Attention Adult Home Help Providers

The Home Help program is changing. Be sure you are ready.

- Beginning July 2015, the ESV must be submitted by the 10th of the month following the previous month’s services.
- Providers interested in providing services for additional clients may visit the Home Help website for information on how to be added to a list of available providers.

Below is a checklist for anyone who was a provider before June 1, 2015:

☐ Register for MILogin and CHAMPS and create a UserID and Password
  o See Existing Individual Provider CHAMPS Registration and Enrollment Instructions Quick Reference Guide* or the Quick Reference Guide* for step-by-step instructions
  o If you attended a training session, this step has already been completed and you can begin with the next step

☐ Log your services in your ESV and submit by the 10th of each month for the previous month’s services
  o See Electronic Service Provider (ESV) Instructions* or the Quick Reference Guide* for step-by-step instructions

☐ Update any changes to your contact information within 10 business days of the change
  o See Changing Your Address Instructions* or Changing Your Address Quick Reference Guide* for step-by-step instructions

* All step-by-step instructions and quick reference guides can be found at www.michigan.gov/homehelp under the “Current Provider” heading.

If you have any questions, do not hesitate to contact Provider Support:
1-800-979-4662
ProviderSupport@Michigan.gov