

**Bulletin Number:** MSA 08-53

**Distribution:** Practitioners (Physicians, Advanced Practice Nurses, Physical Therapists, Medical Clinics, FQHC/RHC/THC, Oral Surgeons, Podiatrists, CRNA), Chiropractors, Dentists, Ambulance, Independent Labs, Medical Suppliers, Orthotists/Prosthetists, Vision, Hearing Centers, Hearing Aid Dealers, Family Planning Clinics, Maternal Infant Health Program, Private Duty Nurses, School Based Services, Hospitals, Home Health, Hospice, Nursing Facilities, and Local Health Departments

**Issued:** November 1, 2008

**Subject:** Update of CHAMPS Provider Enrollment Revalidation Process and Change of Provider End-Date

**Effective:** Upon Receipt

**Programs Affected:** Medicaid, Adult Benefits Waiver, Children's Special Health Care Services, Plan First!, and other Health Care Programs Administered by MDCH

The purpose of this bulletin is to inform providers that the Community Health Automated Medicaid Processing System (CHAMPS) Provider Enrollment (PE) revalidation process is now complete. Providers who have not completed their revalidation will be end-dated November 30, 2008, and any services provided after this date will result in claim rejections. This end-date supersedes the previous September 30, 2008, date issued in Bulletin MSA 08-33.

If you are uncertain that you have completed the revalidation process, please check the status of your enrollment using the Medicaid assigned 14-digit Tracking Application ID or you may contact the CHAMPS helpline.

Any new provider wishing to enroll with the Michigan Department of Community Health (MDCH) on or after December 1, 2008 will need to initiate a new enrollment within the CHAMPS system.

Providers that were end-dated and wish to re-activate their enrollment will need to contact the CHAMPS helpline. You will need to provide them with your National Provider Identifier (NPI) and Single Sign On (SSO) User ID. The CHAMPS helpline will then provide you with further instructions on how to re-activate your enrollment.

Provider training instructions on the use of the CHAMPS PE system are available on the MDCH website at [www.michigan.gov/medicaidproviders](http://www.michigan.gov/medicaidproviders) >> CHAMPS. For further information, providers may contact the CHAMPS Helpline at 1-888-643-2408 or email at [CHAMPS@michigan.gov](mailto:CHAMPS@michigan.gov).

## Manual Maintenance

This bulletin may be discarded after review.

## Questions

Any questions regarding this bulletin should be directed to Provider Inquiry, Department of Community Health, P.O. Box 30731, Lansing, Michigan 48909-8231, or e-mail at [ProviderSupport@michigan.gov](mailto:ProviderSupport@michigan.gov). When you submit an e-mail, be sure to include your name, affiliation, and phone number so you may be contacted if necessary. Providers may phone toll-free 1-800-292-2550.

## Approved

A handwritten signature in black ink that reads "Paul Reinhart". The signature is written in a cursive style with a large initial "P" and a long, sweeping underline.

Paul Reinhart, Director  
Medical Services Administration