

Bulletin Number: MSA 07-11

Distribution: Private Duty Nursing

Issued: February 15, 2007

Subject: Private Duty Nursing Accreditation

Effective: As Indicated

Programs Affected: Medicaid

Medicaid policy currently requires that Private Duty Nursing (PDN) agencies enrolled without accreditation be accredited five years after the date of their Medicaid enrollment. For most agencies that were enrolled without accreditation, the five year period will end in the year 2007. MSA Bulletin 06-29 issued in May 2006, reminded agencies of Medicaid's accreditation policy requirement.

The purpose of this bulletin is to request that accredited agencies submit proof of their accreditation; extend enrollment end-dates for non-accredited agencies seeking accreditation in 2007; and designate a transition date for beneficiaries served by agencies choosing not to seek accreditation.

Accredited PDN Agencies

PDN agencies having accreditation as of December 31, 2006, by the Joint Commission for the Accreditation of Healthcare Organizations (JCAHO) for Home Care Services, the Commission on Accreditation of Rehabilitation Facilities (CARF) as a Home and Community-Based Rehabilitation Program, or CHAP Accreditation for Private Duty Services must submit proof of accreditation. A cover letter including the statement that the accreditation is for a private duty nursing agency and the provider's Medicaid billing ID Number for the location (office) that has been accredited must be submitted with proof of accreditation. **Each service location must be accredited.** This information must be sent to Medicaid Provider Enrollment by March 15, 2007, at the address/fax provided in this bulletin.

Non-Accredited/Certified Agencies

Medicaid Provider Enrollment records indicate that some PDN agencies enrolled without accreditation five years ago have an end-date in 2007. To avoid disruption in the provision of ongoing care needs, the end-date for non-accredited agencies will be extended as follows:

*Agencies attempting to seek accreditation by JCAHO, CARF, or CHAP, but were denied due to the limited number of clients served, may continue providing care to current beneficiaries until they reach age 21. Documentation from JCAHO, CHAP, or CARF demonstrating the PDN agency did seek accreditation but was denied because of its limited caseload must be mailed or faxed to Medicaid Provider Enrollment at the address given below. This information must be sent to Medicaid Provider Enrollment by March 15, 2007. The authorizing entity will not approve any new PDN cases to non-accredited agencies after **March 15, 2007.***

For PDN agencies choosing not to seek accreditation, Medicaid will extend enrollment end-dates to December 31, 2007. The agency must provide written notification to the respective authorizing entity (Medicaid Program Review Division, Children's Waiver, or Habilitation Supports Waiver) by March 15, 2007, so their case load can be transitioned to an accredited agency by September 1, 2007. The authorizing entity will not approve any *new* PDN cases to non-accredited agencies after March 15, 2007. By March 15, 2007, the PDN agency must also fax to the Program Review Division at (517) 282-7813 notification of their decision to not seek accreditation. The agency must also inform Medicaid Provider Enrollment by September 1, 2007, that it is not seeking accreditation. These agencies will be disenrolled from the Medicaid Program effective December 31, 2007.

For Agencies currently enrolled and seeking accreditation, Medicaid will extend enrollment end-dates to December 31, 2007. A copy of the JCAHO, CARF, or CHAP application, for the current service location site(s) seeking accreditation, must be mailed or faxed to:

Michigan Department of Community Health
Provider Enrollment Unit
P.O. Box 30238
Lansing, Michigan 48909
Or
Fax: (517) 241-8233

The authorizing entity will not approve any new PDN cases to non-accredited agencies after **March 15, 2007**.

Note: If an agency becomes accredited prior to December 31, 2007, Medicaid Provider Enrollment will extend the agency's Medicaid end-date. As such, the accredited PDN agency can be approved for new PDN cases.

Manual Maintenance

Retain this bulletin until the information has been incorporated into the Michigan Medicaid Provider Manual.

Questions

Any questions regarding this bulletin should be directed to Provider Inquiry, Department of Community Health, P.O. Box 30731, Lansing, Michigan 48909-8231, or e-mail at ProviderSupport@michigan.gov. When you submit an e-mail, be sure to include your name, affiliation, and phone number so you may be contacted if necessary. Providers may phone toll-free 1-800-292-2550.

Approved



Paul Reinhart, Director
Medical Services Administration