



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING


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**MEMORANDUM**

**DATE:** March 14, 2019

**TO:** Section 35a(5) Additional Instructional Time and Targeted Literacy Grantees

**FROM:** Venessa A. Keesler, Ph.D., Deputy Superintendent   
Division Educator, Student, and School Supports

**SUBJECT:** Section 35a(5) Reporting Requirement Update

Congratulations on receiving the [18-19 Section 35a\(5\) Additional Instructional Time grant](#). In November 2018, grantees were notified that new this year to legislation is a required end of year report ([PA 265 of 2018, Section 35a\(6\)](#)). The grantee, in conjunction with the Michigan Data Hubs, if possible, must submit a report by September 1, 2019 to the Michigan Department of Education (MDE). The MDE, with the help of the Center of Educational Performance and Information (CEPI) as well our literacy partners, are currently working on developing the report template, both in the Michigan Data Hubs and in a parallel format. This template will be provided to grantees by early spring.

In preparation, CEPI has posted the MSDS Collections Manual v 1.4. The new version of the manual contains information regarding the new Early Reading Deficiency Component:

The MSDS EOY 2019 General collection schemas and a file sample have been updated on the [MSDS website](#).

Three new characteristics have been added to the EOY General Collection schema for the Early Reading Deficiency Component:

1. Reading Deficiency Identified
  - a. Required
2. Reading Deficiency Continuation
  - a. Conditional
3. Reading Deficiency Activities
  - a. Conditional

If you have any questions regarding the 18-19 Section 35a(5) Additional Instructional Time grant and/or the reporting requirement, please email [MDE-EarlyLiteracy@michigan.gov](mailto:MDE-EarlyLiteracy@michigan.gov). If you have any questions on how to report this component in MSDS, please contact CEPI Customer Support at [cepi@michigan.gov](mailto:cepi@michigan.gov).

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