

Department of Community Health
Behavioral Health & Developmental Disabilities Administration
Fiscal Year 2015 Training Request for Proposals
Questions and Answers

Question #1 - What is the current approved work plan, detailing current training and education responsibilities, for Recovery Oriented Systems of Care grant? (Please provide direction as to where the FY13/14 and FY12/13 work plan can be obtained.)

Answer #1 - The workplans for the Recovery Oriented Systems of Care grant are available from MDCH. Please contact Karen Cashen at cashenk@michigan.gov to obtain electronic copies.

Question #2 - Are there any expected changes in the Mental Health and Recovery Oriented Systems of Care grant work plans for FY15? If so, what are the nature of those changes in terms of the current scope and types of training?

Answer #2 - The only expected change includes fully integrating the annual Substance Use Disorder Conference with the annual Co-occurring Conference (that occurred in FY13 and prior. This may result in a slightly larger event.

Question #3 – Regarding the Training Program Advisory Committee, is this a current active committee? If so, how often, how long, and where does the Advisory Committee meet? If it is not, how often, how long, and where is it expected to meet for FY15?

Answer #3 - This is a current active committee, which meets monthly for a two-hour meeting in the Lansing area. A call-in/conference option is available for attendance. This is expected to continue for FY15.

Question #4 – Is the training website that includes web-based trainings currently a functional website? If so, where is located? Will the vendor be responsible for website and training content development?

Answer #4 - This is a currently functional website located at <http://www.mi-pte.org/>. The vendor will be responsible for working in conjunction with Recovery Oriented Systems of Care staff for website content and will send out certificates following web-based trainings.

Question #5 - Does reproduction copy services available on site refer to the vendor site, or at all training sites as scheduled through the vendor?

Answer #5 - This refers to reproduction/copy services being available at the vendor site. If copies are needed at a training site, it is believed that most training sites have that capacity available.

Question #6 - Will on site staffing support be required for all training events?

Answer #6 - On-site staffing support will be required for the majority of training events; however, this will be evaluated on a case-by-case basis as there are some small events (e.g., 15 – 20 participants) where no on-site staffing support will be needed.

Question #7 – Regarding the Recovery Oriented System of Care (ROSC) Transformational Steering Committee Meetings, is the vendor responsible for staffing support for this steering committee? If so, how large, how often, how long, and where will this Steering Committee be expected to meet?

Answer #7 - The vendor is not responsible for staffing support for this steering committee. The vendor will, however, be responsible for making arrangements for the meeting (e.g., lunch, audio-visual equipment, etc.).

Question #8 - Trainers under the current mental health training and education contract are identified by BHDDA staff. Is this process being changed for FY15?

Answer #8 - The process will generally remain the same for FY15. There may be rare occasions when the vendor will be requested to access their knowledge of national or local trainers for an event.

Question #9 - Under the current Mental Health training grant fees are decided in consultation with BHDDA project specialists on a training by training basis. What is the current fees determination process for SUD trainings?

Answer #9 - The current fees for SUD training are \$30 per person for each training as these events are usually held at free or reduced rate locations.

Question #10 - Is the expectation under the FY15 grant that the vendor will have different or additional responsibility to determine the amount of fees for each training?

Answer #10 - The SUD fee of \$30 per person and the current method of determining fees for Mental Health trainings will remain the same for FY15.

Question #11 – What is the anticipated number of training days for the training topics #19 a through q only on page 5?

Answer #11 – The number of event or training days greatly fluctuates for Mental Health each year. MDCH has not tracked totals for this, however, there are several events or trainings that occur each month and they sometimes occur simultaneously.

Question #12 – On page 11, 2.d, states that separate budgets must be completed for each fiscal year. Does this mean that five completed budgets must be submitted with this proposal?

Answer #12 – Yes, five sets (DCH-0385 and DCH-0386) of budget pages covering each of the five pertinent fiscal years must be submitted with each proposal.