Oral Health Collaboration Agreement

Date: July 2, 2012 This agreement shall commence on August 1, 2012 and continue through July 31, 2015 to be renegotiated every 3 years.

Agency/Program/Section: *MDCH Developmental Disabilities Council (DD)-Health Issues Work Group (HWIG)*

Purpose: The purpose of this agreement is to formalize a collaborative agreement between the Michigan Department of Community Health Oral Health Program (MDCH-OHP) and the above named agency/program/section in establishing communication, activities and relationships that will benefit the oral health and total health of Michigan residents, especially those most in need.

Responsibilities of Agency:	Responsibilities of OHP:
Include oral health, when appropriate, into strategic plans and activities for DD Council	Include DD Council, when appropriate, into strategic plans and activities for oral health
Assist the OHP in making contacts with appropriate people or groups to promote oral health throughout the state through DD Council	Assist the DD Council in making contacts with oral health professionals and groups to promote oral health and people with disabilities throughout the state
Endorse correspondence promoting educational opportunities in regards to oral health, provided such correspondence has been pre-approved by the agency	Endorse correspondence promoting DD Council opportunities in regards to oral health, provided correspondence has been pre-approved by the OHP
Designated representatives from the agency will meet with the OHP on a bi-annual basis to discuss ways of collaboration	The OHP will continue to suggest ways of collaboration with DD Council at these meetings
The agency will collaboratively work with the OHP to have input on educational processes that promote oral health for people with disabilities and provide supportive technical assistance	The OHP will collaboratively work with the agency to have input on educational processes that promote oral health for people with disabilities and provide supportive technical assistance

Participate in data collection and reporting across programs when feasible	Participate in data collection and reporting across programs when feasible

Budget and Agreement Amount: This is a collaborative agreement that requires no funding or budget disbursement.

Performance and Progress Reports: The OHP Coordinator working with this agency will keep the OHP Director and the Agency updated on any progress within this collaboration.

Administration: The Agreement administration is the Oral Health Program working with the individual OHP coordinator working with this Agency.

Modification: Any changes, amendments, or revisions to this agreement shall only be effective if made in writing with the written concurrence authorized by both the OHP and the Agency.

Termination: This agreement shall be in full force and effect for the period specified in this agreement. Either party may terminate this agreement by giving 30 days written notice, stating the reason for the termination and the effective date.

Signatures:

Vendella M. Collins **Date:** 8/6/12

Agency Representative, Printed Name: Michigan Developmental Disabilities Council

Date:

Oral Health Program Director, Christine Farrell