

Bulletin Number: MSA 07-54

Distribution: All Providers

Issued: October 1, 2007

Subject: Beneficiary ID Numbers

Effective: November 13, 2007

Programs Affected: Medicaid, Children's Special Health Care Services, Adult Benefits Waiver, MOMS, Plan First!

The purpose of this bulletin is to alert providers of a change in identification number format for beneficiaries enrolled in Medicaid, Children's Special Health Care Services, Adult Benefits Waiver, MOMS, Plan First!, and other healthcare programs administered by the Michigan Department of Community Health (MDCH).

As part of the Michigan Department of Human Service's (MDHS) new eligibility determination and case management system (called Bridges), beneficiary identification (ID) numbers are being reformatted from eight digits to 10 digits. Use of the new format will begin November 13, 2007. After that date, providers may be presented **mihealth** cards with either an eight-digit or 10-digit number.

It is important that providers review their automated claims/accounting systems to assure they can accommodate the 10-digit number.

ELIGIBILITY VERIFICATION

Beginning November 13, 2007, providers should enter a 10-digit beneficiary ID number when using the beneficiary ID search method. Eight-digit IDs should be entered with two leading zeroes. The 834 enrollment transaction received by MDCH enrolled health plans will report 10-digit ID numbers (eight-digit ID with two leading zeroes).

BENEFICIARY ID NUMBERS ON CLAIMS

Providers should report a 10-digit beneficiary ID number for both paper and electronic claim formats. Eight-digit IDs should be entered with two leading zeroes. A 10-digit ID will be reported to providers on their paper and/or electronic (835) Remittance Advice, as well as the health plan premium payment (820) remittance file.

Pharmacy providers should continue to report 10-digit beneficiary IDs in the NCPDP claim format. No leading zeroes will be required for beneficiaries with MDHS issued 10-digit IDs.

ENCOUNTER DATA

Health plans should provide 10-digit beneficiary IDs in their encounter reporting. Eight-digit IDs should be entered with two leading zeroes.

Manual Maintenance

Retain this bulletin until the information has been incorporated into the Michigan Medicaid Provider Manual.

Questions

Any questions regarding this bulletin should be directed to Provider Inquiry, Department of Community Health, P.O. Box 30731, Lansing, Michigan 48909-8231, or e-mail at ProviderSupport@michigan.gov. When you submit an e-mail, be sure to include your name, affiliation, and phone number so you may be contacted if necessary. Providers may phone toll-free 1-800-292-2550.

Approved

A handwritten signature in black ink that reads "Paul Reinhart". The signature is written in a cursive, flowing style.

Paul Reinhart, Director
Medical Services Administration