

Please remember that we have a new address and telephone number at Disability Connection! Our new address is 1871 Peck street, Muskegon, MI 49440 and our new telephone number will be 231.722.0088. Our fax number is 231.722.0066.

The driver may turn all vouchers collected into Disability Connection at any time during business hours. All Checks will be written and mailed the following Wednesday.



Transportation Voucher Program Reimbursement Form
493 W. Norton, Suite D, Muskegon, MI 49444 • 231.830.0099

Name _____ **[Muskegon or Newaygo] Program**

Driver: _____

Starting address: _____ **Total number of miles transported** _____

Final Destination (include stops) _____

Reason for Travel: Employment seeking Employment Medical Leisure IL Errand

_____ **Signature** _____ **Date**

Use this space to write the address of the place you started from and the place you went to. You can use the abbreviation *RT to indicate a roundtrip, so that you do not have to write two vouchers for one trip. If you made more than one stop, document this on the back of the voucher and in your ledger, so that you know how many miles you used and for what trips. If you write any extra stops on the back of your voucher, Disability Connection will know that your driver is not asking for more miles than you actually used.

Check the box that you feel most accurately describes the trip you made. Please be honest, as these are for statistical purposes only.

Examples

Employment Seeking: Interviews, applications, trips to employment agencies.

Employment: To and from work or volunteering activities

Medical: Doctor or agency appointments

Leisure: Church, community involvement, and social activities

Independent Living Errands: Shopping, voting, paying rent, or anything else you must do to be able to live independently

Sign and date your voucher. Give the white copy to your driver so that they can turn it in for reimbursement. Keep the yellow copy for your records and keep track of the number of miles you have left for the month in your ledger.



Voucher Program

1871 Peck St.
 Muskegon, MI 49441
 Voice & TTD/TTY

(231) 722-0088

Fax: (231) 722-0066

Email:

karenw@dcilmi.org

Website:

www.dcilmi.org

“Advances the independence, self-determination, and participation of persons with disabilities in all areas of community life”

Welcome.

The Voucher Program at Disability Connection is a pilot program that intends to demonstrate an alternative model for transportation in Muskegon and Newaygo Counties. A rider will be able to use a voucher to reimburse a driver for miles used to take them places they need to go.

Criteria for consideration as a funded rider in the Voucher Program:

- Rider must have barriers to achieving community integration because of a lack of funding for reliable transportation due to the unavailability of public transit.
- Rider must have exhausted other resources before using voucher system to fund transportation
- Rider must be a person with a disability. People with a developmental disability requiring higher community supports will be given priority.

In order to participate in this program, a person must have a goal they would like to achieve through improved transportation or participation in their community. They must also be willing to actively pursue a driver and other community connections that will advance their goals. You may sign up as many drivers as you wish, but each must be registered with Disability Connection before a voucher is written to them.

Places to look for volunteer drivers:

- Friends and family
- Co-workers
- Members of your church or religious party
- Other people with disabilities

Rider Rights

As a Rider in the Disability Connection Voucher Program, you have the right to:

- Select your own volunteer driver
- Refuse a driver you are suspicious of
- Determine the number of miles traveled for which you will pay
- Determine how you will use your miles, depending on the limitations of the program

As a Rider, you have the responsibility to:

- Make arrangements with your driver that are agreeable to both parties
- Report your transit activities honestly and accurately
- Treat your driver with respect and courtesy
- Notify your driver of any change of plans in a timely manner
- Obey all laws while you are in your driver's vehicle. If you do not, you driver may receive unfair fines

Driver Rights

As a registered Driver in the Disability Connection Voucher Program, you have the right to:

- Refuse a rider you are not comfortable transporting
- Determine where and when you will transport your rider
- Negotiate the number of miles for which you will be paid (including miles from home to starting point, etc.)

As a driver, you also have the responsibility to:

- Not discriminate on the basis of disability, ethnicity, gender, age, etc.
- Report the number of miles traveled honestly and accurately to your rider
- Notify your rider of any change in plans in a timely fashion
- Ensure that you and your rider obey all laws. In the end, you are responsible for anything that takes place in your vehicle.

Tips for Selecting a Volunteer Driver:

- ★ Ask to see their Driver's License and proof of insurance. Make sure that they have not expired.
- ★ Watch your Driver's behavior. Do not choose someone who acts angry or drives dangerously. If this situation occurs after you have selected your driver, you may tell them you no longer require their services.
- ★ Choose a driver who you feel you can trust. If you feel your driver is asking for more miles than you traveled, tell them the number of actual miles, pay them, and do not use them as your driver again. You can ensure that you are paying the correct number of miles for your trip before you leave the house by checking www.mapquest.com