

## Listserv Instructions

### What is the MDHHS Medicaid ListServ?

As a means of helping better service to and improving communications with Medicaid-enrolled providers and individuals who may be interested in the Michigan Home Help Program, MDHHS offers an electronic, subscription-based e-mail notification service (listserv). This system notifies subscribers of important news relative to the Michigan Medicaid Program, for example, changes to Medicaid policy, billing issues, training opportunities, and more.

### Don't have an email address?

Several email providers offer an email address and services at no cost. A few popular email providers are:

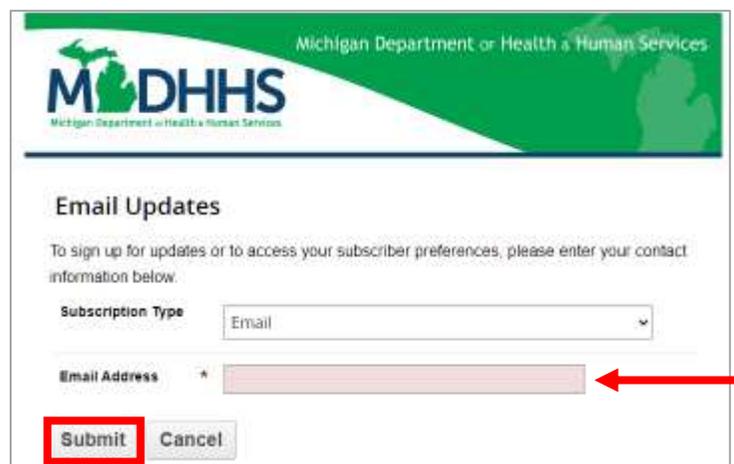
- Gmail: <https://www.google.com/gmail/about/#>
- Yahoo Mail: <https://login.yahoo.com/account/create>
- Microsoft Live Hotmail: <https://outlook.live.com/owa/>

These commercial provider organizations are not affiliated with the State of Michigan.

### How to subscribe for Home Help and Electronic Visit Verification Topics

Step 1: Visit <https://public.govdelivery.com/accounts/MIDHHS/subscriber/new>

Step 2: Enter the email address and click submit.



The screenshot shows a web form titled "Email Updates" from the Michigan Department of Health & Human Services. The form includes a "Subscription Type" dropdown menu set to "Email", an "Email Address" input field with a red arrow pointing to it, and "Submit" and "Cancel" buttons. The "Submit" button is highlighted with a red box.

