



Teen Pregnancy Prevention Initiative Coalition/Advisory Council Roles & Responsibilities



Agencies that have successful youth and/or pregnancy prevention programs demonstrate the importance of establishing strong coalitions/advisory councils. These committees can be very influential in gaining support for programs, planning and establishing programs and providing input and guidance for program activities/operations.

TPPI requires that each funded agency have an active coalition/advisory council, which meets at least quarterly. The goal of the coalition/advisory council is to promote pregnancy prevention education for youth, parents/caregivers and community members and to empower youth to make healthy choices for their lives.

Membership of the coalition/advisory council must represent the diversity of the community and include youth, parents/caregivers, healthcare providers, school personnel and others with influence in the community.

- 1) Conduct quarterly coalition/advisory council meetings
- 2) Coalition membership must include youth and parents/caregivers
- 3) Youth input must be maintained through either membership on the established coalition/advisory council, a youth-specific coalition/advisory council or through other formalized mechanisms of youth involvement and input
- 4) Provide input on and suggestions for programming, including evaluation, needs assessment, curriculum, activities, marketing, resource materials, etc.
- 5) Receive program updates including, evaluation, quarterly and year-end reports
- 6) Review evaluation results and make recommendations for future programming
- 7) Promote the program and coalition as a resource in the community
- 8) Recruit and sustain membership
- 9) Provide input on the annual work plan, including program goals, objectives and activities
- 10) Assist with program activities and events
- 11) Review and approve program policies and procedures*
- 12) Provide guidance on program budget and resource allocation*
- 13) Organize, develop and implement coalition projects*
- 14) Other roles and responsibilities as deemed appropriate and necessary by the TPPI funded agency.

* If applicable