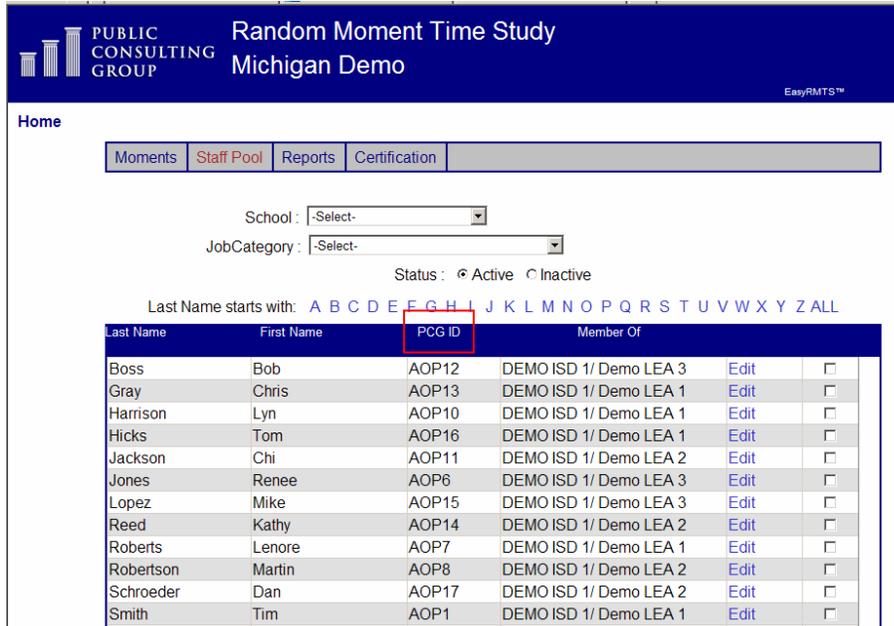


Updates to the Participant EDIT Screen

Previously, on the staff pool list screen, there was a column header called *Employee ID*. When viewing a participant's personal information by clicking "Edit", there was a field called *Other_ID*. Both IDs referred to the same internal ID used only by PCG. For consistency and clarification, both those headers have been changed to *PCG ID*.



Random Moment Time Study
Michigan Demo

Home

Moments **Staff Pool** Reports Certification

School: [-Select-]
 JobCategory: [-Select-]
 Status: Active Inactive

Last Name starts with: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z ALL

Last Name	First Name	PCG ID	Member Of	Edit	
Boss	Bob	AOP12	DEMO ISD 1/ Demo LEA 3	Edit	<input type="checkbox"/>
Gray	Chris	AOP13	DEMO ISD 1/ Demo LEA 1	Edit	<input type="checkbox"/>
Harrison	Lyn	AOP10	DEMO ISD 1/ Demo LEA 1	Edit	<input type="checkbox"/>
Hicks	Tom	AOP16	DEMO ISD 1/ Demo LEA 1	Edit	<input type="checkbox"/>
Jackson	Chi	AOP11	DEMO ISD 1/ Demo LEA 2	Edit	<input type="checkbox"/>
Jones	Renee	AOP6	DEMO ISD 1/ Demo LEA 3	Edit	<input type="checkbox"/>
Lopez	Mike	AOP15	DEMO ISD 1/ Demo LEA 3	Edit	<input type="checkbox"/>
Reed	Kathy	AOP14	DEMO ISD 1/ Demo LEA 2	Edit	<input type="checkbox"/>
Roberts	Lenore	AOP7	DEMO ISD 1/ Demo LEA 1	Edit	<input type="checkbox"/>
Robertson	Martin	AOP8	DEMO ISD 1/ Demo LEA 2	Edit	<input type="checkbox"/>
Schroeder	Dan	AOP17	DEMO ISD 1/ Demo LEA 2	Edit	<input type="checkbox"/>
Smith	Tim	AOP1	DEMO ISD 1/ Demo LEA 1	Edit	<input type="checkbox"/>

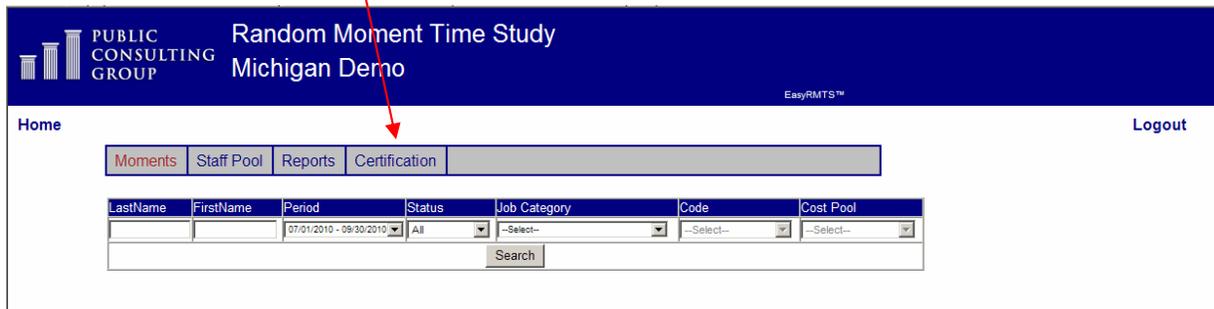
Participant belongs to: AOP DEMO ISD 1 Demo LEA 3	
First Name:	Bob *
Last Name:	Boss *
MI:	
Job Code:	Occupational Therapist (AOP) *
Job Title:	OT *
Email:	test@test.com *
Phone:	
PCG ID:	AOP12
Status:	<input checked="" type="radio"/> Active <input type="radio"/> Inactive
Email CC Person:	--Default cc Person-- <small>Select a value from the dropdown if the late notification has to be sent to a specific person other than the default cc person.</small>
Deactivation Date:	
Reason:	
Reactivation Date:	
Employment Type:	--Select Employment Type-- *
Client Participant ID:	
Update Cancel	

