

Michigan SPF SIG Evaluation Quarterly Report
Reporting Period July 1 – September 30, 2008
October 10, 2008

Evaluation Category and Evaluation Question	Planned Evaluation Activities (as stated in Year 4 Workplan)	Planned Activity/Deliverable Date	This Quarter's Activities/Progress	Plans for Next Quarter
1. State-Level Process Evaluation				
1.1. How has MI implemented the SPF SIG at the state level?	1.1.1. During the current project year, State will largely rely on Westat implementation interviews.	None.	Not applicable this quarter.	Completion of state-level Key Informant Interviews reflecting on progress.
	1.1.2. PIRE will attend state level workgroup SPF SIG meetings (e.g., SAC, IG, SEW, and trainings).	Monthly for Grabarek, 2x per year for 1 staff person from Chapel Hill; PIRE will provide ODCP with notes on meeting observations.	Meetings attended: • September IG, SAC (Grabarek)	Meetings to attend: • Oct IG, SAC • Nov IG, SAC • Dec IG, SAC
2. State-Level Outcome Evaluation				
2.1 Has ATOD prevention capacity at the state level increased as a result of the SPF?	2.1.1. During the current project year, State will rely on Westat infrastructure interviews.	None.	Not applicable this quarter.	Completion of state-level Key Informant Interviews reflecting on capacity development progress.
2.2 Have alcohol-related traffic deaths in MI been reduced as a result of the SPF?	2.2.1. During the current project year, State will gather and organize data.	None.	Not applicable this quarter.	Not applicable this quarter.
2.3. Have substance use and related problems (including NOMs) been reduced as a result of the SPF?	2.3.1. During the current project year, State will gather and organize data.	None.	Not applicable this quarter.	Not applicable this quarter.
3. Community-Level Process Evaluation				
3.1. How has the SPF SIG been implemented at the community level?	3.1.1. PIRE will collaborate with ODCP to develop a CA-level key informant interview protocol to document activities concerning each SPF step, track capacity enhancement efforts for each SPF step, and discuss program fidelity issues.	Nov & Dec 2007	Not applicable this quarter.	Not applicable this quarter.
	3.1.2. PIRE will collaborate with CA's to develop a tool to assess program level fidelity. (CA's will be expected to collect program level fidelity data, quarterly, for each intervention within their regions. PIRE will provide them with a protocol for entering data and transferring data to PIRE.)	Nov & Dec 2007	ODCP reviewed and approved the fidelity tool. PIRE's IRB approved the tool in July. PIRE distributed the tool with instructions on use to CAs in August.	Not applicable this quarter.

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	3.1.3. After obtaining IRB clearance, PIRE will conduct quarterly phone interviews with each CA contact to document activities concerning each SPF step, track capacity enhancement efforts for each SPF step, and discuss program fidelity issues.	Jan 2008 Apr 2008 July 2008	PIRE conducted telephone interviews with all 16 CAs for the period covering April through June 2008.	Not applicable this quarter (moving to semi-annual schedule per new workplan).
	3.1.4. PIRE will generate a quarterly report that summarizes results of (a) the phone interviews with CA's and (b) program level fidelity data collected by CA's	Feb 28, 2008 May 31, 2008 August 31, 2008	PIRE completed the third interview summary and submitted it to ODCP on September 3.	Not applicable this quarter (moving to semi-annual schedule per new workplan).
	3.1.5. PIRE will use the fidelity tool developed by Westat et al. to assess overall quality of fidelity to the SPF steps; assessment will be based on quarterly interviews (above), other contact between evaluators and CAs, program-level fidelity data, and review of documents.	Sept 30, 2008	PIRE's Annual Evaluation Report was submitted to ODCP on September 30. It included use of the fidelity tool developed by Westat et al. to assess overall quality of fidelity to the SPF steps.	Not applicable this quarter.
	3.1.6. PIRE will prepare a section on Community Level Process Evaluation for the Annual Evaluation Report.	Sept 30, 2008	PIRE's Annual Evaluation Report was submitted to ODCP on September 30.	Not applicable this quarter.
4. Community-Level Outcome Evaluation				
4.1. Has ATOD prevention capacity at the community level increased as a result of the SPF?	4.1.1. Data captured through quarterly interviews (3.1.4.).	Jan 2008 Apr 2008 July 2008	PIRE collected data on ATOD prevention capacity through the quarterly phone interviews with 16 CAs. PIRE developed and distributed template capacity development logic models to help CAs identify capacity development goals and measurement methods for their evaluation plans.	PIRE will continue to work with CAs on the development of capacity development logic models specifying capacity development goals and measurement methods for their evaluation plans.
4.2. Have alcohol-related traffic deaths in SPF SIG communities been reduced as a result of the SPF?	4.2.1. PIRE will develop an analysis plan for evaluating changes in alcohol-related traffic deaths in the SPF communities.	March 2008	Not applicable this quarter.	PIRE will continue to refine the analysis plan, as needed.
	4.2.2. PIRE will obtain archival data on community-level alcohol-related traffic deaths.	June 2008	Not applicable this quarter.	PIRE will continue to work with the MI OHSP to obtain data on community-level alcohol-related traffic deaths, as needed.

