

# APPLICATION FOR AUTHENTICATED STATEMENT OF NO MARRIAGE IN MICHIGAN

Michigan Department of Health and Human Services

**REQUESTING A SEARCH FOR A STATEMENT OF NO MARRIAGE: Most foreign governments require an official statement of NO MARRIAGE (or SINGLE STATUS) that contains an "apostille" to be presented by a US citizen in order to be married in a foreign country. The statement needs to indicate that a statewide search was conducted and would confirm that there is NO RECORD of a marriage recorded for the applicant in the State of Michigan and the years searched would be specified.**

## PART 1 - APPLICANT'S INFORMATION

Applicant's Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Daytime Phone ( ) \_\_\_\_\_ Other Phone: ( ) \_\_\_\_\_

## PART 2 - CERTIFICATION OF INFORMATION PROVIDED

By signing this application, I understand that I am agreeing to pay for a search of the State of Michigan Vital Records with the information that I provided. This does not guarantee that a record will be found.

► **Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Current valid Government-issued photo ID required (see back for Alternative Documents)**

### PART 3 - PURPOSE FOR REQUESTING THE RECORD

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### PART 4 - SPECIFY COUNTRY OF USE

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**PART 5 - INFORMATION NEEDED TO SEARCH**  
 A separate search is needed for the prospective bride and groom, if both are residents of Michigan. The search should be conducted for the years when the applicant resided in Michigan since the age of 18, or since the year of the latest divorce. The country of use may also require authenticated copies of previous marriages and divorces.

Are you the <input type="checkbox"/> BRIDE or <input type="checkbox"/> GROOM
<b>Begin Search With Year</b> _____ <b>Additional Years To Be Searched</b> _____ to _____ (See Part 6 for fees)

YOUR NAME	YOUR DATE OF BIRTH
First Middle Last	mm/dd/yyyy

YOUR FATHER'S NAME	
First Middle Last	

YOUR MOTHER'S NAME	
First Middle Last	

If you have been married and divorced since the age of 18, please indicate date and place.

	Date (mm/dd/yyyy)	County	State
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### PART 6 - FEES Includes one certified copy or no-find letter

<b>Base Fee</b>				
<b>Includes One Year Search</b>	\$42.00		\$ 42.00	
Additional Certified Copies (Each)	\$26.00		\$	
Additional Years Search (# of years) _____ x \$12.00				
Indicate years you want searched _____			\$	
EXPEDITED "RUSH" SERVICE (Additional)	\$25.00		\$	
<b>PAYMENT TO "STATE OF MICHIGAN"</b>	<b>TOTAL</b>		<b>\$</b>	

For Accounting Use Only
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**Is your request complete?**

## REQUESTING AN AUTHENTICATED STATEMENT OF NO MARRIAGE IN MICHIGAN

The Michigan Vital Records office has records of marriages that occurred in Michigan and were filed with the state since 1867.

The search for a Statement of No Marriage in Michigan includes a statewide search including both public and probate marriages filed for the years requested. Therefore, identification is required of the applicant.

### APPLYING IN PERSON

#### LOCATION:

South Grand Building, 1st Floor  
333 S Grand Avenue  
Lansing MI 48933 (corner of Grand & Kalamazoo)

**LOBBY HOURS:** 8:00 am - 5:00 pm M-F except for recognized state holidays.

**DIRECTIONS:** Visit our website - [www.michigan.gov/vitalrecords](http://www.michigan.gov/vitalrecords) or call 517-335-8666.

**SAME DAY SERVICE:** Same day service is not available for an authenticated record; however, you do have the option of requesting a regular certified copy (\$46 order placed before 2:00 pm) and then personally walk it to the Office of the Great Seal (5 blocks) to have the apostille affixed. Please allow up to a 2 hour waiting period for the order to be processed in our office. Genealogy requests may take longer.

**PAYMENT:** A money order, credit card or cash can be used at our front counter. A personal check can also be used if the request is NOT same-day service. Make checks and money orders out to "State of Michigan".

### PROCESSING TIMES FOR MAIL REQUESTS

**REGULAR SEARCH:** The processing time for a regular request will be approximately 5 weeks, depending on the volume of requests received.

**EXPEDITED (RUSH) SEARCH:** The processing time for a "rush" request will be approximately 2 weeks, depending on the volume of requests received.

**APOSTILLES:** Applying the apostille at the Secretary of State's Office of the Great Seal for any request takes an additional 2-3 weeks after processing in Vital Records is completed. If you request just a certified copy from our office, you can go in person (5 blocks) and have the apostille applied same-day.

**ADDITIONAL INFORMATION:** If you find that the processing times listed do not meet your needs, please call our Eligibility Unit at 517-335-8666 and speak with a customer service representative. They may be able to offer additional help to meet your individual situation.

The Michigan Department of Health and Human Services (MDHHS) does not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, genetic information, sex, sexual orientation, gender identity or expression, political beliefs or disability.

### IDENTIFICATION REQUIREMENTS FOR APPLYING IN PERSON OR BY MAIL FOR A STATEMENT OF NO MARRIAGE

**\* Please Send Copies - Not Original Documents \***

To request a Statement of No Marriage, a current valid, government issued identification is required in order to establish eligibility. To protect you and the community from identity theft, we require a copy of the applicant's government issued identification to be presented along with the application and fees.

#### At least one of the following ID's is required:

- Current driver's license with photo if unexpired, or expired less than one year
- Current state issued photo identification card unexpired, or expired less than one year
- Unexpired U.S. or foreign passport
- U.S. military photo identification or military dependent photo identification with current expiration date
- Employment identification with photo, accompanied by a current pay stub or W-2 form
- Department of Corrections photo identification card, accompanied by probation or discharge papers dated within last year
- If a currently incarcerated prisoner, a Department of Corrections photo identification card, accompanied by a verification of incarceration by the facility on letterhead
- For persons age 15 or older, current student photo ID with either a current report card or current transcript

**ALTERNATIVE DOCUMENTS** can be submitted to be reviewed by a supervisor if a current, valid government issued ID is not available. If you do not have one of the above, you will need to submit at least three of the following, and one **MUST** be dated within the last year. Please note we cannot use a Social Security Card or junk mail.

Expired state or federal photo ID, marriage or divorce certificate, child's birth record, W-2, paycheck stub, bank statement, voter or car registration, health insurance/Medicaid card, state benefit card, utility bill, doctor/dentist/hospital bill, baptismal certificate, letter from a government agency such as Social Security or the IRS, benefit statement from Social Security, school records, tax records, incarceration records or land/rental agreement.

If you are still unable to provide any of the above-mentioned forms of identification, please contact the Michigan Vital Records Office at 517-335-8666 and speak with a customer service representative.

### MAIL APPLICATION TO

**REGULAR MAIL TO:**  
Vital Records Requests  
PO Box 30721  
Lansing MI 48909

**RUSH MAIL TO:**  
Vital Records RUSH  
PO Box 30721  
Lansing MI 48909

[www.michigan.gov/vitalrecords](http://www.michigan.gov/vitalrecords)  
517-335-8666