

2020 Certificate of Need Training Schedule

The following is the updated 2020 Training Schedule for the Certificate of Need (CON) Evaluation Section. The trainings are designed to better educate interested parties about the CON process, improve communication, enhance the understanding of the CON program, and offer insight into recent and upcoming changes to the online application and annual survey systems.

| Training Topic | 2019 Date | Time | Training Type | Brief Summary of Training |
|--|--|------------------|---------------|--|
| 2018 Annual Survey | Friday, March 13 th | 10:00-11:00 a.m. | Webinar | This training will be a live demonstration of the steps necessary to complete the 2019 CON Annual Survey for all facility types. The new survey features and data requirement changes will be highlighted. There will be time for facility specific questions throughout the webinar. |
| | Tuesday, March 17 th NEW USERS | 10:00-11:00 a.m. | | |
| | Friday, March 27 th | 2:00 - 3:00 p.m. | | |
| | Wednesday, April 8 th | 10:00-11:00 a.m. | | |
| 2018 Annual Survey for Nursing Homes Only | Friday, March 20 th | 2:00-3:00 p.m. | Webinar | This training will be a live demonstration of the steps necessary to complete the 2019 CON Annual Survey for nursing homes only. The new survey features and data requirement changes will be highlighted. There will be time for facility specific questions throughout the webinar. |
| | Tuesday, March 24 th | 10:00-11:00 | | |
| CON Application Processes & Online Application System (CON e-Serve) | Tuesday, March 10 th | 10:00-11:00 a.m. | Webinar | This training will demonstrate steps for registering for the online system, searching for information, generating reports, and completing and submitting letters of intent, amendments, emergency CONs, nonsubstantive and substantive applications, paying the application fee online, as well as, expedited review processing. |
| | Tuesday, June 9 th | 10:00-11:00 a.m. | | |
| | Wednesday, September 9 th | 10:00-11:00 a.m. | | |
| | Tuesday, December 8 th | 10:00-11:00 a.m. | | |

Registration for Annual Survey Webinar: To register for training, please send your name, company name, phone number, training topic, and date to *Jack Ho* at HoJ1@michigan.gov. Questions, please call 517-284-4264.

Registration for CON e-Serve Webinar: To register for training, please send your name, company name, phone number, training topic, and date to *Janet DeClarke* at declarkej@michigan.gov. Questions, please call 517-241-3344.

****** Log in directions and pass codes for Webinar training will be provided after registration. Registration for individual sessions will open 30 days prior to training date and close one day prior to the training date.******