

Michigan Department of Community Health  
Michigan Drug Assistance Program (MIDAP)  
**2015 New Application & Annual Recertification Checklist**

**Co-pay Assistance (Med-D or Advantage)**

- Proof of Residency
- Proof of Income
- Proof of HIV Status/Lab Update
- Copy of Prescription Card
- Proof of LIS/Extra Help

**Co-pay Assistance (Private, COBRA, Employer Sponsored, QHP or VA)**

- Proof of Residency
- Proof of Income
- Proof of HIV Status/Lab Update
- Copy of Prescription Card

**Full Prescription Coverage or No Proof of Income**

- Proof of Residency
- Proof of HIV Status/Lab Update
- Apply for Medicaid  
Date Applied: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Documentation Examples**

**Proof of Residency-** This can include any of the following:

- Current State of Michigan identification card or Driver's License
- Utility bill in individual's name showing address
- Benefits award letter (Department of Human Services (DHS)/Social Security Administration (SSA) with individual's name and address
- Lease or mortgage in individual's name showing address
- Voter registration card

**Proof of Income-** The previous year's W-2 form must be submitted with your application along with one or more of the following options (unless you are self-employed, see below):

- The most recent month's pay stubs (a 4 week, 30 day period)
- Notice of award for SSI or SSDI
- Notice of award for DHS/SSA
- Notarized statement from an employer showing gross pay for that last 30 days
- Unemployment benefits award
- Corrections release papers within 30 days of release
- Declaration of no income
- Declaration of support

**Proof of HIV Status/Lab Update**

- Absolute CD4 count and date of most recent test result
- HIV/RNA Viral load and date of most recent test result