

Random Moment Time Study Critical Dates

General Due Date Guidelines:

- Staff pool lists and calendars are due one month prior to the first day of the quarter
- Time study moments are due two weeks following the end of the quarter
- Financials are due 45 days following the end of the quarter

October – December 2010 Quarter

Time Study Moments Due	1/14/11
Financials Due	2/18/11

January – March 2011 Quarter

Time Study Moments Due	4/14/11
Financials Due	5/17/11

April – June 2011 Quarter

Staff Pool List and Calendars Due	3/1/11
Time Study Moments Due	7/14/11
Financials Due	8/16/11