



STATE OF MICHIGAN  
DEPARTMENT OF COMMUNITY HEALTH  
LANSING

JENNIFER M. GRANHOLM  
GOVERNOR

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DIRECTOR

**MEMORANDUM**

**TO:** Applicants for Health Professional Licensure or Registration  
**FROM:** Licensing Division, Michigan Bureau of Health Professions  
**SUBJECT:** Fingerprinting Requirement  
**DATE:** March 16, 2009

All individuals applying for a health professional license or registration in the State of Michigan are required to submit fingerprints and undergo a criminal background check. This requirement is mandated by Public Act 26 of 2006 which states that "an applicant for initial licensure or registration shall submit his or her fingerprints to the department of state police to have a criminal history check conducted."

The Michigan Bureau of Health Professions cannot accept fingerprints that have been obtained for any purpose other than a Michigan health professional license. You must have fingerprints taken specifically for this license application process.

The Michigan State Police have contracted with L-1 Identity Solutions to perform the fingerprint scans. Information about how to schedule a fingerprinting appointment and the form that must be taken to the appointment are attached. Appointments can be scheduled at various sites throughout the state. There is a fee of \$62.75 that each applicant for licensure or registration must pay to L-1 Identity Solutions for this service.

If no criminal history information is found, the Bureau of Health Professions will proceed with processing the application. If criminal history information is found, the record will be reviewed by the Bureau of Health Professions. This criminal background check is not subject to disclosure under the Freedom of Information Act and will not be disclosed to any person except for the purpose of licensure or for law enforcement.

You will not be issued a license or registration from the Bureau of Health Professions until the fingerprinting process and criminal background check are completed.