

## Oral Health/Tobacco Collaboration Agreement

**Date:** July 2, 2012 This agreement shall commence on August 1, 2012 and continue through July 31, 2015 to be renegotiated every 3 years.

**Purpose:** The purpose of this agreement is to formalize an existing collaborative relationship between the Michigan Department of Community Health Oral Health Program (MDCH-OHP) and the *MDCH Tobacco Section (MDCH-Tob)* in establishing communication, activities and relationships that will benefit the oral health and total health of Michigan residents, especially those most in need.

Responsibilities of Tobacco Section:	Responsibilities of OHP:
Include oral health, when appropriate, into strategic plans and activities for tobacco cessation	Include tobacco cessation, when appropriate, into strategic plans and activities for oral health
Assist the OHP in making contacts with appropriate people or groups to promote linkages of oral health, tobacco use and tobacco cessation throughout the state	Assist the Tobacco Section in making contacts with oral health professionals and groups to promote linkages of oral health, tobacco use and tobacco cessation throughout the state
Endorse correspondence promoting oral health educational activities, provided such correspondence has been pre-approved by the Tobacco Section	Endorse correspondence promoting tobacco use educational activities, provided correspondence has been pre-approved by the OHP
Designated representatives from the Tobacco Section will meet with the OHP on a bi-annual basis to discuss ways of collaboration	The OHP will continue to suggest ways of collaboration with the Tobacco Section at these meetings
The Tobacco Section will collaboratively work with the OHP to provide input on educational processes and supportive technical assistance	The OHP will collaboratively work with the Tobacco Section to provide input on educational processes and supportive technical assistance

Participate in data collection and reporting across programs when feasible	Participate in data collection and reporting across programs when feasible

**Budget and Agreement Amount:** This is a collaborative agreement that requires no funding or budget disbursement.

**Performance and Progress Reports:** The OHP Coordinator working with the Tobacco Section will keep the OHP Director and the Tobacco Section updated on any progress within this collaboration.

**Administration:** The Agreement administration is the Oral Health Program working with the individual OHP coordinator working with the Tobacco Section.

**Modification:** Any changes, amendments, or revisions to this agreement shall only be effective if made in writing with the written concurrence authorized by both the OHP and the Agency.

**Termination:** This agreement shall be in full force and effect for the period specified in this agreement. Either party may terminate this agreement by giving 30 days written notice, stating the reason for the termination and the effective date.

**Signatures:**

Elaine C. Lyon Date: 7-13-12

Agency Representative, Printed Name: Elaine C. Lyon

Christine Farrell Date: 7/16/12

Oral Health Program Director, Christine Farrell