



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



JENNIFER M. GRANHOLM  
GOVERNOR

MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

November 10, 2010

**MEMORANDUM**

TO: Local and Intermediate School District Superintendents, Principals, and Michigan Educational Assessment Program (MEAP) Coordinators

FROM: Sally Vaughn, Ph.D. *Sally*  
Deputy Superintendent/Chief Academic Officer

SUBJECT: Timeline for Release of the Results of the Fall 2010 Michigan Educational Assessment Program

The Michigan Educational Assessment Program (MEAP) test window closed on October 29, 2010. Schools and districts are always eager to receive student results as soon as possible; however, the new MEAP writing assessment administered to 4<sup>th</sup> and 7<sup>th</sup> grade students for the first time this fall, complicates the time line to release results.

Before the writing results can be shared with schools and districts, this new writing assessment will need to go through a formal standard setting process for recommending cut scores to the State Board of Education (SBE), as well as gaining formal SBE approval of cut scores.

As a result, the timeline for critical activities leading to the release of results is based upon the State Board of Education approval of the writing standards. The **tentative** timeline is as follows:

- |                  |   |
|------------------|---|
| 1. Mid December  | Release MEAP data file to schools/districts <b>without writing results</b>  |
| 2. January 18-20 | Conduct writing standard setting activities                                 |
| 3. February 8    | Approval of writing cut scores by SBE                                       |
| 4. Mid February  | Release new data file to schools/districts <b>including writing results</b> |
| 5. Late February | Release reports to schools/districts on OEAA Secure Site                    |
| 6. Early March   | Public release of results   |

**PLEASE NOTE:** Schools and individual educators may use the results from the data files as soon as they are released in mid December for purposes of instruction, planning, and communication with students and parents regarding student performance. However, all uses of data that would constitute a public release (e.g. presentation at an open local school board meeting) should be delayed until public release of results. Communications from the Office of Educational Assessment & Accountability (OEAA) will accompany each of steps 1, 4, 5, and 6, and will clearly delineate appropriate use of the data at those times.

If you have questions about this staged release of fall 2010 MEAP results, please contact OEAA at [oeaa@michigan.gov](mailto:oeaa@michigan.gov) or call 877-560-8378, option 2.

cc: Michigan Education Alliance

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909  
[www.michigan.gov/mde](http://www.michigan.gov/mde) • (517) 373-3324