

RICK SNYDER  
GOVERNOR



STATE OF MICHIGAN  
CIVIL SERVICE COMMISSION

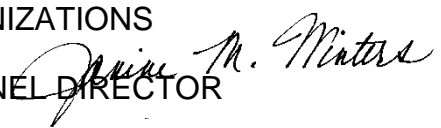
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STATE PERSONNEL DIRECTOR  
JANINE M. WINTERS

**STATE PERSONNEL DIRECTOR OFFICIAL COMMUNICATION**

**SPDOC No. 17-01**

TO: ALL APPOINTING AUTHORITIES, HUMAN RESOURCES OFFICERS,  
AND RECOGNIZED EMPLOYEE ORGANIZATIONS

FROM: JANINE M. WINTERS, STATE PERSONNEL DIRECTOR 

DATE: JANUARY 27, 2017

SUBJECT: **DRAFT AMENDMENTS TO REGULATION 5.18, COMPLAINTS ABOUT  
BENEFITS**

In Executive Order 2016-22, the governor provided for the transfer of administration of the long-term disability plan from the Office of the State Employer back to the Michigan Civil Service Commission. In anticipation of this transfer, staff proposes changes to Regulation 5.18, Complaints About Benefits. Substantive changes proposed are to:

- Update the table of third-party administrators to reflect current plans and TPAs.
- Update language to direct LTD appeals to the Employee Benefits Division instead of the Office of the State Employer.
- Streamline the appeal process by eliminating one of two levels of administrative appeal of TPA decisions before final appeal to the commission.
- Clarify the record to be considered in appeals and that previously provided records do not need to be resubmitted at each step.

Written comments on the proposed amendments may be sent to Matthew Fedorchuk, Deputy Director, Civil Service Commission, P.O. Box 30002, Lansing, Michigan, 48909. Comments must be received by February 24, 2017.

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