

# PROVIDER INQUIRER

August 1<sup>st</sup>, 2007

[www.michigan.gov/mdch](http://www.michigan.gov/mdch)

## Featured Articles

### Page 1:

- ❖ Medicaid Provider Billing Sessions

### Page 2:

- ❖ Proposed Medicaid Changes
- ❖ NPI Countdown Column

### Page 3:

- ❖ The CHAMPS Corner

### Page 4:

- ❖ New Policy Bulletins Posted

## Medicaid Provider Billing Sessions

The Michigan Department of Community Health offers one-on-one billing sessions as a service to provide assistance with resolution of complex Medicaid billing issues. Sessions have been available since May and we have received positive feedback from providers who have had the opportunity to attend a session.

The current sessions are held in Lansing which allows the consultants access to computer programs required to resolve issues. Four consultants are available to review samples of billing problems, research and meet with the provider.

The purpose of the session is to provide an understanding of explanation codes, including errors that may cause denials and how to correct the claim for resubmission. In addition to the information provided at the session, written examples will be supplied for future reference in the office.

Providers interested in attending a session should forward an e-mail to [providersupport@michigan.gov](mailto:providersupport@michigan.gov), attention "Consultants". All sessions are currently scheduled on Thursdays. If a different day is required, accommodations will try to be made. After the registration process through email, the consultant will contact you and request samples of your billing problems by fax. We ask providers to submit the information for review within a week of notification to allow the consultants time to research prior to the session.

These sessions are available to all providers. Please send an email to our Provider Support area to schedule an appointment today!

# PROVIDER INQUIRER

August 1<sup>st</sup>, 2007

[www.michigan.gov/mdch](http://www.michigan.gov/mdch)

## Proposed Medicaid Changes

Below are the proposed Policy Bulletins that are posted online and due in July. Please review them online at [www.michigan.gov/medicaidproviders](http://www.michigan.gov/medicaidproviders) >> Proposed Medicaid Changes.

Comment Due Date	Notice Number	Subject
August 30, 2007	<a href="#">0730-MH</a>	Revisions to the Mental Health and Substance Abuse Chapter
August 16, 2007	<a href="#">0727-RHC</a>	Managed Care Documentation for Full Cost Reimbursement Reconciliation Reports

## NPI Countdown Column

With the implementation of the NPI, Medicaid will be allowing groups to enroll and bill with a Group NPI. Medicaid has always issued a Group Medicaid Provider ID behind the scenes for internal association purposes only. This number has not been given to the provider because Medicaid does not currently use this number for adjudication purposes.

When the NPI becomes mandatory in October 2007, Medicaid will be able to distinguish billing Groups from rendering Individual providers on a claim. Because of this, Medicaid needs to link your internal Group Medicaid Provider ID with your Group NPI as soon as possible.

If you have a Group NPI and have not reported it to Medicaid there could be a lapse in your Medicaid payments. MDCH needs you to report your group NPI through our NPI Collection Tool which is located within Single Sign-On (SSO) at <https://sso.state.mi.us>. This will ensure that MDCH can recognize and validate your NPI when it is reported on a Medicaid claim.

Without your Group NPI number on file, your information could also be converted incorrectly during CHAMPS provider revalidation. To ensure that revalidation of your provider(s) is quick, clear, and easy, report your Group NPI today. For more information of the Provider

# PROVIDER INQUIRER

August 1<sup>st</sup>, 2007

[www.michigan.gov/mdch](http://www.michigan.gov/mdch)

Revalidation portion of CHAMPS please log on to [www.michigan.gov/medicaidproviders](http://www.michigan.gov/medicaidproviders) >>CHAMPS.

If you have a Group NPI number, report it to Medicaid today!



## THE CORNER

Community Health Automated Medicaid Processing System

### Attend CHAMPS Training Today

MDCH staff has already been traveling throughout the Lower Peninsula for the last two months preparing providers for revalidation and will continue through at least November. The Provider Outreach Team is excited to return to the Upper Peninsula in early August for trainings. We are six months away from the beginning of CHAMPS Provider Revalidation and it is time to start thinking about security!

Thanks to valuable provider and staff input gathered at Provider Revalidation Training Sessions MDCH has already made some minor adjustments that should prove rewarding when revalidation begins. We are currently using provider feedback to help determine to what addresses the revalidation application IDs will be mailed. A single revalidation application may be completed by one or more users. MDCH encourages providers and staff to carefully choose the user that is logged into CHAMPS when the application is accessed, the final step of revalidation is completed, and the application is submitted. Known as the "domain administrator", that user will hold the primary responsibility for assigning provider enrollment roles and responsibilities to other staff for that specific enrollment. They would also have the choice to assign a co-domain administrator with equal rights and responsibilities. Other domain administrators will be assigned as the other CHAMPS subsystems are released to providers and their staff throughout 2008.

It is important to start collecting and saving your Single-Sign-On (SSO) User IDs and passwords now. Your roles and responsibilities in CHAMPS will be associated with your SSO User ID so it is very important that everyone who uses CHAMPS has their own SSO User ID. You may have already accessed the SSO during NPI collection. If you have your

# PROVIDER INQUIRER

August 1<sup>st</sup>, 2007

[www.michigan.gov/mdch](http://www.michigan.gov/mdch)

own SSO User ID now, that can be your SSO User ID for CHAMPS also. Potential domain administrators should begin collecting their staffs' SSO User IDs now to expedite the assignment of other users' roles and responsibilities upon revalidation. Other users can be authorized to update provider information or restricted to view only.

MDCH will require that if an application is submitted on behalf of an individual Medicaid provider by anyone other than that individual Medicaid provider that there be an agreement on file with the submitter indicating that the individual has authorized their submission and access in CHAMPS. A recommended form will be released by MDCH in the near future. Providers will have the choice of using the recommended form or creating or modifying their own form.

## New Policy Bulletins Posted

The bulletins below were all published during June 2007. It is very important that all providers are aware of new Policy Bulletins are that published. All applicable Policy Bulletins will be incorporated into the new quarter of the updated Medicaid Manual.

<b>Issue Date</b>	<b>Bulletin Number</b>	<b>Subject</b>
July 25, 2007	<a href="#">MSA 07-41</a>	Outpatient Prospective Payment System Reduction Factor
July 25, 2007	<a href="#">MSA 07-40</a>	Tamper Resistant Prescription Pads
July 18, 2007	<a href="#">MSA 07-39</a>	Inpatient Hospital Payment Reduction
July 2007	<a href="#">MSA 07-38</a>	Sanctioned Providers Update
July 1, 2007	<a href="#">MSA 07-35</a>	FIDS Program for Inpatient LTC Facilities

To view the new policy bulletins online you can visit [www.michigan.gov/medicaidproviders](http://www.michigan.gov/medicaidproviders) >> Medicaid Policy Bulletins. If you have any questions on the Policy Bulletins above, please contact Provider Inquiry at 1-800-292-2550 or [ProviderSupport@michigan.gov](mailto:ProviderSupport@michigan.gov).