

CMHSP contract attachment 7.8.1 Financial Planning, Reporting and Settlement

The CMHSP shall provide the financial reports to MDCH as listed below. Forms and instructions are posted to the MDCH website address at:

http://www.michigan.gov/mdch/0,1607,7-132-2941_38765---,00.html

[Submit completed reports electronically \(Excel or Word\) to: MDCH-MHSA-Contracts-MGMT@michigan.gov](mailto:MDCH-MHSA-Contracts-MGMT@michigan.gov) except for reports noted in table below.

<u>Due Date</u>	<u>Report Title</u>	<u>Report Period</u>
1/31/2012	1Q Special Fund Account – Section 226a, PA of the MHC	October 1 to December 31st
4/30/2012	2Q Special Fund Account – Section 226a, PA of the MHC	October 1 to March 31st
5/31/2012	Mid-Year Status Report	October 1 to March 31 st
8/15/2012	Financial Status Report – All Non-Medicaid	October 1 to June 30 th
8/15/2012	State Services Utilization, Reconciliation & Cash Analysis	October 1 to June 30 th
8/15/2012	3Q Special Fund Account – Section 226a, PA of the MHC	October 1 to June 30 th
8/15/2012	Projection Financial Status Report – All Non-Medicaid	October 1 to September 30th
8/15/2012	Projection State Services Utilization, Reconciliation & Cash Analysis	October 1 to September 30th
8/15/2012	Projection General Fund Contract Settlement Worksheet	October 1 to September 30th
8/15/2012	Projection General Fund Reconciliation and Cash Settlement	October 1 to September 30th
10/15/2012	General Fund – Year End Accrual Schedule	October 1 to September 30th
11/10/2012	Interim Financial Status Report – All Non-Medicaid	October 1 to September 30th
11/10/2012	Interim State Services Utilization, Reconciliation & Cash Analysis	October 1 to September 30th
11/10/2012	Interim Special Fund Account – Section 226a, PA of the MHC	October 1 to September 30th
11/10/2012	Interim General Fund Contract Settlement Worksheet	October 1 to September 30th
11/10/2012	Interim General Fund Reconciliation and Cash Settlement	October 1 to September 30th
2/28/2013	Final Financial Status Report – All Non-Medicaid	October 1 to September 30th
2/28/2013	Final State Services Utilization, Reconciliation & Cash Analysis	October 1 to September 30th
2/28/2013	Final Special Fund Account – Section 226a, PA of the MHC	October 1 to September 30th
2/28/2013	Final General Fund Reconciliation and	October 1 to September 30th

MDCH/CMHSP Managed Specialty Supports and Services Contract FY 12 – Attachment C.7.8.1
 Amendment No. 1 (revised 8/8/12)

	Cash Settlement	
2/28/2013	Final General Fund Contract Settlement Worksheet	October 1 to September 30 th
2/28/2013	Sub-Element Cost Report	See Attachment 6.5.1.1 Submit report to: QMPMeasures@michigan.gov
2/28/2013	Annual Submission Requirement Form – Estimated FTE Equivalents	October 1 to September 30 th
2/28/2013	Annual Submission Requirement Form – Requests for Services and Disposition of Requests	October 1 to September 30 th
2/28/2013	Annual Submission Requirement Form – Summary of Current Contracts for MH Services Delivery – Form 1	October 1 to September 30 th
2/28/2013	Annual Submission Requirement Form – Summary of Current Contracts for MH Services Delivery – Form 2	October 1 to September 30 th
2/28/2013	Annual Submission Requirement Form – Waiting List	October 1 to September 30 th
2/28/2013	Annual Submission Requirement Form – Specialized Residential	October 1 to September 30 th
2/28/2013	Annual Submission Requirement Form – Community Needs Assessment	October 1 to September 30 th
3/31/2013	CMHSP Administrative Cost Report	October 1 to September 30 th
30 days after submission	Annual Audit Report, Management Letter, and CMHSP Response to the Management Letter. Compliance exam and plan of correction	October 1 to September 30 th Submit reports to: MDCHAuditReports@michigan.gov