Also within the edit screen we have added 2 fields. Employment Type is a mandatory field where you will select Full Time, Part Time, or Contracted from the drop down menu. Directly

below that, we have added an optional field for districts to enter their own internal ID if they so choose. Social Security Numbers should NOT be entered here.

New tab for Certification

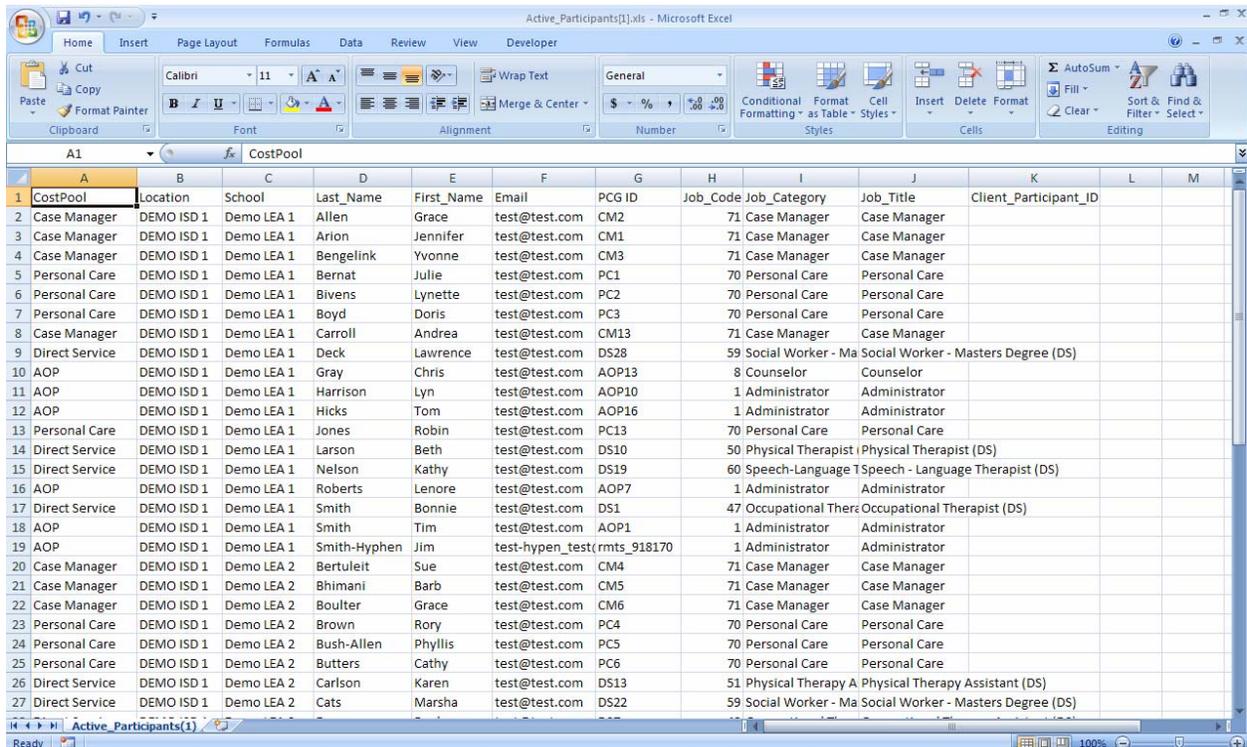
The certification of the staff pool list has been moved to its own tab. Now in order to certify, please select the *Certification* tab from the menu after logging in and selecting a cost pool.



The screenshot shows the 'Random Moment Time Study Michigan Demo' interface. At the top, there is a navigation bar with the Public Consulting Group logo and the text 'Random Moment Time Study Michigan Demo'. Below this, there is a 'Home' link on the left and a 'Logout' link on the right. A horizontal menu contains several tabs: 'Moments', 'Staff Pool', 'Reports', 'Certification', and an empty tab. A red arrow points to the 'Certification' tab. Below the menu is a table with columns: 'LastName', 'FirstName', 'Period', 'Status', 'Job Category', 'Code', and 'Cost Pool'. The 'Period' column has a dropdown menu with '07/01/2010 - 09/30/2010' selected. The 'Status' column has a dropdown menu with 'All' selected. The 'Job Category', 'Code', and 'Cost Pool' columns have dropdown menus with '--Select--' selected. A 'Search' button is located below the table.