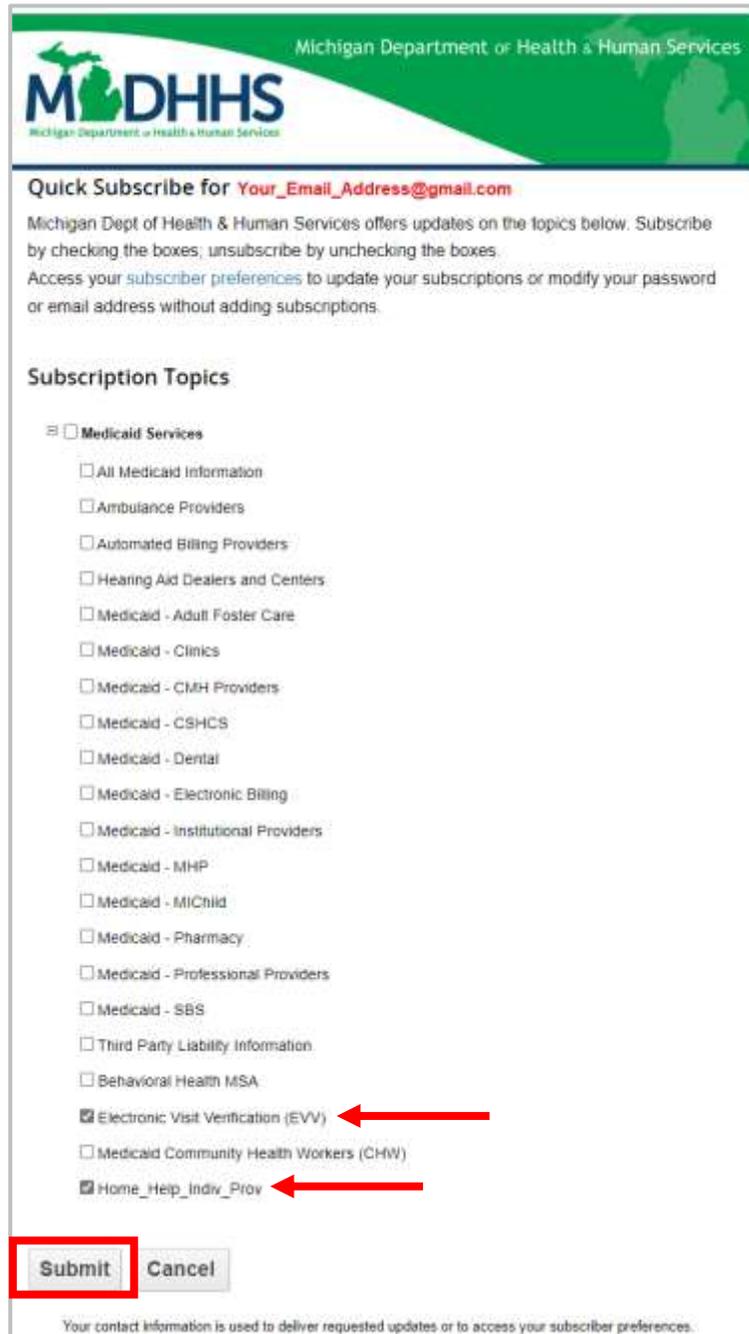
Step 3: Enter the email address in both the email address field and the confirm email address field.

Optional: You can also change the delivery frequency, how often you get emails, and set a password. These are not required to be completed.

Step 4: Type the text from the MTCaptcha image. Click the privacy check box and submit button.

Step 5: Scroll down to find the Medicaid Services topic grouping and check the box next to “Home\_Help\_Indiv\_Prov” to receive Home Help individual and EVV emails that pertain only to Home Help Individual caregivers. Check the box next to the “Electronic Visit Verification (EVV)” topic to get email updates about EVV.

*Note: Additional topic groups and topics will be shown and can also be selected.*



Michigan Department of Health & Human Services

**MDHHS**  
Michigan Department of Health & Human Services

Quick Subscribe for **Your\_Email\_Address@gmail.com**

Michigan Dept of Health & Human Services offers updates on the topics below. Subscribe by checking the boxes; unsubscribe by unchecking the boxes.  
Access your [subscriber preferences](#) to update your subscriptions or modify your password or email address without adding subscriptions.

**Subscription Topics**

- Medicaid Services
  - All Medicaid Information
  - Ambulance Providers
  - Automated Billing Providers
  - Hearing Aid Dealers and Centers
  - Medicaid - Adult Foster Care
  - Medicaid - Clinics
  - Medicaid - CMH Providers
  - Medicaid - CSHCS
  - Medicaid - Dental
  - Medicaid - Electronic Billing
  - Medicaid - Institutional Providers
  - Medicaid - MHP
  - Medicaid - MIChild
  - Medicaid - Pharmacy
  - Medicaid - Professional Providers
  - Medicaid - SBS
  - Third Party Liability Information
  - Behavioral Health MSA
  - Electronic Visit Verification (EVV) ←
  - Medicaid Community Health Workers (CHW)
  - Home\_Help\_Indiv\_Prov ←

**Submit** **Cancel**

Your contact information is used to deliver requested updates or to access your subscriber preferences.

You will now automatically receive listserv notifications to the email address used. To change the email address, add more topics, or delete selected topics, access the subscriber preferences screen.