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GOVERNOR



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STATE PERSONNEL DIRECTOR OFFICIAL COMMUNICATION

SPDOC No. 21-01

TO: ALL APPOINTING AUTHORITIES, HUMAN RESOURCES OFFICERS,
AND RECOGNIZED EMPLOYEE ORGANIZATIONS

FROM: JANINE M. WINTERS, STATE PERSONNEL DIRECTOR

DATE: MAY 13, 2021

SUBJECT: **SICK LEAVE FOR COVID-19 VACCINATION**

A handwritten signature in cursive script that reads "Janine M. Winters".

THIS DOCUMENT IS AVAILABLE UPON REQUEST IN ALTERNATIVE FORMATS. FOR FURTHER
INFORMATION CALL (517) 284-0115.

The state employer has asked that a provision granting sick leave for COVID-19 vaccination be added to match agreements reached with exclusive representatives. Consistent with that request, the following is added to regulation 5.10 as § 3.C:

C. Sick Leave for 2021 COVID-19 Vaccine. All career employees will receive a one-time grant of 8 hours of sick leave to be added to their sick leave balance for the pay period beginning May 16, 2021, or as soon as administratively feasible, to implement in the state's payroll and timekeeping systems. This leave is intended to be used by the employee to obtain the COVID-19 vaccine during 2021. Use of this leave is subject to the same conditions as sick leave provided in this regulation and does not require exhaustion of any other accrued paid leave.

Expired provisions in regulation 5.10, §§ 3.B.4.e and f; 3.C, and 3.H, and clauses in §§ 3.D.1 and 2; 3.E.1.e, 3.F.1; and 3.G.1 referring to these expired provisions are also removed.

These amendments are effective May 16, 2021, in accordance with regulation 1.01, § 4.C.

Attachment