

## YOUTH ACCESS TO TOBACCO ACTIVITY REPORT

This form provides the 'template' for CA submission of the annual Youth Access to Tobacco Activity (including Synar) Report. Provide the information requested and include concise, explanatory narrative as appropriate.

Coordination Agency Name: \_\_\_\_\_  
 Reporting Period: \_\_\_\_\_ to \_\_\_\_\_  
 Contact Person – Name, phone, E-mail \_\_\_\_\_

**Non-Synar Inspections:** Please provide the following information with regard to non-Synar inspections (contracted by the CA) and conducted within your CA region.

Activity Information	Law Enforcement	Civilian	Other law Enforcement	Total
Number of Inspections Planned				
Number of inspections Conducted				
Number of retailers who sold if law enforcement/not passing civilian check				
Number of retailers who didn't sell if law enforcement/passing civilian check				
Number of Warnings Given				
Number of YTA Citations Written				
Total number of YTA fines assessed if known				
Number of Ordinance Citations				
Total number of Ordinance fines assessed if known				

Law Enforcement Inspections:

\_\_\_\_\_ Yes Did information on retailers who received a citation get reported to the  
 \_\_\_\_\_ No Michigan Liquor Control Commission?  
 If not, why:

Civilian Inspections:

\_\_\_\_\_ Yes Were those retailers who didn't pass the inspection identified/tagged for a  
\_\_\_\_\_ No vendor education visit?

If not, why:

\_\_\_\_\_ Please provide the number of law enforcement entities from which you  
**requested** YTA violation information.

\_\_\_\_\_ Please provide the number of law enforcement entities from which you  
**received** YTA violation information.

**Activities in Support of Enforcement:** Please indicate what activities are conducted in your region to support enforcement and compliance with the State's YTA. (Check all that apply).

- \_\_\_\_\_ Merchant Education and/or Training
- \_\_\_\_\_ Incentives for Merchants who are in compliance (e.g., Reward and Reminder)
- \_\_\_\_\_ Community Education regarding the YTA
- \_\_\_\_\_ Media Use to publish compliance inspection results
- \_\_\_\_\_ Community Mobilization to increase support for retailer compliance with youth access laws
- \_\_\_\_\_ Other activities (please list): \_\_\_\_\_

Briefly describe activities under all checked areas:

**Tobacco Retailer Master List Improvement and Clarification:** Please respond to the following questions regarding this process.

\_\_\_\_\_ How many tobacco outlets were on your region's segment of the Tobacco Retailer Master List for FY 2006?

\_\_\_\_\_ How many tobacco outlets were removed (closed, no longer sell tobacco, etc) from your region's segment of the Master List to update it for FY 2007?

\_\_\_\_\_ How many tobacco outlets were added (new outlets) to your region's segment of the Master List to update it for FY 2007?

**Vendor Education:** Please provide the following information with regard to the Vendor Education initiative in your region.

\_\_\_\_\_ Please list the total number of tobacco outlets visited for the provision of Vendor Education.

\_\_\_\_\_ Of the outlets visited for Vendor Education, please identify the number of those outlets that were included in your region's Synar Survey Sample Draw.

\_\_\_\_\_ Of those tobacco outlets appearing in both the Vendor Education initiative and the Synar Survey Sample Draw, how many failed the inspection (would have sold)?

\_\_\_\_\_ Of those tobacco outlets appearing in both the Vendor Education initiative and the Synar Survey Sample Draw, how many passed the inspection (would not have sold)?

How are tobacco outlets within your region identified for Vendor Education visits?

Please provide a description of any trends identified during the Vendor Education initiative, such as: changes in retailer response, attitude, behavior, etc.

**Formal Synar Inspections:** Please provide the following information with regard to the Formal Synar Inspection process within your region.

\_\_\_\_\_ How many Outlets were assigned to your region for inspection?

\_\_\_\_\_ How many Inspections were completed in your region?

\_\_\_\_\_ Of those inspections completed, how many retailers would have made the sale?

Provide compliance rates for 2003, 2004, 2005 and 2006. Comparing your regions rates from 2003, 2004 and 2005 to your rate achieved in 2006. If it was lower, what did you do that you felt worked and will this be continued in 2007? If your region's rate was higher, what is your analysis regarding the increase and what are your plans to lower your regions rate in 2007?

Please provide comments about anything you believe to be significant about your Formal Synar Inspection process.

Please identify any Synar related technical assistance needs that you have in your CA region.