

GRETCHEN WHITMER
GOVERNOR



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CIVIL SERVICE COMMISSION

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STATE PERSONNEL DIRECTOR OFFICIAL COMMUNICATION
SPDOC No. 21-06

TO: ALL APPOINTING AUTHORITIES, HUMAN RESOURCES OFFICERS,
AND RECOGNIZED EMPLOYEE ORGANIZATIONS

FROM: JOHN GNODTKE, STATE PERSONNEL DIRECTOR 

DATE: NOVEMBER 30, 2021

SUBJECT: **PROPOSED AMENDMENTS TO CIVIL SERVICE RULE 5-10, PAID
HOLIDAYS AND LEAVE, AND REGULATIONS 5.08, PAID HOLIDAYS;
AND 5.10, SICK LEAVE**

**THIS DOCUMENT IS AVAILABLE UPON REQUEST IN ALTERNATIVE FORMATS.
FOR FURTHER INFORMATION CALL 517-284-0115.**

The state employer has asked that a new paid holiday, Juneteenth, and a new leave type, funeral leave, be added to the compensation plan to match agreements reached with exclusive representatives. Staff proposes amending rule 5-10.1 to update the number of paid holidays and regulation 5.08 to identify the observance of the new holiday. Additional clarification on observance of paid holidays in the month of retirement is also proposed. Staff further proposes amending rule 5-10.2, with corresponding amendments to regulation 5-10, to create funeral leave and provide parameters for its use.

Comments on the proposed amendments may be emailed to MCSC-OGC@mi.gov or sent to Office of the General Counsel, Michigan Civil Service Commission, P.O. Box 30002, Lansing, Michigan, 48909. Comments must be received by December 14, 2021. The proposed rule changes will be considered by the commission at its December 15, 2021 meeting at 400 S. Pine Street, Lansing, Michigan. The proposed effective date of the changes is January 1, 2022.

Attachments