New Report Available!

An active participant's report is now available in the *Reports* tab. Select the district and click the *Active Participants Report*. This will display all the active participants in the district. This report can be run at any time, and can be used to view changes before or after LEA certification when the *Sample Participants History* report is not yet available (as this report is only available after the ISD certifies the entire district).



1	CostPool	Location	School	Last_Name	First_Name	Email	PCG ID	Job_Code	Job_Category	Job_Title	Client_Participant_ID
2	Case Manager	DEMO ISD 1	Demo LEA 1	Allen	Grace	test@test.com	CM2	71	Case Manager	Case Manager	
3	Case Manager	DEMO ISD 1	Demo LEA 1	Arion	Jennifer	test@test.com	CM1	71	Case Manager	Case Manager	
4	Case Manager	DEMO ISD 1	Demo LEA 1	Bengelink	Yvonne	test@test.com	CM3	71	Case Manager	Case Manager	
5	Personal Care	DEMO ISD 1	Demo LEA 1	Bernat	Julie	test@test.com	PC1	70	Personal Care	Personal Care	
6	Personal Care	DEMO ISD 1	Demo LEA 1	Bivens	Lynette	test@test.com	PC2	70	Personal Care	Personal Care	
7	Personal Care	DEMO ISD 1	Demo LEA 1	Boyd	Doris	test@test.com	PC3	70	Personal Care	Personal Care	
8	Case Manager	DEMO ISD 1	Demo LEA 1	Carroll	Andrea	test@test.com	CM13	71	Case Manager	Case Manager	
9	Direct Service	DEMO ISD 1	Demo LEA 1	Deck	Lawrence	test@test.com	DS28	59	Social Worker - Ma	Social Worker - Masters Degree (DS)	
10	AOP	DEMO ISD 1	Demo LEA 1	Gray	Chris	test@test.com	AOP13	8	Counselor	Counselor	
11	AOP	DEMO ISD 1	Demo LEA 1	Harrison	Lyn	test@test.com	AOP10	1	Administrator	Administrator	
12	AOP	DEMO ISD 1	Demo LEA 1	Hicks	Tom	test@test.com	AOP16	1	Administrator	Administrator	
13	Personal Care	DEMO ISD 1	Demo LEA 1	Jones	Robin	test@test.com	PC13	70	Personal Care	Personal Care	
14	Direct Service	DEMO ISD 1	Demo LEA 1	Larson	Beth	test@test.com	DS10	50	Physical Therapist	Physical Therapist (DS)	
15	Direct Service	DEMO ISD 1	Demo LEA 1	Nelson	Kathy	test@test.com	DS19	60	Speech-Language T	Speech - Language Therapist (DS)	
16	AOP	DEMO ISD 1	Demo LEA 1	Roberts	Lenore	test@test.com	AOP7	1	Administrator	Administrator	
17	Direct Service	DEMO ISD 1	Demo LEA 1	Smith	Bonnie	test@test.com	DS1	47	Occupational Ther	Occupational Therapist (DS)	
18	AOP	DEMO ISD 1	Demo LEA 1	Smith	Tim	test@test.com	AOP1	1	Administrator	Administrator	
19	AOP	DEMO ISD 1	Demo LEA 1	Smith-Hyphen	Jim	test-hyphen_test(rmts_918170		1	Administrator	Administrator	
20	Case Manager	DEMO ISD 1	Demo LEA 2	Bertuleit	Sue	test@test.com	CM4	71	Case Manager	Case Manager	
21	Case Manager	DEMO ISD 1	Demo LEA 2	Bhimani	Barb	test@test.com	CM5	71	Case Manager	Case Manager	
22	Case Manager	DEMO ISD 1	Demo LEA 2	Boulter	Grace	test@test.com	CM6	71	Case Manager	Case Manager	
23	Personal Care	DEMO ISD 1	Demo LEA 2	Brown	Rory	test@test.com	PC4	70	Personal Care	Personal Care	
24	Personal Care	DEMO ISD 1	Demo LEA 2	Bush-Allen	Phyllis	test@test.com	PC5	70	Personal Care	Personal Care	
25	Personal Care	DEMO ISD 1	Demo LEA 2	Butters	Cathy	test@test.com	PC6	70	Personal Care	Personal Care	
26	Direct Service	DEMO ISD 1	Demo LEA 2	Carlson	Karen	test@test.com	DS13	51	Physical Therapy A	Physical Therapy Assistant (DS)	
27	Direct Service	DEMO ISD 1	Demo LEA 2	Cats	Marsha	test@test.com	DS22	59	Social Worker - Ma	Social Worker - Masters Degree (DS)	