



Frequently Asked Questions

Q1: Are preceptors required to complete a training course?

A: No. There are currently no plans to implement a required training course for M-SEARCH preceptors. An online resource library for preceptor training will be available for preceptors to access on demand. Preceptors are encouraged to use this online resource as well as those offered by the institutions from which they accept students/residents.

Q2: Can you please explain the content of the preceptor training?

A: Preceptor training will be offered online and will include modules offered by various universities, journal articles related to precepting, links to books on precepting students/residents in the clinical office, and other resources. Preceptors are encouraged to access these resources on demand. We expect the use of these resources will vary based on the experience level of the preceptor.

Q3: What are the requirements to be an M-SEARCH rotation site?

A: The following are requirements to be an M-SEARCH rotation site

- 1.) Be an outpatient Primary Care Clinic.
- 2.) Be located in a Health Professional Shortage Area (HPSA) or have a HPSA facility designation.
- 3.) Allow students/residents to complete a community project while they are staying in your community (for more information visit www.michigan.gov/msearch and click on the Community Project Examples link.)

Q4: What are the responsibilities of an enrolled clinical training site?

A: Clinical training sites must have a preceptor for each student they allow to complete a rotation at their site. Some schools may allow preceptors to precept multiple students at once. The preceptor may have to sign a form verifying that the student/resident completed the entire rotation including a community project.

Q5: How many preceptors must a site have to enroll?

A: To enroll as an M-SEARCH Clinical Site you need only at least one preceptor. There is no limit on how many preceptors you can enroll.



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Q6: How many students/residents may I have enrolled in the program?

A: In any given year there is no minimum or maximum number of M-SEARCH students/residents you may have completing rotations at your site.

Q7: What are the office space needs for the clinical site to accommodate M-SEARCH students/residents?

A: In general, no significant additional amount of office space should be needed to accommodate students/residents on site. The site should have space sufficient for the student/resident to shadow/assist the preceptor during his/her clinical duties.

Q8: How much time should the site coordinator dedicate to the program on a daily/weekly basis?

A: Completing the M-SEARCH enrollment form should take less than 60 minutes depending on the number of clinical sites and preceptors you choose to enroll. Once this is complete the only time dedication expected for site coordinators is to approve or deny student rotation requests from the online matching system. Coordinators may also be involved with the formulation and/or signing of affiliation agreements between the clinical site and the student/resident's academic training program.

Q9: What is an "Affiliation Agreement" and who covers students/residents' liability insurance?

A: An Affiliation Agreement is the contract between the clinical site and the student/resident's academic training program which outlines the school or residency program's coverage of liability insurance for the student/resident, among other things. In almost all cases the schools/residency programs cover liability insurance for their student or resident while at your site. Each university has its own process through which it goes to formulate affiliation agreements with clinical sites.