

MI-WIC POLICY

Eligibility/Certification

2.0 ELIGIBILITY/CERTIFICATION

Effective Date: 7/7/09

2.07 Declaration of No Income

PURPOSE: To further screen applicants/clients who declare no income to verify lack of income and to ensure appropriate referrals are provided to WIC clients with no monetary resources.

A. POLICY

1. Each local agency shall verify income eligibility of applicants/clients at the time of each certification based on the applicants/clients family size and income. (See Policies 2.04 Income Determination and 2.08 Family Size).
2. Applicants who state that they have NO income must be further screened for income information.
 - a. Applicants declaring no income shall be prompted to describe in detail their living circumstances and how they obtain basic living necessities such as food, shelter, medical care and clothing.
 - b. If the applicant responds that he/she is without support of any kind, the applicant can be determined to have no income. THIS SHOULD BE A VERY UNCOMMON OCCURRENCE.
3. For applicants determined to have no income, record no income in MI-WIC. The client's signature on the Michigan WIC Client Agreement shall serve as attestation of no income.
4. Applicants declaring no income shall be referred to appropriate agencies, e.g. Department of Human Services, Food Stamps, homeless shelters, etc. for assistance. (See Policy 6.02 Referrals)

Reference:

7 CFR 246.7 (d)(2)(v)(C)

USDA WIC Policy Memorandum #99-4, March 11, 1999: Strengthening Integrity in the WIC Certification Process

Cross Reference:

2.04 Income Determination

2.08 Family Size

6.02 Referrals