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	4.2.3. PIRE will prepare a section for the Annual Evaluation Report summarizing the methods that will be used to assess changes in community-level alcohol-related traffic deaths. The report will include baseline data, with the expectation that data on changes will not be available until 2009.	Sept 30, 2008	PIRE's Annual Evaluation Report was submitted to ODCP on September 30.	Not applicable this quarter.
4.3. Have substance use and related problems (including NOMs) been reduced in SPF communities as the result of the SPF?	4.3.1. PIRE will collaborate with CA's to develop a protocol for the collection of data on intervening variables identified by the CA's in their strategic plans.	Feb 2008	PIRE conducted the third round of quarterly telephone interviews with CAs and continued to review available implementation plans and other documents to learn about the strategies and interventions that will be implemented in each SPF community. As reported previously, it is still apparent that the precise strategies (and, therefore, intervening variables) will not be determined until the CAs solicit applications from local providers. Thus, the development of a protocol for the collection of intervening variables is delayed until more details are known by the CAs. PIRE developed and distributed template logic models to help CAs identify intervening variables and measures for their evaluation plans.	As CA's become ready, PIRE will continue to collaborate with them to develop a protocol for the collection of data on intervening variables identified by the CA's in their plans and their contractual arrangements with community providers.
	4.3.2. PIRE will develop an analysis plan for evaluating changes in the intervening variables in the SPF communities.	March 2008	See 4.3.1 above.	As more information becomes available from CAs, PIRE will begin to develop an analysis plan for evaluating changes in the intervening variables in the SPF communities.
	4.3.3. PIRE will obtain data on the intervening variables from the CA's.	Aug 2008	See 4.3.1 above.	Once a data collection protocol for intervening variables is developed (see 4.3.1), PIRE will begin to obtain data from the CAs.
	4.3.4. PIRE will prepare a section for the Annual Evaluation Report summarizing the methods that will be used to assess changes in community-level intervening variables.	Sept 30, 2008	PIRE's Annual Evaluation Report was submitted to ODCP on September 30. Per 4.3.1 above, intervening variable analysis methods will be determined once evaluation plans are set with CAs.	Not applicable this quarter.

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5. Technical Assistance				
n/a	5.1. PIRE will provide TA by phone and email to CA's and communities regarding evaluation issues. (The budget is limited to no more than 80 hrs. by M. Grabarek and 20 hrs. for each of the Chapel Hill staff.)	Jan 10, 2008 Apr 10, 2008 July 10, 2008	PIRE provided TA by phone (during quarterly interviews, as well as in response to specific requests for TA) and in-person to CAs on evaluation issues. A PIRE staff member participated in the first meeting of the new SPF SIG Training Workgroup.	PIRE will be available to provide TA by phone and email to CA's and communities regarding evaluation issues. Per the new workplan, PIRE will continue to participate in the SPF SIG Training Workgroup as requested.
	5.2 PIRE will provide assistance to the IG Workgroup, the SAC, and ODCP concerning the development of instruments and protocols for environmental scans at the state and community levels. (The budget is limited to no more than 80 hrs. by M. Grabarek and 20 hrs. for each of the Chapel Hill staff.) M. Grabarek will plan to attend the monthly IG meetings that concern this issue and will facilitate these meetings if requested (coverage for meeting time is included in Evaluation Activity 6.1).	Jan 10, 2008 Apr 10, 2008 July 10, 2008	PIRE staff provided feedback to IG Workgroup about the environmental scan at the state-level.	PIRE will continue to provide staff support to IG Workgroup and IG core group in the use of the state-level environmental scan, and (per the new workplan) will lead the data analysis and reporting process.
6. Management and Administration				
n/a	6.1. PIRE will respond to requests from CSAP and their contractors concerning evaluation activities and data (e.g., preparing and forwarding community level outcome data, participating in interviews)	Ongoing	Not applicable this quarter.	PIRE staff will respond to any requests that are made.
	6.2. PIRE will prepare quarterly evaluation progress reports for ODCP and MPHI including information for the evaluation section of the CSAP quarterly reports.	Jan 10, 2008 Apr 10, 2008 July 10, 2008	This report meets the October 10 deliverable in the new workplan.	PIRE will prepare a quarterly report for the period October – December, 2008.
	6.3. PIRE will attend CSAP grantee/evaluator meetings.	One time, with date TBD.	No meetings held.	PIRE staff plan to attend the CSAP project meeting in Bethesda MD on October 21-23.

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	6.4. PIRE will participate in monthly project calls with ODCP staff for mutual updates on project and evaluation progress and ongoing discussion of the evaluation workplan in the current and future years of the project.	Monthly	PIRE staff participated in several phone calls with ODCP staff, and the PIRE evaluation workplan for the next year was finalized in September.	PIRE will participate in project calls with ODCP staff for mutual updates on project and evaluation progress and ongoing discussion of the evaluation workplan in the current and future years of the project.

Evaluation-Related Actions to be taken by ODCP

Review and provide comments, if any, on the Quarterly Interview Summary and Annual Evaluation Report documents submitted this quarter.

Evaluation-Related Issues/Barriers

No new issues to report this quarter.

Budget Issues

None. Evaluation activities were completed under-budget for the year. This was primarily due to the unforeseen delays in identification of specific strategy implementation plans leading to less evaluation planning and implementation work with CAs than anticipated.

Attachments

None.

Key Personnel

Al Stein-Seroussi, Ph.D., Co-Evaluation Director

Dave Currey, Ph.D., Co-Evaluation Director

Marguerite Grabarek, M.A., MSW, Research Associate (located in Ann Arbor)

Jessica Edwards, Ph.D., Associate Research Scientist