebic	16,524
		Houghton	35,334	Iron	12,377	<del>Keweenaw</del> YR1	<del>2,483</del>
		Luce	6,684	Menominee	24,696	Ontonagon	7,202
		Keweenaw	2,183	Chippewa	38,674		
		Schoolcraft	8,744	<del>Delta</del>	<del>38,156</del>		
		Baraga	8,742				
<b>Total</b>		<b>2,766,531</b>		<b>4,137,888</b>		<b>3,191,224</b>	

## **SECTION EIGHT**

### **PROJECT YEAR TWO SCHEDULE**

Home Help Review: YR2 Schedule

Updated: 05/18/09

<b>Jul-09</b>	<b>#</b>	<b>14-Jul</b>	<b>15-Jul</b>	<b>15-Jul</b>	<b>21-Jul</b>	<b>22-Jul</b>	<b>28-Jul</b>	<b>Jan-10</b>	<b>#</b>	<b>12-Jan</b>	<b>26-Jan</b>
County		Presque Isle*	Charlevoix*	Antrim*	Menominee**	Delta**	Mecosta	County		Calhoun	Livingston
Total		60	109	122	202	258	322	Total		824	280
Reviews	<b>40</b>	10	15	15	25	30	35	Reviews	<b>120</b>	90	30
On Site		1pm-5pm	9am-12pm	1pm-5pm	9am-2pm	9am-12pm	Jul28-29	On Site		Jan12-15	9am-4pm
<b>Aug-09</b>	<b>#</b>	<b>11-Aug</b>	<b>25-Aug</b>	<b>31-Aug</b>				<b>Feb-10</b>	<b>#</b>	<b>9-Feb</b>	<b>23-Feb</b>
County		Kent	St. Clair	Newaygo*				County		Kalamazoo*	Tuscola*
Total		2455	742	380				Total		1460	242
Reviews	<b>365</b>	250	75	40				Reviews	<b>175</b>	150	25
On Site		Aug11-21	Aug24-28	Aug31-Sept1				On Site		Feb9-19	9am-5pm
<b>Sep-09</b>	<b>#</b>	<b>8-Sep</b>	<b>17-Sep</b>	<b>18-Sep</b>				<b>Mar-10</b>	<b>#</b>	<b>1-Mar</b>	<b>22-Mar</b>
County		Berrien	Iron**	Dickinson**				County		Wayne	Wayne
Total		1012	115	176				Total		22600	22600
Reviews	<b>145</b>	110	15	20				Reviews	<b>400</b>	200	200
On Site		Sept8-16	9am-12pm	9am-12pm				On Site		Mar 1-Mar 12	Mar 22-Apr 2
<b>Oct-09</b>	<b>#</b>	<b>14-Oct</b>	<b>15-Oct</b>	<b>27-Oct</b>				<b>Apr-10</b>	<b>#</b>	<b>12-Apr</b>	
County		Kalkaska*	Crawford*	Van Buren*				County		Wayne	
Total		96	88	450				Total		22600	
Reviews	<b>70</b>	10	10	50				Reviews	<b>200</b>	200	
On Site		1pm-5pm	9am-12pm	Oct27-28				On Site		Apr12-Apr23	
<b>Nov-09</b>	<b>#</b>	<b>12-Nov</b>	<b>13-Nov</b>	<b>17-Nov</b>	<b>24-Nov</b>				<b>May-10</b>	<b>#</b>	<b>3-May</b>
County		Chippewa**	Mackinac**	Gratiot	Isabella				County		Oakland
Total		219	42	164	332				Total		4757
Reviews	<b>90</b>	25	10	20	35				Reviews	<b>500</b>	500
On Site		9am-3pm	9am-12pm	10am-3pm	Nov24-25				On Site		May 3-May 28
<b>Dec-09</b>	<b>#</b>	<b>1-Dec</b>	<b>2-Dec</b>	<b>15-Dec</b>							
County		Wexford*	Osceloa	Ionia							
Total		238	205	259							
Reviews	<b>80</b>	25	25	30							
On Site		10am-5pm	8am-3pm	9am-4pm							